app. 2-4-60

Minutes
Meeting Board of Directors
Stinson Beach Community Center Inc
January 11, 1960

Meeting was called to order at 8:05 p.m. by Pres. Eustis with the following Directors present: Eustis, Greene, Bofinger, Sadler, Sankey, Kurtz, Reinhardt and Kranzler - Directors Absent: Wold, Doiron and Leary.

Minutes of the November 2, 1959 Directors Meeting were read and approved.

Pres. Eustis called on Ruth Miller for a report on Insurance. She read a letter which had been received from Mr. Hebenstreit (copy attached) quoting premium costs on fire insurance on the Church and Public Liability on Community Center property.

Upon motion of Sadler, duly seconded by Kurtz and passed/insurance was ordered.

Pres. Eustis appointed Nominating Committee comprising of the President or Head of each organization. Motion by Bofinger and seconded by Reinhardt the Board voted approval of this Committee.

Treasurer Bofinger presented his report - copy attached.

Pres. Eustis announced date of a meeting before the Board of Supervisors January 26, 1960 regarding Flood Control of the Stinson Beach Area and also noted meeting on January 18th with the Planning Commission on interim zoning of the Stinson Beach/Bolinas Area.

The matter of a carnival July 4, 1960 was discussed. There was no action taken and it was felt this project should be handled by the new Board of Directors.

Pres. Eustis asked for volunteers to help at Covered Dish Dinner preceding the Annual Membership Meeting February 2nd and the following volunteered: Kurtz and Sadler.

Pres. Eustis noted that several members of the Community felt there should be a directional sign to the Church Building, located at the corner across from the firehouse. He advised that Ed. Leslie had offered to make the sign, and he felt that Mrs. Smith would have no objections to having the sign on her property.

There being no further business, upon motion duly seconded, meeting adjourned ay 9:10 p.m.

Respectfully submitted
Harriet M. Greene
Harriet M. Greene, Secretary

cc Pres. Eustis

COPY

M. E. GOLDSCHMIDT & COMPANY
Insurance Brokers
24 California St
San Francisco, Calif

January 6, 1960

Miss Ruth Miller
Stinson Beach, Marin County
California

Dear Miss Miller

Re: Stinson Beach Community Center Chapel

With reference to our letter of October 30, 1959 we have now the pleasure in sending you herewith the advised quotations for both the Fire and Liability coverages as per the following details:

(1) Fire Insurance The premium rates on the basis of a 90% Average Clause under the prevailing Church Tariff and duly considering the "Course of Construction" Credit are as follows:

	Building	Equipment
Fire	.431	.455
ECE	.046	.046
V&MM	.009	.009
	.486	.510

These are annual rates under the Deferred Premium Payment Plan for a three years' Policy.

Though we realize that there is no equipment to be insured at this time we recommend that a Policy will be issued for the Building for $25,000. involving an annual Premium of $121.50. The effective date of the Policy should be October 28, 1959 when the first Binder for $25,000. was issued. Covering for Equipment can be endorsed on the Policy whenever necessary.

(2) Liability: The following Premium Rates were determined for all activities of your organization, including Community Center, etc. and also including Products Liability:

Bodily Injury Liability $100/300,000.		$85.72 per annum
Property Damage Liability	5,000.	7.50 "
		$93.22 "
Less Credit for existing Insurance as of October 28, 1959		- 22.02
		$71.20

Sincerely yours
/s/ Werner Hebenstreit

STINSON BEACH COMMUNITY CENTER, INC.

FINANCIAL REPORT YEAR 1959

COMMERCIAL ACCOUNT

BALANCE ON HAND - January 1, 1959		2,205.22
RECEIPTS		
Rents & percentage	1,187.29	
Fourth of July Carnival	2,418.95	
Chapel Building Fund (cont.)	2,459.75	
Transfer from Chapel fund	4,000.00	
Transfer from Memorial fund (borrowed)	2,000.00	12,065.99
		14,271.21
DISBURSEMENTS		
Chapel Building construction	10,478.48	
Utilities	248.07	
Janitor	42.00	
Miscellaneous repair	84.21	
Transfer (change for carnival)	281.42	
Insurance	566.33	
First Installment Property Tax	241.42	
Supplies	131.60	
Miscellaneous Expense (Bond Prizes)	594.22	
Garbage	22.50	12,690.33
	Balance per books	1,580.88
Balance per Bank Statement	1,595.88	3024.46

ACCOUNTS RECEIVABLE - January 1, 1960
Due from Rents 200.00

ACCOUNTS PAYABLE - February 1, 1960
Property Tax (second installment) 241.50

SAVINGS ACCOUNTS

	MEMORIAL FUND	CHAPEL FUND	GENERAL ACCOUNT
BALANCE ON HAND			
January 1, 1959	2,034.08	2,339.50	3,032.00
August 8, 1959		4,086.29	
October 6, 1959	2,105.10		
TRANSFERS			
To commercial account			
September 18, 1959	2,000.00		
September 14, 1959		4,000.00	666
TOTAL IN SAVINGS	105.10	86.25	3,032.00

(Prepared without audit)

Hubert J. Bofinger

2-4-60

MINUTES
DIRECTOR'S MEETING
STINSON BEACH COMMUNITY CENTER INC
February 4, 1960

app 3-3-60

Pursuant to notice to Directors the Board of Directors met at Community Center Thursday evening February 4, 1960 at 8 p.m.

Meeting was called to order at 8 p.m. by Pres. Eustis with the following Directors present: Sankey, Wold, Kurtz, Bordanaro, Green and Eustis. Absent: Reinhardt, Bofinger, Leary and Doiron.

Pres. Eustis requested the first order of business be the election of Member at Large. Nina Wold nominated Lester Sadler and was seconded by Wm. Kurtz and passed. Pres. Eustis notified Lester Sadler by phone and he joined the meeting.

Meeting proceded with the election of officers for the year 1960.

Wold nominated, second by Kurtz	A.A. Eustis	for President
Bordanaro " " " Sankey	Lester Sadler	for Vice President
Bordanaro " " " Wold	Harriet Greene	for Secretary
Bordanaro " " " Kurtz	Herbert Bofinger	for Treasurer

Motion by Wold, seconded by Sadler nominations be closed and carried and unanimous ballot cast electing those nominated.

Pres. Eustis called on Ruth Miller for Insurance Report. She presented Policies and Invoices covering Premiums as follows:

M. E. Goldschmidt & Co. Brokers - St. Paul Policy 104AM2449 covering Community Chapel Fire,ECE and V&MM in amount $25,000 annual premium $121.50. This policy is for five (5) years from October 28, 1959 to 1964 and the total premium is $607.50 however is payable on annual basis.

St. Paul Policy 504JC8109 Comprehensive General Liability, including Products Liability for Bodily Injury $100/300,000. and Property Damage $5/25,000. This covers for one (1) year From October 28, 1959 to 1960 and the premium $71.20.

Increase endorsement in amount of Insurance Queens Ins. Co. Policy 52418. Fire & Extended coverage on Fire House. Increased from $2800. to $7800. Additional Premium $26.41.

The matter of a Carnival week end of July 4, 1960 was discussed. It was the opinion of the Directors it would be well to plan another Carnival at Community Center as a fund raising affair however the matter is to be referred to member organizations for approval and recommendations. July 1st falls on Friday and the 4th on a Monday. Length of run of Carnival to be decided later. The overall plan of a Carnival to be same as last year namely: Bingo, Darts, Big Wheel, Toy Booth, Ring Pitch, Penny Pitch, Food Bar and Raffle. Member Organizations to beport back to Directors soon as possible.

Matter of Annual Clean Up Day was discussed as well as scheduled arrangements made for watering the planted area during the dry months. It was suggested that the roses in front of Community Center be replaced with something more suitable. It was thought that the rose bushes could be transplanted to the banks of the creek.

Pres. Eustis appointed the following Committees for 1960, with the approval of the Board.

Building & Grounds Committee	E.C. Hubbard, Joe Bordanaro, Wm. Kurtz
House Committee	Mildred Sadler, Wm. Kurtz, H. Greene
Budget & Rates Committee	Audre Sankey, H. Greene, Lester Sadler
Church Bldg. Committee	Hoe Bordanaro, E.C. Hubbard, Wm. Kurtz

Upon motion duly seconded Meeting adjourned at 10:15 p.m. Respectfully submitted

Harriet M. Greene Harriet Greene, Secretary

approved 6-8-60

MINUTES
MEETING BOARD OF DIRECTORS
STINSON BEACH COMMUNITY CENTER INC
March 3, 1960

Meeting was called to order at 8:05 p.m. Vice Pres. Sadler presiding.

The following Directors were present: Sankey, Wold, Reinhardt, Greene, Kurtz, Bordanaro and Sadler. Absent: Doiron, Eustis and Bofinger.

Minutes of the last Directors meeting of February 4 were read and approved.

It was suggested by Bordanaro that the Chapel Building Committee be increased and asked that Director Sadler and Leary as well as Al Kranzler be appointed to serve on that Committee. Upon motion of Reinhardt, seconded by Kurtz that the three named above be added to that Committee the motion passed. The Chapel Building Committee now comprises

Joe Bordanaro, Chairman
E. C. Hubbard
Wm. Kurtz
Lester Sadler
Ed Leary
Al Kranzler

The next order of business was action on the resignation of Herbert Bofinger as Treasurer and Director of Progressive Club. Resignation was dated Feb. 10 and was presented at this meeting. Upon motion of Kurtz, seconded by Sankey and passed resignation was accepted.

The next step was the appointment, by the Board of Directors, of Director for Progressive Club. Under our By-Laws, Article V, Election of Directors, Section 7, Vacancies in the Board of Directors shall be filled by the Board of Directors for the unexpired term, appointment shall be from the member organization from which the vacancy occurred.

Director Greene submitted the name of E.C. Hubbard for the vacancy with the thought that with his background and past experience in serving on the board he would be of great assistance to the Board.

Previous to this meeting Pres. Eustis had contacted Mrs. Elsie Watts regarding appointment to this vacancy, advising her that if she consented to accept appointment as Treasurer, the two appointments would be made.

The names of E.C. Hubbard and Elsie Watts were put to vote as follows:

E.C. Hubbard	1 vote
Elsie Watts	5 votes
	2 did not vote

Upon motion of Sankey, seconded by Kurtz and unanimously passed Elsie Watts was elected Treasurer.

On the absence of a regular Treasurer's Report the following information was given by the Chair:

Checking Account Balance	3236.50	
Amount on hand for Deposit	335.00	3571.50
Bills Payable to date		3403.61
Balance cash on hand		167.89

The Chair also reported an amount in excess of $2200.00 had been received in response to letter which had been sent out.

A check in amount of $25.00 which had been sent to Ruth Miller was turned over to Treasurer. Check had been sent by three week end residents and was sent in appreciation of the help they had received from the community in protecting their property during our recent storm.

At this time a letter dated Feb. 7, addressed to A.A. Eustis, President of S.B. C.C. Inc. from the W.F; Church-A-Teens was read. Contents dealt with their project of raising funds for an organ and disposition of same.

The matter was discussed at length and upon motion of Bordanaro, seconded by Leary that this letter be acknowledgedand our position and policy as a Board be clarified. Motion passed with one (1) dissenting vote. Secretary was instructed to write letter.

Director Sankey, Chairman of the Budget & Rate Committee submitted Proposed Rates for the year 1960. (Copy attached here) Motion by Leary, seconded by Wold that Rates be approved. Motion carried.

Budget for 1960 was presented (Copy attached hereto). Motion by Bordanaro, seconded by Leary that Budget be approved. Motion carried.

The matter of rent for Community Center for the March of Dimes Dance, sponsored by P. T. C. was brought up. Upon motion by Leary, seconded by Kurtz that no charge be made for this affair was unanimously passed.

The Chair brought up the matter of a 4th of July Carnival. Directors reported approval and recommendations by the following organizations:

S.B. Allied Arts	recommended two day celebration - Sat. & Sun.
Parent Teachers Club	" " " " " "
Community Church	- Approval
S.B. Volunteer Firemen	No report
Progressive Club	No report

The following Committee was appointed by the Chair, with the approval of the Board:

✓ Walker Crimmings, Chairman
✓ Mildred Sadler
✓ Robt. Doiron
— Al Kranzler
✓ Ed Leary
— A.A. Eustis
✓ Lester Sadler
— Audre Sankey
✓ Elsie Watts

added more land French 5/30/60 per Les. S.

The Chair presented a sketch of a light fixture for the Chapel. He advised a bracket type light would be used as it would be more practical than center lighting. Fixture as presented in sketch would be custom built and would cost approximately 40 - 50.00 each. Eight to ten fixtures would be necessary.

There being no further business to come before the Board upon motion by Reinhardt duly seconded by Leary meeting adjourned at 10:15 p.m.

Respectfully submitted
Harriet M. Greene
Secretary

Harriet M. Greene

cc V. P. Sadler

MINUTES
BOARD OF DIRECTORS - STINSON BEACH COMMUNITY CENTER INC
WITH 4TH OF JULY CELEBRATION COMMITTEE
JUNE 8, 1960

The meeting of the Board of Directors was called to order at 8 p.m., Vice President Sadler presiding.

All Directors present with the exception of Audre Sankey Champlin.

Minutes of the Board of Directors meeting of March 3, 1960 were read and approved.

Tressurer Elsie Watts presented a Financial Statement covering period of 1/1/60 to 6/8/60 which was accepted. Copy attached hereto. Acopy of this report was given to a Director from each member organization for presentation to their membership.

Joe Bordanaro, Chairman of Chapel Building Committee reported that paint had been ordered and the outside of the Chapel Building would be painted before taking down the scaffold. Paint ordered to match Community Center.

The Chair advised that the Palomarin Nursery had offered to donate plants for landscaping Chapel Grounds and also offered to help with the planting when grounds were ready.

The Chair asked for reports from Member Organizations as regards policy in connection with gifts made by Individuals or member organizations to Community Center. This matter was to have been referred back to Member Organizations for opinions.

Nina Wold, Director Parent Teachers Club advised that they had unanimously passed a motion at their March meeting to the effect "That the Board of Directors of Stinson Beach Community Center Inc. go on record that all gifts from Member Organizations or Individuals, that are to be used by all of the people, shall become the property of the S.B. C.C. Inc. It is recognized that property used by Organizations Members only shall be considered personal property of the Individual Organizations".

Harriet Greene Director Allied Arts reported that their members were of the same opinion and had always been and that there had never been any question about gifts made to Community Center.

There was no report from Progressive Club, Community Church or Volunteer Firemen.

It was reported that a letter from the W.F. Church-a-teens had been received in answer to our letter of March 5th in connection with their current project, namely "Raising Funds for a Chapel Organ". This letter was not available xxxxx for presentation at this meeting. Further action will be taken at next Directors Meeting.

Harriet Greene reported a number of broken lights in front of Community Center and felt they should be replaced or broken fragments removed. She also noted the delapidated condition of some of the card tables due to mishandling. She also brought up the question of maintenance of Community Center on a regular paid schedule, however, this does not mean that member organizations using the Center would be relieved of their duty to clean up after themselves. It was her idea to have regular maintenance of the lavatories and floors. This matter was discussed and it was the general opinion that

a temporary schedule be set up after the Allied Arts Rummage Sale in August.

The Chair asked Director Kurtz to check the csrd tables and make necessary repairs.

There being no further businessto come before the Directors, meeting was adjourned at 9:15 p.m. at which time the 4th of July Celebration Committee meeting was called to order by Lester Sadler, Chairman.

Walker Crimmings reported he would see that booths were set up and he advised he would need lumber.

Joe Bordanaro advised he thought there would be sufficient lumber when the scaffold, now being used on the Chapel, came down.

Walker Crimmings also reported that he and Mildred Sadler would shop for the prizes and it was the opinion that sufficient merchandise be purchased so that no booth would run out of prizes. All merchandise being on consignment, surpluses could be returned for credit.

He also noted that all Wheels have been ordered.

Bingo Games will be under the director of Bob Doiron.

Food Bar will be under the auspices of Mildred Sadler with the assistance of Parent Teachers Club and Allied Arts.

Bob Doiron to take care of signs. It was suggested signs be in the form of arrows.

About 50 quarter cards would be needed and Walker Crimmings volunteered to distribute them.

Hours of Celebration discussed. It was decided to open up Friday July 1 at 5 p.m. - Saturday July 2 from 10 to closing and Sunday July 3 from 10 to closing.

A suggestion that members of Community Church avail themselves of Church Services in Bolinas Sunday July 3 so that it would not be necessary to move equipment, was made.

This Committee Meeting adjourned about 10:30 p.m.

Respectfully submitted
Harriet M. Greene
Harriet M. Greene, Secretary

cc V. P. Lester Sadler

MINUTES

Meeting Board of Directors of
Stinson Beach Community Center Inc and
Chapel Building Committee

June 27, 1960

Pursuant to notices by mail meeting of the Board of Directors was held June 27, 1960. Meeting was called to order at 8:10 p.m. Vice Pres. Sadler presiding. The following Directors were present:

Lester B. Sadler
J. C. Bordanaro
Wm. Kurtz
Gene Reinhardt
Harriet Greene
Edw. Leary
Elsie Watts
Nina Wold

Absent: Audre Champlin, Robt. Doiron, A.A. Eustis

The following members of the Building Committee were present:

J. C. Bordanaro
E.C. Hubbard
Wm. Kurtz
Lester B. Sadler
Edw. Leary

Absent: Al Kranzler

Also present: Paul Dittmar, Ada Marble, Rev. Frank Iske.

Minutes of the last meeting of the Board June 8th were read and approved.

Treasurer Watts reported approximately $800.00 in checking account.

Secretary read letter from the W.F. Church-a-teens under date of March 17th addressed to Community Center Inc. in which they advised that their organization had voted that the Organ will be given to the Stinson Beach Community Center, Inc. with the following stipulations:

1. That they be given permission to place a plaque on the organ
2. That the organ cannot be removed from the Chapel except for repairs.

They also advised that as of March 17th they had $700. in their fund for the Organ.

Upon motion duly seconded and passed the offer of the W.F. Church-a-teens was accepted with stipulations as stated and the Secretary was instructed to acknowledge their letter.

The Chair advised about $400. had been received from Ticket Sales todate and also that all merchandise for the Carnival had been ordered.

The Chair reported that affidavit had been filed with the County Assessor for "Claim for Church Exemption" on May 16, 1960. He read letter received from the County Assessor's office under date of June 16, addressed to S.B. Community Center Inc attention Lester B. Sadler Jr. Vice President which advised that claim was disallowed for the reason that claim was not filed within the prescribed time by law and suggested that S.B. Community Center Inc file an affidavit Protest to theBoard of Supervisors (sitting as a Board of Equalization). This to be done by filing an official protest with the County Clerk during the first two weeks of July. Another letter from the County Assessor under date of June 24 was read by the Chair in which they advised that following a field inspection, they had arrived at a revised assessed value, which will apply on the next assessment roll and for comparison purposed they stated:

	Assessed Values		
	From	To	
Land	1840.	1840.	(No change)
Improvements	5060.	7940.	(2880. Increase)

The letter stated that it had been noted that improvements had been made on the subject property since the first Monday in March of the last fiscal year - either by way of new construction or additions and that if S.B. Community Center Inc wished to confer with them on this matter they suggested it be done within ten days, since further delay may leave insufficient time to give inquiry attention it may require.

hcs It was the opinion this matter should be turned over to Pres. Eustis on her return, which is expected in a few days.

The Chair also brought up the matter of Workman's Compensation Insuurance Policy carried with St. Paul and their recent "time Record" audit. He advised this audit was made several weeks ago when Joe Bordanaro made available to the Auditor the Volunteer Workmen Time Records. After audit was made St. Paul Insurance Company indicated there would be an additional premium of about $400. as audit was based on the remuneration paid to similar tradesman for the time put in by volunteer workmen. The Chair advised that they considered that anyone who used a hammer on the job was a carpenter and carpenter's rate of pay applied.

It was noted that this procedure does not correspond exactly with the understanding given by Mr. Hebenstreit at the time the coverage was ordered. The Chair advised he had been in contact with the Broker regarding this matter who promised to go into the matter further and advise.

The Chair also presented a bill from St. Paul Insurance Company covering premium on a Comprehensive Glass Policy in amount of $47.48 for one (1) year. This coverage was placed February 4 and the bill was received June 27. It was decided this bill should be held in abeyance for action and in the meantime Ruth Miller will be asked to check with her Company regarding glass coverage. It was felt that it was not necessary to cover each and every pane of glass in the building.

There being no further matters to bring before the Board the Directors and members of the Chapel Building Committee went into session.

The Chair opened the meeting with a few remarks as to reason of this meeting and noted the problem the Committee was confronted with - the apparent lack

of interest and cooperation of volunteer labor. He spoke of his concern about the future and the completion of the Chapel. He advised that the outside of the Chapel has been completed, with the exception of the stone work.

He then read a letter under date of June 13 received from J. C. Bordanaro resigning as Superintendant of Construction of the Chapel Building Committee, advising that outside of Chapel had been completed and since there was not the turn-out of men to help toward completion he felt his resignation might stimulate interest with someone else in charge.

The Directors were unanimous in their feeling that Joe should be commended on the splendid job done so far on the Chapel and expressed their hopes that he would reconsider his decision.

The problem was discussed and some felt that the job should be shut down for a few months. It was the opinion of others that this would not be the proper thing to do and would not solve the problem.

It was finally decided by motion of E.C. Hubbard and seconded by Edw. Leary that a special meeting of Stinson Beach Community Center be called July 15 to present problem to the members of the Community and endeavor to stimulate interest and cooperatioh. This motion was unanimously passed.

It was also decided to hold action on J. C. Bordanaro's resignation until after the Special Meeting.

mIt was suggested that special meeting be held in the Chapel Building howaver upon motion duly seconded and passed arrangements for this meeting were to be handled by the four Officers of the Board.

There being no further business upon motion duly seconded meeting adjourned at 10 p.m.

Respectfully submitted
Harriet M. Greene
Harriet Greehe
Secretary

cc Pres. Eustis
Vice Pres. Sadler

MINUTES
MEETING OF THE BOARD OF DIRECTORS
STINSON BEACH COMMUNITY CENTER, INC.
OCTOBER 20, 1960

Meeting was called to order at 8:02 p.m. Pres. Eustis presiding with all Directors present with the exception of Robt. Doiron.

Minutes of the last meeting which was held June 27, 1960 were read and approved.

Treasurer reported as follows:

Balance	General Account	1419.04
"	Memorial Fund	160.17
"	Chapel Fund	87.58
"	Reserve Fund	3218.00

Treasurer advised all current bills have been paid and estimated $600.00 would cover expenses for the balance of the year, namely, 1st installment of taxes for the fiscal year 1960/61, insurance, ~~utilities~~, etc.

A report on the Church Building Project discloses that a total of $15,925.00 is already in the building with the following estimates necessary for completion:

Electrical - Lights, heaters, etc	$1000.00
Floors - interior finish, etc	1500.00
	$2500.00

Joe Bordanaro advised that all plumbing fixtures are paid for and on the premises however he noted that septic tank system has yet to be installed.

Pres. Eustis advised he had ordered glass insurance from M. E. Goldschmidt & Co. and that premium had been paid (St. Paul Policy 604AE9184).

Secretary read letter dated Sept. 2nd from County Counsel of Marin County which was addressed to the Board of Supervisors regarding "Waiver of Building Inspection Penalties" wherein they advised the Board there is no authority for the removal of these penalties.

The matter of Church Tax Exemption was discussed. Secretary advised considerable correspondence has accummulated on the subject and receipt of a letter from Senator McCarthy advising he will be pleased to introduce legislation to amend the Revenue and Taxation Code to take care of this problem. Mr. Wm. T. Bagley also advised he would do what he can during the next Legislative Session, if he is elected. The next session of the Legislature will be in January 1961. Explanation of the matter in brief - it is not in the power of the Board of Supervisors to grant claim for exemption under the circumstances, relief must come from the State level. Matter will be pursued at proper time. It was the opinion of some of the Directors that Taxes for the fiscal year should be paid under "protest".

The Chair, with the approval of the Board, appointed the following Nominating Committee:

Mrs. Roland McCready, Chairman (Parent Teachers Club)
Mrs. A.A. Eustis, (Allied Arts)
Mr. Thos. Tawns (Progressive Club)
Mr. Wm. Kurtz (Volunteer Firemen)
Rev. Frank Iske (Community Church)

Our By-Laws provide under Article V Election of Directors

Section 8. Nominations shall be made by a Nominating Committee of five (5) members in good standing, one representing each group set forth in Article III (Membership) appointed by the President and approved by the Board of Directors.

Section 9. The report of the Nominating Committee shall be posted on the bulletin board at least ten (10) days prior to the annual election.

Section 3. Election of Directors shall be held on the first Tuesday of February in each year.

Secretary was instructed to advise the above named members of this Nominating Committee outlining their duty.

It was also decided, by the Board, that there should be a covered dish supper preceding the Annual Meeting.

HOUSE COMMITTEE Director Greene, member of this Committee advised that they felt that the floor of Community Center was in need of attention and noted that it was the suggestion of the Chairman, Mildred Sadler that a gym finish be applied. This finish has been used in the School rooms and has proved satisfactory. It was the opinion of some of the Directors that this would be a satisfactory finish, however they were concerned with the cost and felt it would be better to wait for dry weather. No action taken.

PORCH RAILING Director Greene also brought up the matter of a railing in front of Community Center stating it was the suggestion of some of the Allied Arts members that a bench type rail with back rest be built. A railing of this nature would protect the garden strip from further damage and would be of some use. Lester Sadler felt that a railing of this type would be less hazardous than what had been discussed before, however, again cost and labor entered into the picture and there was no action taken.

WING WALLS - CHURCH GROUNDS Director Greene asked for some information about the wing walls scheduled to be built. Joe Bordanaro advised that walls in front of the Church would extend to the road and the wall in back to the creek, which will leave level area between the Church and Community Center. Walls are to be constructed of native stone.

PARENT TEACHERS CLUB YOUTH PROJECT Directors Champlin and Wold spoke about a plan which had been submitted to them by Resident Deputy Sheriff Lampros who has had considerable experience in working with boys of 12 to 18 years of age. The present plans call for the use of the Community Center once a week and the boys would receive instruction in tumbling, boxing, wrestling, etc. Parent Teachers Club have approved the plan and will be financially responsible for the project. They advised that Deputy Lampros calls his project "Parental Participation" and would expect that parents would take active part in the program. The Board of Directors voiced no objection to the plans as it was felt to be a worthwhile undertaking. The Parent Teachers Club was requested to clear dates with the House Committee.

Director Greene advised that the Allied Arts had appointed a Committee tosecure prices and samples of floor covering for small assembly room and kitchen. Samples were submitted. Prices discussed etc. There was no objection by the Board. The floors will be covered at the expense of Allied Arts as a contribution to the Community Center.

Director Greene also asked that something be done to the side door of the firehouse to prevent it sticking as it is now difficult to open and shut. Director Kurtz offered to look into the matter.

There being no further business to come before the Board, upon motion duly seconded meeting adjourned at 9:35 p.m.

Respectfully submitted

Harriet M. Greene
Secretary

cc Pres. Eustis 10/25/60

1-21-60

read 2-14-61

MINUTES
Meeting Board of Directors
Stinson Beach Community Center Inc
November 21, 1960

Meeting was held at the home of Pres. Eustis and called to order at 8 p.m. with the following Directors present: Leary, Bordanaro, Sadler, Eustis, Reinhardt, Watts and Greene; Absent: Doiron, Wold, Champlin, Kurtz.

Minutes of the last Board Meeting held October 20, 1960 were read and approved after deletion and correction.

Treasurer Watts reported the following bank balances:

General Checking Account	784.55
Memorial Fund	199.17
Chapel Fund	87.58
Reserve	3218.02

It was the opinion that the balance of 87.58 in the Chapel account be transferred to ~~General~~ Chapel Acct fund as well as the interest earned in the Reserve account.

Treasurer advised that the 1st installment of taxes for the fiscal year 1960/61 in the amount of 332.52 had been paid. It was the opinion of some of the Directors that the portion of taxes representing land on which Chapel stands as well as improvements should be paid under protest.

A report by the Treasurer disclosed that todate cost of Chapel amounts to 16,365.38.

The matter of refinishing floor of Community Center was discussed. An estimate of 400.00 had been received which was felt to be exorbitant. Joe Bordanaro noted that it was originally planned to put in a maple floor which he estimated would cost 600.00 however he felt that this was not a good time of year to do any refinishing. Matter to be held in abeyance until later date.

Pres. Eustis spoke about means to raise money and Directors were asked to refer matter to their member organizations.

Director Bordanaro advised that the first coat of paint had been applied to the interior of the Chapel.

There being no further business, upon motion duly seconded, meeting adjourned at 10 p.m.

Respectfully submitted

Harriet M. Greene
Secretary

cc Pres. Eustis

approved 4-12-61

MINUTES - MEETING
DIRECTORS

Pursuant to written notification the Board of Directors of Stinson Beach Community Center, Inc. met February 15, 1961 at Community Center.

Meeting was called to order at 8:15 p.m. by Pres. Eustis with all Directors present.

Minutes of the last Directors meeting held Nov. 21, 1960 were read and approved. Portion of the minutes of the Annual Meeting held Feb. 7, 1961 were read.

Treasurer reported cash on hand as of this date: $1328.73.

The next order of business was the election of officers for 1961 and the Director-at-Large.

Presl Eustis asked for nomination for Director-at-large.

Lester Sadler was nominated by Al Kranzler, second by Joe Bordanaro Nominations closed by Ada Marble and Secretary was instructed to cast unanimous ballot.

Following nominations were made for Officers:

A.A. Eustis, President, nominated by Lee Sefton
Lester Sadler, Vice President, nominated by Elsie Watts
Harriet Greene, Secretary, nominated by Nina Wold - Nomination declined
Elsie Watts, Treasurer, nominated by Gene Reinhardt

Nominations for President, Vice President and Treasurer were closed by Ada Marble and the Secretary was instructed to cast the unanimous ballot for those named. The office of Secretary has yet to be filled.

Pres. Eustis appointed the following Committees for 1961:

Building & Grounds	Elting Hubbard, Chr. Joe Bordanaro Al Kranzler
House	Mildred Sadler, Chr Harriet Greene Gene Reinhardt
Church Building	Joe Bordanaro, Chr. Elting Hubbard Lee Sefton
Budget & Rates	Lester Sadler, Chr. Harriet Greene Elsie Watts Ada Marble

Pres. Eustis brought up the matter of Insurance. He noted that the present policy on Glass Coverage for the Church Building expired Feb. 4th and that Mr. Hebenstreit had presented a plan for a five year fire coverage on the building as well as renewal of glass policy. It was the opinion of some that insurance matters should be handled by a Committee. Pres. Eustis appointed the following to serve on a Committee:

Al Kranzler, Chr.
Elting Hubbard
Ruth Miller

The above mentioned plan from Mr. Hebenstreit was handed to the Chairman of this Committee. All insurance policies are in the hands of the Treasurer and Elsie Watts stands ready to assist the Committee at any time.

Pres. Eustis announced April 15th as Clean Up day at Community Center. He also announced that schedule would be set up for maintenance of grounds and planted areas for the year. He asked Directors to refer matter to their organizations.

Pres. Eustis reported that the Volunteer Fire Department had requested permission to construct a Dry Rack for hose alongside the fire house. He advised that it is impossible to build anything on any Community property without first referring the matter to the Building & Grounds Committee and noted there might be objections if it proved to be unsightly.

It was the opinion of some that it would be more important to the Community to have adequate fire protection facilities regardless of whether it be sightly or unsightly.

The matter to be referred to the Building & Grounds Committee. Lee Sefton noted that it might be possible to install this dry rack inside of the building.

Pres. Eustis bought up the matter of a 4th of July Carnival. He noted that the 4th falls on a Tuesday this year. He requested Directors to refer this matter to their organizations for recommendations and suggestions as to the best time to hold Carnival.

Treasurer Watts noted that nothing has been done so far regarding the closing out of the Chapel Building Fund balance of $90.20 or the transferring of earned interest on the Reserve Account in amount of $315.28. This had been a recommendation at the last Directors Meeting of Nov. 21, 1960.

A motion by H. Greene that these transfers be made was seconded by Ada Marble and carried.

There being no further business, upon motion duly seconded, the meeting adjourned at 9:15 p.m.

Respectfully submitted
Harriet M. Greene
Harriet M. Greene
Acting Secretary

cc Pres. Eustis

app 5-10-61

MINUTES - MEETING
BOARD OF DIRECTORS OF STINSON
BEACH COMMUNITY CENTER, INC.
APRIL 12, 1961

Meeting was called to order at 8:10 p.m. by Pres. Eustis with the following Directors present:

Eustis, Greene, Reinhardt, Watts, Marble,
Bordanaro, Kranzler, Wold, Gillman and Sadler

Absent: Sefton.

Minutes of the Directors Meeting held Feb. 15, 1961 were read and approved.

Treasurer reported following balances on hand as of this date:

Commercial Account	$ 885.42
Memorial Account	221.05
Reserve Account	3000.00

A detailed report is attached hereto.

At this time the Chair turned the meeting over to Director Kranzler, Chairman of the Insurance Committee who advised that his Committee had had one meeting and that in the meantime Mr. Werner Hebenstreit had presented a new program which proved to be interesting. He advised he felt that with the expiration dates of policies now in effect coming up there was no time for further delay in bringing the matter of insurance coverage before the Directors.

He introduced Mr. Werner Hebenstreit who presented a completely new program of fire insurance for the Community Center. He explained all phases of insurance and advised that this new program was with the Insurance Company of North America and noted that the same coverage as we now have would cost less than one half of present premiums.

He recommended full replacement coverage on a 100% basis and noted that replacement value would be agreed upon at the time insurance was placed. He requested permission for a reappraisal and advised that this would carry over for a three year period unless another reappraisal was requested prior to the expiration of the three year period.

This new program would apply to all Community Center property.

Pres. Eustis reviewed the insurance picture and advised that the quoted rates received from Ruth Miller (562.00) and Mr. Hebenstreit-St. Paul Ins. Co. (589.00) were more than double as compared to the program with the Insurance Company of North America as presented by Mr. Hebenstreit and at this time asked that the Board of Directors come to a decision as to how they wanted to procede in the matter.

The matter was discussed and it was pointed out that the rates quoted by Ruth Miller were governed by the Board of Fire Underwriters as were those quoted by St. Paul (Mr. Hebenstreit) whereas those of the Insurance Co. of North America were not, putting them in a position to sell cheap insurance.

A motion made by Director Bordanaro that the Board of Directors accept the program of the Insurance Co. of North America as presented by Mr. Hebenstreit, was duly seconded by Director Gillman and passed.

It was the opinion that the policies now in effect be allowed to expire.

The matter of Glass insurance was discussed.

A motion made by Director Bordanaro that Glass insurance be continued, was duly seconded by Director Gillman and passed.

The matter of Workmen's Compensation Insurance was discussed. It was noted it would be several weeks before work is completed on the Chapel and it was the opinion that this insurance be continued.

A motion made by Director Wold that Workmen's Compensation Insurance be continued, was duly seconded by Director Gillman and passed.

It was the opinion of Director Bordanaro that all work on the Chapel would be completed in six months and probably a refund could be expected on the annual deposit on this insurance.

At this time the Chair turned the meeting over to Director Sadler, Chairman of the Budget & Rates Committee who discussed the Reports of this Committee. Detailed reports attached hereto and become part of these minutes.

A motion made by Director Kranzler that the Budget Report be approved, was duly seconded by Director Gillman and passed.

A motion made by Director Wold that the rates for 1961 as set forth in the Committee report be approved, was duly seconded by Director Gillman and passed.

Rates to become effective April 15, 1961.

Director Sadler brought up the matter of furnishings for the Chapel. He advised that there have already been inquiries as to the cost of pews by individuals who plan to donate a pew and he felt that now is the time to appoint a Committee to handle this phase of the Chapel project. This Committee to act as clearing body between Community Center and those wishing to make gifts to the Chapel and they should look into costs, etc and come to a decision as to type of furnishings, color, etc., with all inquiries being referred to them.

The above was put in the form of a motion, which was duly seconded By Director Marble and passed.

It was noted that a gift of a chair had already been received - donor Mr. Wm. Shuit.

Pres. Eustis advised he would appoint this Committee at a later date.

Treasurer Watts asked what authority Chairmen of Committees have to authorize work done.

This brought up the matter of refinishing the Redwood Sign on the Community Center which was recently authorized by Elting Hubbard, Chairman of the Building & Grounds Committee at a cost of $15.00.

There seemed to be some question in the minds of some of the Directors as to authority and some felt that this work was unnecessary and represented money needlessly spent.

Pres. Eustis was of the opinion that a purchase order system should be put into effect covering all expenditures in the future, except in the case of payments of regular expenses such as utilities, taxes and insurance. He felt purchase orders should be issued in duplicate with one copy going to the Treasurer. Purchase orders to show nature of expenditure and approved by at least five Directors . He felt that it would not be necessary to call a meeting of the Board but personal contact could be made with Directors by person authorizing any work or expenditure.

There was no definite action taken in this matter by the Board.

Upon motion made and duly seconded the meeting adjourned at 10 P.M.

Respectfully submitted

Harriet M. Greene
Acting Secretary

cc Pres. Eustis

MINUTES - MEETING
BOARD OF DIRECTORS - STINSON BEACH
COMMUNITY CENTER, INC.
MAY 10, 1961

Pursuant to notice by mail dated May 8th the Board of Directors met at Community Center May 10th.

Meeting was called to order at 8:10 p.m. Vice Pres. Sadler presiding.

The following Directors were present: Sadler, Watts, Marble, Wold Gillman, Bordanaro & Greene

Absent: Eustis, Sefton, Reinhardt & Kranzler

Mr. Werner Hebenstreit of M.E. Goldschmidt & Company was also present.

Minutes of Board meeting held April 12th were read and approved.

Treasurer's Report was presented covering period of 1/1/61 to 5/10/61. Copy of report attached hereto and becomes part of these minutes.

Director Greene gave report of the 4th Annual Wild Flower Show. This Show was put on by Anne Leary, Barbara Sherfy, Roberta Shockey & Marna Griffin for the benefit of the Church Bldg. Fund. Report as follows:

Admissions Paid	529.55
Plant Sales	85.35
Tea Table Offering	91.60
Gross	706.50
Less Total Expenses	159.00
Amount turned over to S.B. C. C. Inc.	547.50

Distributed as follows: Rent 10% Gross 70.65 Church Bldg. Fund 476.85.

Director Greene also advised that thru the effort of these four girls a total of 1481.09 has been turned over to the S.B. C. C. Inc representing net proceeds from the last three Wild Flower Shows.

At this time the Chair turned the meeting over to Mr. Hebenstreit who advised that the Insurance Company of North America had made an inspection of Community Center property and have come up with the following replacement values:

	New Values	Old Values
Church	29,630.00	28,000.00
Hall	36,390.00	40,000.00
Firehouse	8,355.00	8,000.00

He noted that fire insurance policies should be written on agreed statement of values. He also advised that a 60 day Fire Binder has been placed dated April 15 effective to June 15, 1961 Noon.

The matter of Fire Insurance, replacement costs, values etc. was discussed in general.

It was the opinion of the Directors that insurance on "Contents" should be included in the amount of 1500.00

A motion was made by Director Bordanaro that the following insurance be placed

Church	30,000.00
Hall	37,000.00
Fire House	8,500.00
Contents	1.500.00

Motion was seconded by Director Gillman.

Director Wold asked Mr. Hebenstreit for his opinion and recommendation as to values and he replied that he would recommend that we start with appraisal figures as shown by the Ins. Co. of N. A. He also felt that we could and should request reappraisal annually so that insurance could be adjusted from time to time.

Motion was finally put to vote and passed.

Mr. Hebenstreit quoted an annual premium of 26.24 for glass coverage on Community Center and the Fire House. After matter discussed it was the general opinion that this coverage was not necessary.

The matter of renewal of Workmen's Compensation & Volunteers Insurance was discussed.

A motion made by Director Marble that we continue with Workmen's Compensation and Volunteers coverage was seconded by Director Watts and passed.

The annual premium for these two coverages is $85.00 and it was pointed out that under Volunteer Workers Policy medical expenses would be paid in addition to compensation if worker gainfully employed.

At this time the Chair brought up the matter of the 4th of July Celebration.

Allied Arts reported that they felt the celebration should be held the week end preceding the 4th and that it be left to the Committee as to duration.

Parent Teachers Club concurred. There was no report from Progressive Club, Volunteer Firemen or Community Church.

Raffle was discussed - Savings Bonds mentioned. It was the opinion that Games should be selected and approved by Committee.

The Chair felt that each Organization should have a Volunteer to work with the Committee and Directors were requested to refer the matter to their Organization.

The matter of tax values was brought up for discussion. New assessment figures show considerable increase over last year. Vice Pres. Sadler was requested to take this matter up with Representatives of the Assessor's Office on Saturday May 13th when they hold Hearings at Community Center.

Director Green requested that Barbara Sherfy be asked to serve on the Building & Grounds Committee.

A motion made by Director Wold that Barbara Sherfy be asked to serve oh the Building & Grounds Committee was seconded by Director Marble and passed.

Director Greene, member of House Committee asked for authority to work out a program of paid maintence,on monthly basis, for Community Center. Program to be submitted to Board at next meeting. After discussion authority was given.

There being no further business, upon motion made and duly seconded the meeting adjourned at 9:55 p.m.

Respectfully submitted
Harriet M. Greene
Harriet M. Greene
Acting Secretary

cc Vice Pres. Sadler
Pres. Eustis

MINUTES OF THE MEETING

STINSON BEACH COMMUNITY CENTER

Held July 25, 1961 at 8:00 P.M.

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1. Roll Call

Allied Arts	By: Reinhardt Absent: Greene
Fire Department	By: Sefton and Eustis
P. T.C.	By: Wold Absent: Gillman
Progressive Club	By: Marble and Watts
Community Church	By: Bordanaro Absent: Kranzler
Director-at-Large	Sadler

2. Minutes of May 10th, 1961 Meeting were read and approved. In connection with the minutes, the Glass Insurance for the Chapel was approved.

3. Mr. Sadler reported that the Assessor's office desired to know the functioning of the Community Center and that he showed the Deputy Assessor the By-Laws of the Center and how it was composed of various organizations of Stinson Beach. As a result of the interview, chapel property was given a 100% exemption, the fire house was given 100% exemption, and the Community Center was given a 50% exemption. The original assessed value was set at $75,000; whereas, the new assessed value will be approximately $18,000.

4. Mr. Sadler also reported that taxes paid last year under protest should be returned this year under a new bill signed by the Governor.

Mrs. Watts presented the Treasurer's report which is attached to these minutes as Exhibit "A".

5. It was reported that the receipts from the rummage sale this last month should return sufficient funds to complete the chapel.

6. Letter dated July 25, 1961 relative to the finish on the floor of the Community Center for $228.00 was read. After considerable discussion and various motions that were not carried a motion was made by Mrs. Reinhardt, seconded by Mr. Sadler, and carried that the building committee get additional bids for the floor of the Community Center.

7. In connection with the foregoing a motion was made by Mr. Bordanaro seconded by Mr. Reinhardt and carried that the President and Vice-President and the Treasurer be empowered to have the whole of the Community Center finished by the lowest bidder, providing such bid does not exceed $228.00.

8. A letter dated June 7, 1961 from Mr. Elting Hubbard was read in which he requested to be relieved from all committees "becasue of conflict of interest". Mr. Eustis read a letter dated June 9, 1961 in reply in which he asked Mr. Hubbard to reconsider his resignation from the church building committee. No further word has been heard.

9. Thereupon the President appointed Joe Bordanaro as Chairman of the Building & Grounds Committee with Mr. Wm. Kurtz and Barbara Sherfy as members thereof.

10. A letter dated May 13, 1961 from Harriet Greene, Acting Secretary, suggesting that all correspondence should be carried over the Secretary so that there would be a central file. No action was taken.

11. Mr. Eustis reported that he had received a "Notice of Petition for Probate of Will" in the estate of Angie M. Gilbert, Deceased. He stated that she had been an old resident of Stinson Beach and possibly left something to the Community Center. Mr. Sefton offered to investigate and report and was directed to do so.

12. It was reported that the Presbyterian Church is to conduct a Bible School at the Community Center for five days and it was suggest that they be given the facilities rent free, after which the motion was made, seconded and carried that this be permitted.

13. Mr. Eustus reported that something would have to be done regarding a storage area for rummage sales. Mr. Sefton suggested that an addition be put to the present building so that rummage could be accummulated during the year. There was much discussion but no action was taken.

14. There was a discussion as to the name to be given the chapel and various names were proposed, however, no action was taken and it was decided to let the chapel committee give a recommendation.

15. Mr. Sefton stated that there would be a need for an addition to the fire house should the present plans of the Fire Commissioners be realized as the Commissioners were planning to obtain a new truck and an ambulance and there was only one additional stall. This was discussed but no action was taken.

16. Mr. Sefton also reported that it had been brought to his attention that branches from a tree outside the community center were hanging over the fire place and could be ignited. This motion was discussed but no action taken.

17. Mr. Sefton reported that it had been called to his attention that there were certain holes in the trees outside where water could accumulate and eventually rot the interior of the trees and these trees should be saved if possible. This was referred to the Grounds Committee and Mr. Bordanaro was to see Mr. Erb and to confer with Mrs. Marble.

18. Mr. Bordanaro stated that he felt no member of a committee should spend a sum over a certain amount without the approval of the Board and he made a motion that no committee could spend in excess of $15.00 without prior permission by the Board of Directors. There was no second to this motion and it died for lack of a second.

19. Mr. Eustis requested that the sign by the side of the fire house which was used to advertise the rummage sale be allowed to remain in order to advertise other events. After discussion a motion was made by Mrs. Reinhardt, seconded by Mr. Marble and carried authorizing the sign to remain.

20. There being no further business a motion was made and seconded and carried the meeting adjourned.

/s/ Seibert L. Sefton
Acting Secretary

MINUTES
STINSON BEACH COMMUNITY CENTER
BOARD OF DIRECTORS MEETING
OCTOBER 23, 1961

Meeting was called to order at 8:10 p.m. by Pres. Eustis with the following Directors present:

Reinhardt
Greene
Watts
Marble
Eustis
Sefton
Gillman
Wold
Bordanaro
Sadler

Minutes of the last meeting, held July 25, 1961, were read and approved.

Treasurer presented financial report - copy attached hereto

Barbara Sherfy, Member of the Bldg. & Grounds Committee, reported that the Wild Flower Show Girls would like to enclose patio with a redwood fence and asked for approval by the Board of Directors. She advised fence would be of redwood and would have a gate at each end.

A motion was passed that approval be given to this project with suggestion that a wide gate be provided at the south end. (Bordanaro/Wold)

Pres. Eustis brought up the matter of tree repair. He advised that a course in tree surgery and landscaping is being given at the S.F. State College and he felt that they might be interested in making a "class project" of our problem. Mrs. Marble was asked to contact Richard Reasoner in this respect. Mr. Bordanaro advised that he felt that Mr.Erb would be glad to give an estimate with no boligation on our part.

Pres. Eustis reported that he was in receipt of a copy of the Will of Angie Gilbert and that $100. had been left to S.B. Community Center, Inc.

A motion was passed that the bequest be used for a Pew in memory of Angie Gilbert. (Marble/Gillman)

Pres. Eustis advised he had contacted Oran Jenkins regarding carpeting for the Church and that Oran had suggested contacting some of the interior decorators. The Chair noted that the matter of selection of carpet is in the hands of the Furnishing & Dedication Committee and advised that the following Committee had been appointed by him to serve:

Mildred Sadler, Chairman
Frank Iske
Oran Jenkins
Gene Reinhardt
Ada Marble

Pres. Eustis read letter dated Oct. 18, 1961 which was a copy of a letter sent to the Board of Supervisors by Hugh Dougherty, Chair man of Sanitation Committee of Progressive Club regarding Sewage Disposal in the Stinson Beach area, contents of which included notice of a joint meeting Bolinas/Stinson Beach area on Nov. 4, 1961 8 p.m. at Bolinas Community Center.

The Chair also noted receipt of letter of August 31, 1961 from the S.B. Fire Prot. District in connection with courtesy warning of August 12th which requested removal of combustible material. It was reported that this matter had already been taken care ofin August.

The Chair also referred to a letter under date of July 29th received from the S.B. Fire Prot. District in which they requested additional space in fire house for new equipment. Director Sefton commented on this request and advised that if the District is successful in its plans as regards Mr. Kent's offer to build a fire house it will not be necessary to provide additional stall at the fire house.

The matter of filling the vacancy on the Board of Directors resulting from Al Kranzler and family's move to Petaluma, was brought up for action.

Under Article V Section 7 of the By-Laws vacancies in the Board of Directors shall be filled by the Board for the unexpired term; appointment shall be from the member organization from which the vacancy occurred.

Pres. Eustis read letter under date of Oct. 23, 1961 received from The Session of the S.B. Community Church addressed to the Board of Directors in which they requested consideration be given to the appointment of Mr. Paul Dittmar to fill the unexpired term of Al Kranzler.

A motion was passed that Paul Dittmar be appointed by the Board of Directors to fill this vacancy. (Bordanaro/Sefton)

Gene Reinhardt advised she had been ready to suggest appointment of Chas. Leavitt to this vacancy as she felt he would do a good job as a member of the Board but it was pointed out that appointment must come from within the member organization from which the vacancy occurred.

Pres. Eustis advised he had been contacted "for clarification of membership in member organizations" P. T. Club in particular. Membership in P. T.C. includes Bolinas residents.

Reference was made to our By-Laws - Article III Membership (Sec. 1) which reads Membership in of this Corporation shall consist of any member in good standing of any organization approved by the Board of Directors. It was the opinion there should be no question of membership involved and it was noted, as an example, the membership of the Allied Arts consists of many out of town persons.

Pres. Eustis brought up the matter of Hall Rent in connection with a Group of Young Men who are interested in"Cars". It was reported that Jim Gibson and Gary Upton are presently working with this group and they had requested information as to rent for the use of Assembly Room for their meetings. It was pointed out they would have to be considered an "outside" group unless they were able to get a sponsor and the rent would be $5.00 per use.

A motion by Sadler that we advise the group to seek a sponsor in which case there would be no charge for use of hall, was seconded by Marble and passed.

The matter of rent in connection with the use of Community Center facilities during the training classes in Fire Fighting conducted by the S.B. Volunteer Fire Department covering period from August 22nd thru Sept. 19th (5 consecutive Tuesday nights) was brought up.

It was the opinion that this training program was in the interests of the Community and that there should be no charge for the use of facilities. It was so moved and passed. (Bordanaro/Gillman)

Pres. Eustis advised that bid received by D. M. Hawks Co. for refinishing the floor of Community Center had been approved and that the work had already been started. There was some question as to the advisability of waxing the floor but it was finally decided to go ahead and have the wax applied.

Pres. Eustis read letter received from Allied Arts under date of August 17th in which they recommended that part of the proceeds of the rummage sale should go toward refinishing the floor and that they felt a vacuum cleaner should be purchased.

The matter of the vacuum cleaner was turned over to the House Committee with instructions to secure prices, etc.

At this time Gene Reinhardt submitted preliminary plans of proposed store room. Plans indicated a building between Community Center and the Fire House. These plans were inspected by Directors and matter discussed. No action taken at this meet ing.

Pres. Eustis reported that the floor of the store room had been repaired and that all of the property had been removed from the hall in preparation of the refinishing of the floor. He advised help would be needed Saturday morning Oct. 28th to move all property back into the hall. Property now piled up on porch of Community Center.

There being no further business to come before the Board, upon motion passed, meeting adjourned at 9:45 p.m.

Respectfully submitted
Harriet M. Greene
Harriet M. Greene
Acting Secretary

cc Pres. Eustis

MINUTES - MEETING
BOARD OF DIRECTORS
STINSON BEACH COMMUNITY CENTER INC
DECEMBER 7, 1961

Meeting was called to order at 8 p.m. by Pres. Eustis with the following Directors present:

	Watts	Marble
	Eustis	Bordanaro
	Greene	Dittmar
	Reinhardt	Sadler
	Gillman	
	Wold	
Absent:	Sefton	

Minutes of the last meeting held Oct. 23rd were read and approved.

Pres. Eustis requested the name of Mrs. E.C. Hubbard be added to the Furnishing & Dedication Committee.

Treasurer submitted written Report - copy of which is attached hereto and becomes part of these minutes.

Pres. Eustis reported that the Church Furnishing & Dedication Committee had met with Mr. John Laird of American Seating Company, regarding pews, and had been quoted prices on pews. It was noted that 18 pews will be required and the quotations were as follows:

18 pews - oak	1690.00
18 pews - Elm - Laminated	1800.00
18 pews - White Oak-contour	2110.00

He reported that the Committee had favored the white oak contour pew as it appeared to be a better looking and more comfortable style than the others quoted.

Pres. Eustis noted that 13 pews have already been subscribed and that only 5 more were needed. He also advised American Seating Company required a 25% down payment on an order and it would take 90 days before delivery could be expected.

Joe Bordanaro was of the opinion other bids should be considered and the Chair asked that he secure other quotations and to report to the Committee.

VACUUM CLEANER The Chair advised that he and Joe Bordanaro had met with the Representative of Electrolux who had recommended a heavy duty vacuum with extrq wide brush. He quoted a price of $149.50 which included extra brush. The matter of the purchase of vacuum was discussed. It was noted that there are still bills to be paid for Church equipment and it was the opinion that for financial reasons purchased be delayed. A motion by Joe Bordanaro that the matter be tabled until after the first of the year was seconded by Yvonne Gillman and passed.

Upon motion made and duly second and passed Treasurer was authorized to transfer interest earned on Reserve Account to Checking Account.

ALLIED ARTS Pres. Eustis read a letter received from Allied Arts requesting the use of the basement of the Church Building advising that it had been their understanding that this area was for their use; and if the fact is true they requested that approval be given in writing. They also asked to be advised when it would be ready for use.

A general discussion followed the reading of this letter.

A motion was made by Nina Wold that Allied Arts be allowed to use the area and motion was seconded by Yvonne Gillman.

Question

Lester Sadler questioned the use of this area by Allied Arts and advised that he hoped it would be used as a general work room.

Joe Bordanaro referred to the early stages of construction and advised $350.00 extra cement had gone into the job, after objections to the height of the building as originally planned and they had lowered the building two feet (under ground). He also advised that he had been told by certain members of Allied Arts that they were not interested in using the area and on that premise he had changed the original plans and had eliminated doors for the Sunday School and which represented a considerable saving and that the lower area would be utilized as a Sunday School room.

Nina Wold advised that she had attended the last Session of the Community Church Group and had been told that there was no need of the lower area as a Sunday School Room

At this time an endeavor was made to explain that Allied Arts had need of storage facilities by reason of the fact they no longer had the use of portion of the fire house, for the accumulation of material for their annual rummage sale and it was pointed out that a rummage sale is a profitable project and benefits Community Center. They also feel that they would like to have a work room and were willing to stand the expense of setting it up. And, in answer to the statement made by Joe Bordanaro that certain members of the organization had stated they were not interested in using the area, Harriet Greene stated the matter had never been discussed before but that it had been called to our attention and was our understanding that this area was for the use of Allied Arts as a work room and storage area.

Lester Sadler spoke about the sub-basement and noted that it is fully cemented and is available for storage purposes.

Elsie Watts asked if Allied Arts expected permanent use of the area and what would happen if in the future there would be need of additional space for the Sunday School

Yvonne Gillman felt that the sub-basement could be used for storage purposes. It was also noted that shelves could be built for easy storage, however, it was pointed out that there is not standing room in the area.

Nina Wold was of the opinion that the area should be made available to all

member organizations as it was part of Community Center.

Lester Sadler noted area would have to cleaned up, painted, lights & heaters installed before it would be ready for use of any kind. The area is wired for two wall type heaters the cost of which is about $75.00 each. The lighting fixtures are on the job and paid for.

Joe Bordanaro brought up the question of who would be responsible for utilities. He advised the Community Church Group will assume maintenance costs of the Church but he was sure they would not want to assume any extra expense.

Another point that was made was the fact that there are no doors in the basement and none are contemplated.

Ada Marble felt that if the sub-basement were used for storage purposes there should be some type closure to insure safety of materials stored.

Nina Wold advised she would rather have the area used as a store room than see an addition to Community Center for storage purposes.

Harriet Greene advised that the letter in question failed to explain why this request had been made. At the last meeting of Allied Arts the members voted to table plans for building a store room for one year for several reasons, one of which was the fact that we did not have sufficient funds and also that original plans had been changed which were not approved by sll members. Also there was a feeling within the organization, of some of its members, that some of our funds could be used for improving Community Center - one improvement a permanent hard wood floor. She also commented that thru the years the Allied Arts had always worked hard in the interests of Community Center and had contributed generously.

Joe Bordanaro questioned the use of the area by Allied Arts and wanted to know if any individual member of the organization would be using it as a work room to make articles which would later be sold for their profit. If so, he was opposed to such use.

At this time and after all Board Members had had the opportuhity to be heard an amendment to the motion before the Board was submitted by Joe Bordanaro as follows: That Allied Arts be permitted to use the basement area for an activity room and have the use of the storage area (sub-basement) but not on an exclusive basis.

After further discussion this amendment was withdrawn as well as the motion before the Board with the approval of Nina Wold, Yvonne Gillman and Joe Bordanaro.

Concluding action by the Board in this matter was a motion made by Lester Sadler as follows: That the basement of the Church be made available to any member organizat ion for any activity and for storage purposes. Dates and space to be cleared thru a House Committee. This motion was seconded by Yvonne Gillman and was voted upon by the showing of hands, as follows:

Yes	Watts, Gillman, Wold, Bordanaro, Sadler, Dittmar, Marble
No	Reinhardt
Abstained	Greene

Matter t o be referred back to Allied Arts by its Directors: Reinhardt & Greene.

Pres. Eustis advised that he had appointed a Nominating Committee, by letter, consisting of the President or Head of each member organization, with Mrs. Rolland McCready as Chairman and asked approval of the Board for his action. The approval of the Board was given by regular motion, duly seconded and passed.

There being no further business to come before the Board, upon motion, duly seconded and passed, meeting adjourned at 9:45 p.m.

Respectfully submitted
Harriet M. Greene
Harriet M. Greene
Acting Secretary

cc Pres. Eustis

MINUTES - MEETING
BOARD OF DIRECTORS
STINSON BEACH COMMUNITY CENTER, INC.
FEBRUARY 15, 1962

Pursuant to notification the Board of Directors met on February 15, 1962 at Community Center.

Meeting was called to order at 8 p.m. by Pres. Eustis with the following Directors present: Eustis, Greene, Reinhardt, Dittmar, Wold, Gillman, Airey, Sefton and Conradi; Absent: Marble.

Minutes of the last directors meeting December 7, 1961 were read and approved.

Elsie Watts, retiring Treasurer submitted Financial Report showing blance in General Checking Account $2436.14 as of this date. (Copy of report attached hereto)

The Chair called for nominations for Director at Large.

Dir. Reinhardt nominated Chas. Leavitt
Dir. Sefton nominated Edw. Leary

There were no further nominations and same were closed by Dir. Reinhardt/Gillman. The Chair appointed himself to act as Examiner and asked Harriet Greene to act as Clerk. Ballots were distributed. 1st Ballot resulted in tie; second ballot resulted in tie. Deciding vote was cast by Pres. Eustis and Chas. Leavitt was elected Director At Large for a term of one year.

Pres. Eustis opened for nominations for President.

Dir. Airey nominated Larry Wold. Nomination declined.
Dir. Dittmar nominated Lee Sefton
Dir. Reinhardt nominated Ada Marble

There were no further nominations and same were regularly closed and ballots passed. Result of vote

Lee Sefton	3
Ada Marble	6

Ada Marble declared elected for President

Nominations for Vice President next order of business.

Dir. Reinhardt nominated Larry Wold. Nominations were closed by Dir. Airey and Acting Secretary was instructed to cast the unanimous ballot electing Larry Wold for Vice President.

At this time the Chair was turned over to Vice President elect who called for nominations for Secretary.

Harriet Greene was nominated for this office. Nomination declined.

Dir. Airey nominated Yvonne Gillman. No further nominations and same closed by Dir. Conradi and Acting Secretary instructed to cast the unanimous ballot electing Yvonne Gillman as Secretary.

Position of Treasurer still to be filled. Elsie Watts volunteered to carry on as Acting Treasurer until office filled. The Chair appointed a Committee to find a Treasurer and it was pointed out that the Treasurer need not be a Director. Committee headed by A.A.Eustis with Dir. Airey and Reinhardt assisting.

In due course Chas. Leavitt,Director At Large volunteered to fill the office of Treasurer; for which he received unanimous thanks and approval of the Board.

This action automatically disolved above named Committee.

Vice President Wold proceded to appoint the following Committees, with the full approval of the Board. Committees to serve for the fiscal year.

Building & Grounds:	Barbara Sherfy, Chairman Anne Leary Roberta Shockey Wm. Sherfy Edw. Leary Lee Sefton Chas. Leavitt
HOUSE:	Mildred Sadler, Chairman Harriet Greene Gene Reinhardt
CHURCH BUILDING:	Paul Dittmar, Chairman Fred Conradi A.A.Eustis
BUDGET & RATES:	Chas. Leavitt, Chairman Harriet Greene Elsie Watts Yvonne Gillman A.A.Eustis
CHURCH FURNISHINGS & DEDICATION:	Mildred Sadler, Chairman Rev. Frank Iske Oran Jenkins Gene Reinhardt Ada Marble Helen Hubbard

OLD BUSINESS

A motion was passed that the House Committee be authorized to purchase an electrolux vacuum cleaner for Community Center. (Gillman/Greene)

NEW BUSINESS

Dir. Greene suggested that the Board schedule regular quarterly meetings so that meetings can be publicized and open to the members of Community Center. The matter was discussed and the following dates were set for regular meetings for the balance of the fiscal year: March 5, June 4, August 6 and November 5. It was noted that a special meeting may be called at any time it becomes necessary.

The matter of removing the pile of junk at Community Center gounds was discussed. Dir. Greene stated that originally the Volunteer Fire Dept. started the junk drive as a means of raising funds which were turned over to Community Center and that the junk ~~xxxx~~ now on the premises is worthless, even to the junk men. Dir. Conradi advised he would have the V. F. Dept clean up the pile. The Board expressed thanks and with the hope that the clean up would be done without delay.

Dir. Eustis stated that Gary Upton, Secretary of the Volunteer Fire Department had asked for the approval of the Board to build a shelf type hose dry rack along side the fence. A motion was passed that Board approve this project and authorize V. F.D. to proceed, at their expense. (Eustis/Airey)

A motion by Dir. Airey that the present Board of Directors extend their thanks and appreciation to all retiring Officers and Directors who have served the past term. Motion was seconded and passed.

There being no further business, upon motion passed, meeting adjourned at 9:15 p.m.

Respectfully submitted
Harriet M. Greene
Harriet M. Greene
Acting Secretary

cc Pres. Wold
Secretary Gillman

REPORT ON
S. B. C. C. DIRECTOR'S MEETING
HELD FEBRUARY 15, 1962

This meeting was called for the election of officers to serve 1962/63

Thos elected were:

President	Ada Marble
Vice President	Larry Wold
Treasurer	Chas.Leavitt
Secretary	Yvonne Gillman
Director at Large	Chas. Leavitt

In the absence of Ada Marble Vice President Larry Wold appointed the following Committees:

Building & Grounds:	Barbara Sherfy, Chairman
	Anne Leary Bobby Shockey
	Wm. Sherfy
	Edw. Leary
	Lee Sefton
	Chas. Leavitt
Church Bldg.	Paul Dittmar, Chairman
	Fred Conradi
	A.A. Eustis
House Committee:	Mildred Sadler, Chairman
	Gene Reinhardt
	Harriet Greene
Budget & Rates:	Chas. Leavitt, Chairman
	Harriet Greene
	Elsie Watts (Retiring Treasurer)
	Yvonne Gillman
	A.A.Eustis
Church Furnishing & Dedication:	Mildred Sadler, Chairman
	Rev. Frank Iske
	Oran Jenkins
	Gene Reinhardt
	Ada Marble
	Helen Hubbard

A motion was passed that a vacuum cleaner be purchased.

Voted to approve request of Volunteer Fire Dept. to install or build hose dry rack alongside fence.

Requested Volunteer Fire Dept. to remove pile of junk now on the grounds and to allow no more dumping of rubbish or junk.

The matter of having four scheduled Directors meetings in 1962 was discussed. The following dates were selected March 5; June 4; August 6; November 5. These dates will be advertised and the meetings will be open to all members of Community Center.

The following Directors are now serving on the Board of the S.B. C. C. Inc:

	Term expires 1963-Feb.	Term expires 1964-Feb.
Progressive Club	Ada Marble	A.A.Eustis
Allied Arts	Gene Reinhardt	Harriet Greene
Parent Teachers Club	Yvonne Gillman	Louise Airey
Community Church	Paul Dittmar	Larry Wold
Volunteer Fire Dept.	Lee Sefton	Fred Conradi

Director at Large serves for one year.

Treasurer reported a total of 2436.14 in general checking account as of February 15, 1962.

The Reserve Fund balance 3000.00

Memorial Fund-General 288.20

Harriet M. Greene
Director - Allied Arts
S.B. Community Center Inc

cc Secretary
President

BOARD OF DIRECTORS
STINSON BEACH COMMUNITY CENTER, INC.

COMMITTEES APPOINTED BY VICE PRES. WOLD - MEETING FEB. 15, 1962

BUILDING & GROUNDS:	Barbara Sherfy, Chairman Anne Leary Roberta Shockey Wm. Sherfy Edw. Leary Lee Sefton Chas. Leavitt
CHURCH BUILDING:	Paul Dittmar, Chairman Fred Conradi Vin Eustis
HOUSE:	Mildred Sadler, Chairman Harriet Greene Gene Reinhardt
BUDGET & RATES:	Chas. Leavitt, Chairman delivd Harriet Greene Elsie Watts Yvonne Gillman Vin Eustis
CHURCH FURNISHINGS & DEDICATION:	Mildred Sadler, Chairman Rev. Frank Iske Oran Jenkins Gene Reinhardt Ada Marble Helen Hubbard

cc Members of Committees + V. P. Wold.

February 22, 1962

HMG

MINUTES - MEETING
BOARD OF DIRECTORS
STINSON BEACH COMMUNITY CENTER, INC.
MARCH 5, 1962

Meeting was called to order at 8:00 P.M. by Vice Pres. Wold with the following Directors present: Sefton, Eustis, Reinhardt, Airey, Wold, Conradi, Leavitt, Dittmar, & Gillman; Absent: Marble & Greene.

Minutes of the last Directors meeting February 15, 1962 were approved as read.

Treasurer reported a balance of $2,182.88 in General Fund. A copy of his report is attached hereto.

CORRESPONDENCE: A letter was read from Ada Marble thanking everyone for the honor of electing her President but resigning the office.

REPORT OF COMMITTIES: Budget and Rates - Copies of the proposed Budget & Rates for the current year were passed out to the Directors and read. Dir. Eustis make a motion that the Board accept the Budget & Rates - Seconded by Dir. Airey - motion carried.

Building & Grounds: Barbara Sherfey requested that the large wood pile be moved to a better location and also that a wood box be built on the patio, Building & Grounds Committee to take care of labor. A motion was made by Dir. Dittmar to move wood pile down by Firehouse- Seconded by Sefton - Motion carried.

OLD BUSINESS: Dir. Conradi reported that the V.F.D. had been unable to contact Junk Man as yet regarding pile of scrap metal but will continue to work on same.

Larry Wold was nominated as President by Dir. Sefton - Seconded by Dir. Airey. - Declined the nomination. Will carry on until a President can be elected.

NEW BUSINESS: The Board discussed the possibility of another Carnival over the 4th of July. This will be taken up at a later date.

Dir. Airey made a motion that each member organization give an affair to raise funds for the C.C. during the year - Seconded by Dir. Eustis. Motion carried.

Dir. Dittmar made a motion that V.F.D. do not use roof of Firehouse for drying rack - seconded by Dir. Eustis - Motion carried.

Dirs. Eustis & Dittmar reported that several men are working about 2 hours on Saturdays and getting a lot of the finishing touches done on the Chapel.

Vice Pres. Wold asked for a volunteer to work with Tom Tawns on the Flood Control Committee. Charles Leavitt volunteered to serve.

There being no further business, Dir. Eustis made a motion to adjourn at 8:45 P.M. - Seconded by Conradi - motion passed.

Respectfully submitted

Yvonne Gillman
Secretary

cc: Larry Wold
Hattie Greene
A. A. Eustis

S. B. COMMUNITY CENTER INC
REPORT ON DIRECTORS/MEETING MARCH 5, 1962 TO ALLIED ARTS 3/16/62

Budget & Rates Committee submitted Report and recommendations which were accepted. They estimatedoverhead expenses at $1750.00 and estimated Revenue at $1875.00. They also suggested that a reserve be set up for Hardwood Floor in Community Center. Reserve of $150.00 was set up.

Annual general expenses reduced this year over last by reason of insurance and taxes which have been reduced.

Estimated revenue:	Fire District - for Fire House Fixed	600.00
	Club Membership @ fixed	250.00
	Miscellaneous Rents	350.00
	Rummage Sale	600.00
	Bazaar - rent	75.00
		1875.00

Treasurer reported balance of 2182.88 in general checking account.

✓ Letter was received from Ada Marble resigning office of President to which she had been elected. Board at present without a President. Vice Pres. Larry Wold will act as Chairman until vacancy filled.

✓ Building & Grounds Committee, Barbara Sherfy, Chairman requested that the wood pile in back of community center be moved to another location and a wood box be built on south end of patio. Permission to move wood was granted.

✓ Volunteer Fire Dept. will have junk pile removed from grounds.

✓ Directors discussed possibility of another Carnival this year.

✓ Motion was passed that each member organization be requested to sponsor fund raising affair for the benefit of Community Center - to be given during the year.

✓ It was reported that the finishing work is being done on Community Church.

Harriet M. Greene, Director - Allied Arts
S.B. Community Center Inc

cc Secretary
President

MINUTES - MEETING
BOARD OF DIRECTORS
STINSON BEACH COMMUNITY CENTER, INC.
APRIL 19, 1962

Meeting was called to order at 8:00 P.M. by Vice Pres. Wold with the following Directors present: Wold, Greene, Sefton, Conradi, Leavitt, Reinhardt & Gillman. Absent: Eustis, Marble, Dittmar & Airey.

Minutes of the last Directors meeting March 5, 1962 were approved as read.

Treasurer reported $3,100.00 balance. $278.00 Tax refund was received. Bills were presented to the Directors and a discussion followed regarding Fire Insurance. Dir. Sefton made a motion that we review our insurance and turn it over for bid to a local agent, seconded by Conradi. An Insurance Committee was appointed with Dir. Sefton as chairman and Dirs. Leavitt & Wold. Their decision to be abided by. Ruth Miller will be asked to give a cover note for 30 days. Dir. Greene made a motion that we pay approved bills - sec. Dir. Conradi - all in favor.

Dir. Greene asked that the Treasurer make up a statement to show actual cost of the Chapel and Contributions for same.

OLD BUSINESS: the Building & Grounds Committee have not had a cleanup day as yet, however, the V.F.D. has removed the junk from C.C. grounds.

Dir. Greene asked when the Fireshouse & fence improvements would be finished. Dir. Conradi volunteered to put siding on the Firehouse next weekend.

Dir.Greene made a motion to have Dir. Leavitt hire a man & work on cleaning up the front area, sec. Conradi. All in favor.

Dir. Reinhardt felt that consideration should be given to planting the Chapel area.

The V.F.D. will handle the Furniture department at the Rummage Sale and will turn the proceeds over to C.C. as their contribution to fund drive.

NEW BUSINESS: Dir. Greene suggested that C. C. buy a supply of plastic cups to have on hand for organizations to use & reimburse C.C. as they are used. Dir. Conradi made a motion that we buy 1000 cups - sec. Greene - all in favor. Dir. Wold will deliver cups.

Dir. Greene read letter received from Marin County Health Dept. regarding State Legislation governing food service and sale by non-profit organizations - This letter is attached hereto along with form applying to letter.

Dir. Sefton made a motion that the Chapel be put on a separate electric meter - sec. by Dir. Conradi - all in favor.

CARNIVAL: It was reported that Walker Crimmins has agreed to Chairman the Carnival. Others have volunteered to help as in the past. Dir. Greene would like to see some of the proceeds from the Darnival go into improvements on the Center Building.

Dir. Sefton made a motion that the Treasurer be bonded - Sec. Conradi- all in favor.

Dir. Leavitt made a motion that all bills be approved by the Board with the exception of routine re-occuring bills and authorized labor before being paid by the Treasurer - Sec. Conradi - all in favor.

Dir. Reinhardt made a motion that the Building & Grounds Committee list the needed improvements to C.C. & report back in June - sec. Sefton - all in favor.

There being no further business, Dir. Sefton made a motion to adjourn at 10:00 P.M. - - seconded by Conradi - motion passed.

Respectfully submitted

Yvonne Gillman
Secretary

cc: Larry Wold

4-19-62

S.B. Community Center Inc

Board of Directors Meeting - April 19, 1962

Bills were approved for payment

Eustis (Chapel)	15.35	)
Cleaning (Ginghofer)	25.00	) Approved
West Marin Bldg Supply		)
Garbage Can	6.19	)

Bill was presented for Carpet for Chapel (Rosenthal) 755.40 held in abeyance for OK

Insurance matter referred to Committee - Miller, Leavitt and Wold and Sefton Motion Sefton/Conradi insurance should be kept local if possible. Carried

Motion, Conradi/Greene, Community Center purchase 1000 cups for use of member organizations when needed. Member organizations to reimburse S.B.C.C. for cups used. Carried Purchase can be made thru Seadowns. Cost 18.00 per M

Chas. Leavitt was given authority to hire help in cleaning up grounds Greene/Conradi - carried

In connection with fund raising affairs by member organizations the Fire Department advised would be active in Allied Arts Rummage Sale in August on coop basis - would turn over their proceeds to C.C.

P. T. C. advised they are willing to sponsor a card party or bingo.

Motion carried that a separate ~~xxxxxxx~~ meter be installed in Chapel so that separate bills may be rendered by P.G. & E. thereby keeping cost separate from Community Center. (Sefton/Leavitt)

Motion passed Treasurer be bonded (Sefton/Conradi)

Motion passed Treasurer be authorized to all routine current reoccurring bills and authorized labor bills without having to wait for a Director's meeting. (Leavitt/Conradi)

Motion passed Building & Grounds Committee be requested to submit recommendations for improvements to Community Center and to report at June meeting (Reinhardt/Sefton)

and S. B. Fire Prot. Dist.

Report from Volunteer Fire Department. Sefton reported progress and that more interest is being shown. Have regular practice drills. Chev. Truck reported out of commission; repairs will be made. He also advised a change in the telephone system is contemplated and that the next big project of the District will be a survey of the fire hydrants system.

Kurtz out
new phones upton, Sherfy

Adjourned 10:30 p.m.

Reported Bd. Directors Meeting May 11, 1962
Allied Arts

several ways. Due to many varied jurisdictions which combine to make up local government, it is obvious that no one group of elected officials has the power or duty to effectuate a master plan.

Following are some of the various possibilities for accomplishing the goals of this plan:

1. The Board of Supervisors is the legislative body which presently has full and the only authority to adopt appropriate law (zoning ordinance) requiring private land to be used in accordance with the goals of the master plan. It is also the final authority in establishing and maintaining appropriate standards for the subdivision of private lands.

These powers and duties of the Board of Supervisors would be assumed by a city council should any portion of the Bolinas-Stinson Beach community become an incorporated city.

2. As to streets and highways there are several ways by which they become constructed and/or maintained, and by which future rights of way are protected. These are discussed here only briefly.

Those highways which have been accepted into the California State system come under the jurisdiction of the California Highway Commission and the State Division of Highways. Where Federal funds are involved in construction on a State route specific standards and criteria of the Federal Bureau of Public Roads must be met. Also the State must secure the

MINUTES - MEETING
BOARD OF DIRECTORS
STINSON BEACH COMMUNITY CENTER, INC.
JUNE 4, 1962

Meeting was called to order at 8:00 P.M. by Vice Pres. Wold with the following Directors present: Wold, Leavitt, Greene, Marble, Dittmar, Conradi, Sefton, Airey, Gillman. Absent: Eustis, Reinhardt.

Minutes of the last Directors meeting June 4, 1962 were approved as read.

Treasurer reported $3,538.22 in checking account, $1,952.86 unobligated. Treasurers report is attached hereto. Dir. Marble made a motion to pay the bills presented - seconded by Dir. Airey - all in favor.

Reports of Committees: Building & Grounds - Barbara Sherfey made the following recommendations from the Committee:
1-A Landscape Architect be hired to landscape the entire Center area.
2-That Outside lights be installed in front of Community Center Bldg. & Chapel and in back of Community Center Bldg.
3-That a regular schedule be set up for painting and repairs of C.C. Buildings.
4-That Hardwood floors be installed in Community Center.
Action taken on the recommendations is as follows:
1-Dir.Sefton made a motion to have the Building & Grounds Committee seek out a Landscape Architect & bring an estimate to the August meeting. Sec. by Dir. Marble - All in favor.
2-That an estimate on the costs of lights in front & back of Center & front of Chapel be brought to August meeting was put in the form of a motion by Dir. Sefton - Sec. by Dir. Greene - All in favor.
3-It was referred back to the Building & Grounds Committee to set up a schedule for painting & repairs.
4-A discussion was held regarding the difference between Oak and Maple hardwood floors. Dir. Leavitt has received a bid for Oak floors at the following prices finished - 5/16 Oak floor $1,110.00. 5/8 Oak floor $1,350.00. The Building & Grounds Committee was asked to get estimates on Maple flooring.

Mr. Hubbard recommended that the trees be trimmed so that they will not endanger the buildings and also that the stumps be removed from County road corner. Dir. Greene made a motion that the Sonar Tree Service be contacted immediately and have the necessary work done on the trees and have the stumps removed. Dir. Leavitt & Mr. Hubbard volunteered to see that this is done.
House Committee: Dir. Greene presented recommendations for immediate action from the House Committee which is attached hereto and volunteered to write a letter to each member organization calling attention to Rules & Regulations governing the use of Community Center. Dir. Dittmar made a motion that this letter be written - Sec. by Dir. Airey - All in favor.
Church Building: Dir. Dittmar reported that nothing has been done on the building recently. The gutters & leader pipe need to be put on. Dir. Dittmar will check on the cost of gutters and downspouts. Dir. Wold will contact the Insurance Co. about paint damage to Chapel.
Insurance Committee: Dir. Wold reported that the Insurance was left with Goldsmith & Co. & that the personal property was increased from $1,500.00 to $3,500.00. The Treasurer has also been bonded.

Dir. Greene reported the Rummage Sale will be held 8/18-19. She also reported that the Allied Arts are staging a Fund Drive to buy an acre in the Canyon Ranch Audabon Society in the name of Stinson Beach.

Carnival: Dir Wold reported that the Carnival will be held 6/29-30.

Old Business: Dir. Marble made a motion that the Treasurer secure a safe deposit box - Sec. Dir. Sefton - All in favor.
Dir. Airey suggested that the Secretary write a letter to Mr. Kent to thank him for the picture of Stinson Beach.
Dir. Airey made a motion that a letter be written to member orginizations that any donations to Community Center must be approved by the Board before being accepted.

New Business: The Secretary requested money to buy postcards. The Treasurer was authorized to issue a check to purchase 100 postcards, 50 .03 stamps and 50 .04 stamps.

Dir. Wold requested that Dir. Leavitt buy necessary equipment to set up Chapel electric meter.

There being no further business, Dir. Marble made a motion to adjourn at 9:35 P.M. - Sec. by Dir. Conradi - All in favor.

Respectfully Submitted,

Yvonne Gillman,
Secretary

cc: Larry Wold

June 4, 1962

S.B. Community Center Inc
Board of Directors

Recommendation for immediate action:

Clean out the store room of all empty coke bottles

Clean out refrigerator of coke bottles and other items. Refrigerator should not be used ~~xx~~ for storing.

Haul away empty bottles from the grounds in back of the Community Church (This should be a recommendation of the Bldg & Grounds Committee)

Recommends that S.B. C. C. Inc send letter to each member organizations calling attention to Rules & Regulations governing the use of Community Center.

Suggested Rules & Regulations:

approved 6/4/62 send letter

Ash Trays to be washed and put away after each use
Kitchen and Sink left clean
Refrigerator left clean as well as garbage pail in kitchen
No equipment belonging to Community Center to be removed from premises
All lights and switches turned off - this will necessitate checking each dressing room to be sure lights not left burning - all doors checked (This does not apply to Ref. Center #22.
Each member organization appoint a member to be responsible to see that Rules & Regulations carried out

Note: The House Committee is open for further suggestions - to be included in Rules & Regulations

In other words each member organization or group using the Community Center should leave it in such condition that the next one using it does not have to clean up ~~from~~ their debris

HOUSE COMMITTEE

Mildred Sadler, Chairman
Harriet Greene
Gene Reinhardt

cc Secretary
Yvonne Gillman

June 4, 1962

REPORT - Allied Arts to S.B. Community Center Board of Directors

Announcements of the Annual Rummage Sale have been mailed to out of towners - Date of Sale August 18th and 19th. (Copy attached)

Allied Arts sponsoring fund drive for the purchase of an "acre" Audubon Society Canyon Ranch project. Contributions may be made to Allied Arts. Acre will be purchased in the name of the Community of Stinson Beach.

Recommends that Community Center get an estimate from Mr. Frazer on new hardwood floor.

Allied Arts has reactivated old Civic Improvement Unit, in the hope that property owners can be prevailed upon to clean up their property.

Next meeting of Allied Arts - Friday June 15th - 2 p.m. at Community Center at which time there will be a demonstrantion of appliances by Virginia Shattuck of the P. G. & E. Invitation is extended to all interested persons.

Harriet Greene
Director - S. B. Allied Arts

cc Secretary
Yvonne Gillman

STINSON BEACH COMMUNITY CENTER, Inc.

~ STINSON BEACH, CALIFORNIA

June 16, 1962

TO MEMBER ORGANIZATIONS

Progressive Club of Stinson Beach
S.B. Allied Arts
S.B. Volunteer Fire Department
S.B. Community Church
Parent Teachers Club

At its last meeting, June 4, 1962, the Board of Directors of Stinson Beach Community Center, Inc. adopted new Rules & Regulations governing the use of Community Center.

A copy of these new Rules & Regulations is enclosed for your information.

Member Organizations will be responsible for events sponsored by them.

The Board of Directors as well as the House Committee will appreciate close cooperation in connection with these Rules & Regulations.

STINSON BEACH COMMUNITY CENTER, INC.

HOUSE COMMITTEE

Mildred Sadler, Chairman
Harriet Greene
Geneva Reinhardt

6-16-62 p. 2

June 16, 1962

RULES & REGULATIONS - ADOPTED BY BOARD OF DIRECTORS June 4, 1962

1. All Dates must be cleared thru HOUSE COMMITTEE - Phone Mildred Sadler (UN 8-1474) or Harriet Greene (UN 8-1822)

2. All ash tray to be washed and put away

3. Sink to be left clean

4. Refrigerator to be left clean - if anything spilled - must be washed. Refrigerator not be used for storage; except on certain occasions when food must be stored prior to an event.

5. Garbage pail in kitchen to be left clean. Not to be used for cigarette ashes at any time. Coffee can on sink is provided for ashes.

6. Kitchen to be left clean - all dishes to be put away - counters not to be left cluttered.
When coffee urn or perculator used - must be washed clean and thoroughly dried - leave cord inside perculator.

7. Equipment NOT TO BE REMOVED FROM PREMISES unless authorized by House Committee. If Member Organizations wish to borrow equipment to be used elsewhere please check with either Mildred Sadler or Harriet Greene. This is the only way we can keep track of equipment.

8. All lights to be turned off as well as switches. This will necessitate checking each dressing room to be sure that lights not left burning as has been the case on many occasions in the past. Refrigerator Switch No. 22 to be left alone. Switch for the Water Heater to be left ON.

9. Each Member Organization is asked to appoint a Member to be responsible to see that these Rules are carried out.

Each Member Organization or Group sponsored by a Member, using Community Center, should leave the premises in such condition that the next one using it does not have to clean up any debris.

8-6-62

MINUTES - MEETING
BOARD OF DIRECTORS
STINSON BEACH COMMUNITY CENTER, INC.
AUGUST 6, 1962

The meeting was called to order at 8:00 P.M. by Vice Pres. Wold with the following Directors present: Wold, Marble, Reinhardt, Airey, Eustis, Gillman, Leavitt, Dittmar & Greene, Sefton: Absent & Conradi.

Minutes of the last Directors meeting ~~August~~ June 4, 1962 were approved as read.

Treasurer reported a balance of $2,625.15 in checking account. Carnival grossed $2,239.56 - expenses $885.33 - net $1,382.73. The bills were presented and Dir. Greene made a motion to pay them, seconded by Dir. Eustis.- All in favor.

Carnival: Dir. Eustis made a motion that a letter be sent to Walker Crimmins thanking him for his job as Chairman of the Carnival, Sec. By Dir. Airey- All in favor. V.P. Wold thanked everyone for their work on the Carnival.

Pews: A discussion was held to decide whether the doner should pay for any name plate to go on pews or if it should be paid by the Center. It was decided that the Center should pay for these and that they should be installed before the dedication.

Building & Grounds: Mr. Hubbard reported that the trees were taken care of and look very nice. He alsossuggested that the County be asked to pave the street in front of the Chapel to its full 40 foot width. Dir. Airey made a motion that the Secretary write a letter to the Department of Public Works asking them to pave Belvedere St. to its full 40 foot width, Sec. by Dir. Eustis. - All in favor.
Bill Sherfey and Les Sadler were reported to be working on the outside lights.
It was suggested that the Building vents be checked for any dry rot or damage. Dir. Wold and Les Sadler will check this out.
Anne Leary suggested that a cleanup day be set up before the dedication.
Dir. Marble made a motion that August 25 be cleanup day for the grounds and September 15 for Chapel cleanup, Sec. by Sefton. All in favor.

Dir. Airey made a motion that the Directors approve the Memorial Book & Chest donated by the Progressive Club - Sec. Eustis - All in Favor.

Dir.Dittmar reported that he has one bid of $300.00 for copper downspouts and leader pipe. He is waiting for another bid.

Dir. Leavitt was asked to contact the man that gave him the bid on the Oak Floors to give us a bid on a Maple floor also. Dir. Airey will also get an estimate from Frazier. Dir. Wold will also call for some bids.

New Business : It was suggested that the C.C. buy food for the workers lunch at cleanup day.

There being no further business, Dir. Dittmar made a motion to adjourn - Sec. by Marble - All in favor.

Respectfully Submitted,

Yvonne Gillman,
Secretary

MINUTES - MEETING
BOARD OF DIRECTORS
STINSON BEACH COMMUNITY CENTER, INC.
NOVEMBER 5, 1962

The meeting was called to order at 8:10 P.M. by Vice Pres. Wold with the following Directors present: Reinhardt, Airey, Marble, Eustis, Greene, Conradi, Dittmar, Leavitt, Wold & Gallman. Absent: Sefton.

Minutes of the last Directors meeting August 6, 1962 were approved as read.

Treasurer reported the following: Balance 8/6/62 $2,625.15, Cash received $1,111.52 - Total $3,736.67 - Paid out $153.05, Leaving a balance to date of $3,583.62. The Grace Green curtition fund has received to date $565.00. Bills: Tax, $292.42 for year, Diamond National $12.36, Van Wormer & Rodriguez, Inc. (name plates) $45.45, West Marin Bldg. Supply $1.04, Paul Koss Supply $136.38, Victor & Carter (announcements & programs for Dedication) $30.78, Larry Wold (Hot Cups) $15.08, Bungalow $3.37, A. A. Eustis (Stamps & Furnishings) $23.23. Dir. Eustis made a motion that these bills be paid, Sec. by Dir. Dittmar. All in favor.

A discussion followed regarding authorization of bills. It was agreed that this matter should be deferred until new officers are elected.

Committees: Mr. Hubbard reported that he felt that the gutters & leader pipe should be put on the Chapel as soon as possible. Dir. Greene made a motion that the lowest bidder be allowed to go ahead and install same. Sec. by Dir. Airey, All in favor. Mr. Hubbard will assist Dir. Dittmar in getting these bids.

A discussion was held regarding the landscaping of the Chapel. Oren Jenkins was reported to be near to finishing the landscape plans.

Old Business:

Dir. Wold reported that there is no dry rot under the Community Center Building.

Dir. Greene made a motion that the Church on their order of worship have the heading read "Stinson Beach Community Church" with the words "Presbyterian Order" underneath. Sec. by Dir. Marble. All in favor.

Correspondence: A letter of resigination as Vice President was read from Larry Wold. Ada Marble made a motion that we accept with regrets, Sec. by Dir. Reinhardt. All in favor.

a

Nominations were then opened for President. Louise Airey nominated Dir. Eustis for president to fill out the term, Sec. by Reinhardt. Dir. Greene moved that the nominations be closed and that the Secretary cast a unamimous ballott for Dir. Eustis, Sec. by Dir. Dittmar, All in favor.

Nominations for Vice President - Dir. Marble volunteered to serve as Vice President.

New Business: C.J. Green reported that the creek is undermining under the Center Buildings. He recommended having the State put a wing dam in or procure heavy rock in the creek. If erosion continues all buildings could be lost. He advised that concrete sacks should be put in until something else could be dome. Dir. Greene suggested that this matter be taken up at the Progressive Club under the Flood Control District.

Dir. Greene reported that the Allied Arts would like to know when the basement room would be finished for storage and work area. They also wondered about the folding chairs in the Chapel whether they are going to be returned to the Center Building or not. The Allied Arts would like to have the old church locker for shelves for dishes. Dir. Eustis made a motion that the Allied Arts be given permission to arrange shelves in this locker, Sec. by Dir. ~~Kinney~~ Airey, All in favor.
Dir. Greene suggested that different storage areas be allocated to each group. Dir. Marble made a motion that the Allied Arts be given the right corner closet in the Chapel and the Church Group the first door to the left before the organ loft, Sec. by Dir. Eustis., All in fav or.
The Allied Arts would like to fix up the wall in large hall for movie screen. Dir. Eustis made a motiom that they be allowed to go ahead and do whatever is found to be best, Sec. by Dir. Marble, All in favor.

Dir. Greene brought up the problem of groups wanting to hire the Center and serve liquor. It was suggested that the Dicectors take the problem back to each orginization and give a report on their findings.

The Allied Arts also would like to see the old speaker and drapes taken down in the Center. It was agreed to do this. It was also suggested that we should find out what could be put on the murals in the Center for protection.

Dir. Greene suggested that the Memorial Fund ~~kdx~~ loan that was borrowed could be wiped out of the books as a loan. Dir. put this in the form of a motion, Dir. Eustis Seconded it and all were in favor.

The meeting was adjourned at 10:20 P.M.

Respectfully Submitted

Yvonne Gillman,
Secretary

REPORT TO STINSON BEACH ALLIED ARTS
ON
BOARD OF DIRECTORS - S. B. COMMUNITY CENTERINC
MEETING HELD NOV. 5, 1962

Treasurer reported balance cash on hand 3583.62 - ~~all outstanding bills paid~~ Bills in amount of 292.42 were approved for payment

There was no report available from the Building & Grounds Committee - no member being present. Matters pending under this Committee are Lights for the front and patio of Community Center, plans for wing walls, Landscaping, Patio clean up.

The Church Building Committee was authorized to get bids on installing gutters and downspouts for the building and to arrange to have this work done before the rainy season commences.

Mr. C. J. Green spoke to the Directors about needed improvement of the creek area to stop further erosion. This matter is being investigated.

A. G. Gifford to post *

Endeavored to get information as to when the basement of the Church would be finished as work room. No definite answer.

*

Requested authority to have shelves built in locker formerly used by the church in the storeroom, for the storage of dishes. Authority was given. There is lumber in the attic which can be used for the purpose.

Directors approved allotment of storage space in Church Building for member organizations and the right corner closet has been reserved for Allied Arts.

The matter of the finishing the back wall (behind match stick drape) of Community Center for a screen was discussed. Directors approved such a project and it was suggested that a roll up screen would be preferable to a finish on the wall. In connection with this matter the Church Teens are now working on a project to raise money to buy a projector for Community Center.

* Allied Art project

Directors voted to cancel out "loan" of 2000.00 which was in the Memorial Fund that turned over to the Church Building Committee during construction. In other words Memorial Fund has gone into the construction of the Church and should remain. Contributions to Memorial Fund, in future will remain in Memorial Fund until such time it is needed and voted for some other project.

The House Committee requested a "ruling" on the serving of spirituous liquors in Community Center. It was pointed out that at no time can liquor be sold on premises but the serving of such is another matter. It was also the opinion that if the serving of liquors was approved it would open up a source of potential revenue to Community Center; such as wedding receptions etc. All reservations would have to be approved by the House Committee and they would be authorized to act in the best interest of the Community Center. It was decided to refer this matter back to all member organizations for their recommendation.

* Recommend approval under control of House Com. direction of Finance Com. Carried

In connection with a new hardwood floor for Community Center, there didn't seem to be any immediate interest in pursuing the matter so under the circumstances the matter can be dropped for the present. Several months ago the Community Center set up a fund for a new floor - the sum of $150.00. Allied Arts indicated some time ago an amount of I believe $500.00 would be made available from proceeds of the rummage sale

Harriet M. Greene
Director to S. B. Community Center Inc

cc Secretary

BOARD OF DIRECTORS MEETING - STINSON BEACH COMMUNITY CENTERING

NOVEMBER 5, 1962

OLD BUSINESS

BLDG. & GROUNDS COMMITTEE

Lights

Plans for wing walls

Patio - Wood Pile etc Clean Up Patio (Flower Committee)

Finish Fence

CHURCH BLDG

done Gutters & Down Spouts

Inspection corner Community Center - cracked cement

NEW BUSINESS

Finish basement Church - for work room

~~Chairs~~

done Shelves in old church locker for dish storage - Allied Arts will pay for work done - use shelving in attic

Maintenance Community Center on retainer basis

done Policy for payment of labor and cash reimbursements

Sign on Community Center - needs attention

Protective finish on murals Community Center

done Storage space in Church Building to be alloted

? Store Room off Hall for Table tops and horses

? Remove old drapes in Community Center - take down old loud speaker

Allied Arts Project Finish wall Community for Film Screen

Memorial Fund - repayment - Suggest referred to member organizations to let fund remain as part of the Community Church and to start building memorial fund now and contributions to remain in fund until such time as needed

work day - remove drapes - loud speakers clean up interior also wood pile - patio etc

11-5-62R.5

BOARD OF DIRECTORS MEETING - STINSON BEACH COMMUNITY CENTERINC

NOVEMBER 5, 1962

OLD BUSINESS

BLDG. & GROUNDS COMMITTEE

Lights

Plans for wing walls

Patio - Wood Pile etc Clean Up Patio (Flower Committee)

Finish Fence

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Policy for payment of labor and cash reimbursements

Sign on Community Center - needs attention

Protective finish on murals Community Center

Storage space in Church Building to be alloted

Store Room off Hall for Table tops and horses

Remove old drapes in Community Center - take down old loud speaker

Finish wall Community for Film Screen

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MINUTES - MEETING
BOARD OF DIRECTORS STINSON
BEACH COMMUNITY CENTER INC
JANUARY 10, 1963

Meeting was called to order at 8:15 p.m. by Acting Pres. Eustis with the following Dire ctors present: Eustis, Marble, Reinhardt, Greene, Dittmar and Sefton. Directors absent: Gillman, Airey and Leavitt. Excused

In the absence of Secretary Gillman; Director Greene was appointed as Acting Secretary for this meeting.

Minutes of the last Directors meeting of Nov. 5, 1962 were read and approved.

There was no Treasurer's Report by reason of the absence of Treas.

The Chair noted that the Annual Membership Meeting of the S.B. Community Center Inc would be held February 5, 1963 at 8 p.m. at Community Center in accordance with the By-Laws.

The Board discussed whether or not a pot luck supper should preceed the meeting and it was suggested that for a change refreshments be served following the meeting. Upon motion passed S.B. Com. Center Inc. will serve refreshments following Annual Meeting (Greene/Marble)

The Chair appointed the following to serve on Refreshment Committee:

Director Marble, Chairman
Ruth Miller
Harriet Greene
Blanche Eustis

Cards announcing Annual Meeting will be sent to membership of S.B. Community Center Inc by Secretary and Pres. Eustis requested that Treas. Leavitt be instructed to secure the cards for Secretary. Card file to be brought up to date. Dir. Greene submitted list of paid members for 1962 covering Allied Arts and Progressive Club membership.

Pres. Eustis stated he had appointed the Presidents or heads of each member organization to the Nominating Committee with Ruth Miller, Pres. of Allied Arts as Chairman. Upon motion passed Board approved Committee.

The Chair advised he had also asked the following to serve on Audit Committee:

Frank Moreland, Chairman
Otto Rasmussen
Elting C. Hubbard

Upon motion passed Board approved Committee.

Dir. Marble stated she had been contacted by a member of the Churchteens who explained that a contribution had been received by them in memory of a friend and that they would like to have her name entered in the Memorial Book. The matter was discussed and it was the opinion of Dir. Greene that insofar no contribution had been made to Community Center in memory of this person the name should not be entered in the Memorial Book but if the Churchteens desired to make a contribution to the Memorial Fund in memory of this person it could be entered. Decision was made to hold this matter in abeyance.

Dir. Dittmar stated that the Gutters and leader pipes have been installed on Chapel Building.

The subject of a "Ruling" on serving liquor in Community Center was brought up. In accordance with minutes of the Nov. 5th meeting this matter was referred to member organizations for their approval or disapproval.

Dir. Marble reported that Progressive Club had noted approval.

Dir. Greene stated Allied Arts had voted approval however in the event of rental of Hall to outside groups or persons that the matter be under the jurisdiction and at the discretion of the House Committee.

Dir. Sefton stated he had no official recommendation from the Volunteer Fire Department but he felt sure they would approve.

There was no report from the Parent Teachers Club or Community Church.

Pres. Eustis stated he had an eight foot camelia bush he would like to move to the Chapel grounds. A motion by Dir. Dittmar that the Board accept this plant, was seconded by Dir. Sefton and passed. It was suggested that the matter be referred to the Building & Grounds Committee as to best location for plant.

Dir. Reinhardt asked if it was necessary to wait for plans from Oran Jenkins before landscaping Chapel grounds. There was no immediate answer to this question. It was noted that the Building & Grounds Committee had reported they contacted Oran Jenkins seom time ago for plans but had not received them.

Pres. Eustis advised that Mr. Chas. J. Hendrickson had volunteered to install curtition in Chapel at no cost to Community Center; he would consider this work as a con tribution to Community Center.

Dir. Green e requested authority to arrange for maintenance of Community Center on permanent basis; having in mind one of the high school boys. Authority was given for trial period. Greene to report at next meeting. It was Dir. Greene's opinion that S.B. Community Center is now in position and should be willing to pay for the necessities of maintaining & improving Community Center property and not expect voluntary help in the future.

There being no further business to come before the Board, upon motion passed, meeting adjourned at 8:45 p.m. Respectfully submitted
cc Pres. Eustis Harriet M. Greene, Act. Secretary

MINUTES S. B. COMMUNITY CENTER INC MEETING
BOARD OF DIRECTORS
FEB. 11, 1963

Meeting was called to order at 8:05 p.m. by Acting Pres. Eustis with the following Directors Present:

Allied Arts	Harriet Greene - Elting Hubbard
Prog. Club	A.A. Eustis - Ralph Sigmund
P. T.C.	Yvonne Gillman - Louise Airey
Community Chruch	Paul Dittmar
Absent: Volunteer F. D.	Lee Sefton - Fred Conradi

Also present were: Chas. Leavitt (retiring Treasurer) Mildred Sadler and Ruth Miller.

Minutes of the last Directors meeting held January 10th were read and approved.

The Chair stated that the meeting was now open and he would entertain Nominations for Director at Large, for term of one (1) year and Officers for the new year.

The following were nominated

Director-at-large	Chas. Leavitt
President	Elting C. Hubbard
Vice President	Ralph Sigmund
Secretary	Harriet M. Greene

Above nominations were duly seconded and upon motion passed nominations were closed and Secretary was instructed to cast the unanimous ballot electing those named. (Sigmund/~~Sefton~~ Greene)

OFFICEOF TREASURER Under Article VI Section 2 of the By-Laws The office of Treasurer became appointive and upon motion passed Ruth Miller was appointed to theoffice of Treasurer of the S.B. Community Center Inc. (Greene/Airey)

VACANCY BOARD - COM. CHURCH Under provision of By-Laws, Article VI Election of Directors, Section 7: Vacancies in the Board of Directors shall be filled by the Board for the unexpired term; appointment shall be from the member organization from which vacancy occurred.

Mildred Sadler was appointed, with the unanimous approval of the Board, to fill vacancy resulting from the resignation of Larry Wold, Community Church.

At this time the Chair was turned over to Incoming President Hubbard and Director Greene moved to the office of Secretary.

The next order of business was the Treasurer's Report. This report covered period from 1/1/63 to 2/11/63 and was submitted by Dir. Chas. Leavitt, showing balance $3444.42 in Commercial Account and $3440.03 in the two savings account. (Copy attached hereto)

The following bills were presented for payment:

Kenneth Shockey - labor - maintenance Community Center	7½ hrs @ 1.50	11.25
Larry Wold - 1 case plastic cups. Ordered by Dir. Greene and delivered by L.W.		15.08

Upon motion passed bills were approved for payment.

MEMORIAL FUNDS A motion by Dir. Greene that memorial funds earmarked for Chapel and now in the Commercial Account be transferred to Memorial Savings Account and that in future only one memorial fund or account be maintained. Motion was seconded by Dir. Sigmund. Matter was debated. Motion by Dir. Sigmund matter be tabled until later meeting was seconed by Dir. Greene and carried.

At this time Pres. Hubbard read the By-Laws for the benefit of new Directors. It was suggested that copies of by-laws be made so they could be distributed to all Directors. No action taken.

COMMITTEE APPOINTMENTS The following Committees were appointed by the Chair with the full approval of the Board.

Budget & Rates: A.A. Eustis, Chairman
Mildred Sadler
Harriet Greene
Ruth Miller

House Committee: Mildred Sadler, Chairman
Harriet Greene

Pres. Hubbard stated other Committees would be appointed at next meeting.

The Guarantee of the Allen Organ Company covering Organ was turned over to the Secretary for deposit in Safe Deposit Box. It was noted expiration date of Guarantee is February 6, 1967.

Dir. Eustis stated that five years ago Progressive Club appointed Memorial Book Committee consisting of the late Edward Leslie, Ada Marble and Glenna Boland. Preliminary work and design was done by Mr. Leslie with the help and cooperation of Mrs. Marble. After the demise of Mr. Leslie Mrs. Marble followed thru to completion and presentation of Memorial Book to S.B. Community Center Inc. Dir. Eustis felt that someone should be in charge of this book in the future and moved that Mrs. Marble be appointed permanent custodian of same. Motion was seconded by Dir. Leavitt and unanimously passed.

SCHEDULED MEETINGS - BOARD OF DIRECTORS The following schedube was adopted for quarterly meetings of the Board:

April 1
June 3
August 5
November 4

by newspaper and bulletin board notices

These quarterly meetings are to be publicized/and open to general membership.

Special meetings to be called by the President when deemed necessary.

BULLETIN BOARD It was the opinion there should be a Bulletin Board in a conspicuous place for Community Center notices and it was suggested that Board contact Mr. Lucien Marsh for permission to place a board near the post office. Pres. Hubbard volunteered to speak to Mr. Marsh regarding this matter.

GUTTERS- COMMUNITY CENTER The chair requested Dir. Leavitt to inspect gutter at back of Community Center and arrange to have cleaned out if necessary.

DRAINS - COMMUNITY CHURCH This matter discussed. Authorization was given to Dir. Dittmar to purchase orangeburg pipes and fittings and to follow thru on installation.

A vote of thanks was extended outgoing officers in appreciation for their services

A.A. Eustis, Acting President
Chas. Leavitt, Treasurer
Yvonne Gillman, Secretary

There being no further business, upon motion passed, meeting adjourned at 9:45 p.m.

Respectfully submitted
Greene
Harriet M. Greene
Secretary

cc Pres. Hubbard
Allied Arts - Greene
Prog. Club - Eustis
P. T. C. - Gillman
Com. Church - Dittmar
Volunteer F.D. - Sefton

MINUTES S. B. COMMUNITY CENTER INC MEETING
BOARD OF DIRECTORS
APRIL 1, 1963

Meeting was called to order at 8:10 p.m. by Pres. Hubbard with the following Directors present:

Eustis	Gillman
Sigmund	Dittmar
Greene	Sadler
Hubbard	Sefton
Leavitt	Conradi

Absent: Dir. Airey - excused account illness.

Minutes of the last meeting, held Februqry 11th were read and approved.

Ruth Miller, Treasurer present report showing following balances on hand as of this date: (Copy of report attached hereto)

Savings Account No. 10736 - Memorial	$ 392.59
Savings Account No. 6361 - Reserve	3006.44
Commercial Account	3289.72

Treasurer requested approval of depositing funds received as Memorials direct to Memorial Saving Account and maintaining one account only. She called attention to the fact that some memorial contributions received in 1962 had been earmarked for chapel or other named fund and were deposited in Commercial Account where they remain at this time. She recommended that the balance shown in Memorial Savings as of this date (392.59) be considered the present Memorial Fund and all memorial contributions received from now on be deposited in this fund.

She also called attention to the unknown balance included in the Commercial Account on donations to the Jennie Grace Green Curtition Fund and asked that decision be made as to distribution of same so that balances reported will be our true working fund.

She also stated there is no building fund as such set up in the books and that expenditures covering Capital Improvements will be entered as Building Expense with notation made as to Building involved.

She requested authority to transfer interest earned on Reserve Balance to Commercial Account. It was noted originally this Reserve was set up to be maintained at $3000.00 and transfer of interest would be automatic.

The Board approved and authorized Treasurer Miller to proceed along lines of her recommendations.

BILL PAYABLE Bill to reimburse Secretary Greene for cash expenditures: Cash Receipt Book and supply of post cards im amount $5.25 was approved for payment.

The following Committees were appointed by Pres. Hubbard, with the approval of the Board

BLDGE & GROUNDS	Chas. Leavitt, Chairman
	Wm. Sherfey
	Lester Sadler
	Paul Dittmar
LANDSCAPING	Barbara Sherfey, Chairman
	Anne Leary
	Roberta Shockey

REPORTS

PROGRESSIVE CLUB - No report

P. T. C. No report

ALLIED ARTS

Dir. Greene stated Allied Arts recommended that the interior of Community Center be given a good cleaning and that the old curtains be taken down as well as the loud speaker, beams cleaned and walls painted.

They would also like to have one piano and the organ moved to the Chapel.

They ask that consideration be given to system of lighting the outside of Community Center as well as the Chapel and the patio.

They recommended that the redwood fence be finished and called attention to the fact that the Wild Flower Committee had bought and paid for the lumber and that the Volunteer Firemen had promised to finish the job.

They also ask that some thought be given to painting exterior of Community Center and the Fire House.

They would also like to see a wood box installed on patio

They also ask that plans for store room be submitted

Dir. Greene stated that most of these projects have been discussed previously and that now Allied Arts feel some action should be taken.

She also announced that the Annual Rummage Sale is scheduled for the week end of July 20 & 21 and that as in the past the Lunch and Food Sale has been turned over to the Ladies of Community Church and that the net proceeds of the rummage sale will be shared on a 50/50 basis with Community Center.

The Board debated report and agreed that Community Center should be cleaned up. It was suggested that the loud speaker be stored in cabinet in store room and that equipment be checked by someone familiar with the system, it being the opinion that some of it could be junked. A motion was passed (Sefton/Sigmund) that the matter of cleaning hall be referred to Building & Grounds Committee.

It was also agreed that organ could be moved to Chapel but not one of the pianos as there was no need for one in the Chapel. It was suggested the best piano be kept in Community Center and the other be disposed of at the rummage sale. This was put in the form of a motion which was passed (Dittmar/Sefton)

Dir. Sefton stated the redwood fence would be finished and gate installed by the Volunteer Fire Department.

In the matter of painting exterior of Com. Center and Fire House motion was passed (Gilman/Sefton) that Building & Grounds Committee get cost extimate and report to next meeting.

A motion was passed (Greene/Sefton) that the matter of lights be followed through and the Chair appointed Dir. Sigmund as Committee of One to investigate the matter and make recommendation to the Board at their next meeting.

REPORT VOLUNTEER FIRE DEPARTMENT Dir. Sefton stated some thought has been given to adding a room to the Fire House; for use as a sleeping room and for recreational purposes. He advised size of room contemplated about 14x20. He requested authority to confer with Oran Jenkins regarding plans and design.

Motion was passed (Sefton/Sigmund) Authorizing V. F. Dept. to confer with Oran Jenkins in above matter.

Dir. Sefton also stated two new red lights had been installed in front of fire house and he inquired if they had been authorized by the Board. It was noted matter had never been brought before the Board.

He also reported that the recent survey and inspection of the S.B. Fire Protection District by the Pacific Fire Rating Bureau had resulted in a 35% reduction in fire rates for the District.

He also reported that a new hillside hydrant would be installed on hill between residence of E.C. Hubbard and the Wm. Sherfey home and that the Department is presently working with the ranches for water connections.

BUDGET & RATES A.A. Eustis, Chr. of Committee submitted proposed budget and rates for calendar year 1963 (copies attached hereto). Copies were passed for examination by Directors and upon motion passed (Sigmund/Gillman) they were approved.

OLD UNFINISHED BUSINESS

The following matters were discussed.

Community Center chairs which are now being used in Chapel are to remain there and brought to Community Center when needed.

Spot Light over pulpit. Dir. Sadler stated matter being taken care of. Spot now being used will be returned to mantle in Community Center.

Separate meter Chapel. It was noted that cost of new meter would far exceed cost of utilities used by chapel and matter was tabled. Dir. Sadler stated Community Church has budgeted for utilities and could pay for their share of utility bills. It was suggested that P. G. & E. bills be checked for increase.

Dir. Leavitt stated gutters had been cleaned out and it was reported they probably need cleaning again.

Dir. Dittmar reported that most of the drains had been installed at chapel and job will be finished when landscaping done.

NEW BUSINESS

Secretary read letter from Allied Arts dated March 18th requesting authority to proceed with the purchase and installation of a motion picture screen in Community Center. They request advice as to the earliest date for installation, assuming that it should follow any cleaning or painting in the hall. Cost of screen and installation by professionals will be paid for by Allied Arts.

Upon motion passed (Sefton/Eustis) Board approved request.

JENNIE GRACE GREEN CURTITION FUND

Secretary read communication addressed to the Board of Directors by C. J. Green regarding disposition of balance in fund and certain requests by him in connection thereto. (Copy of communication attached hereto)

Upon motion passed (Sefton/Eustis) balance in fund, now in commercial account, in amount $751.99 is to be turned over to the Stinson Beach Community Presbyterian Church in accordance with the wishes of Mr. Green.

Upon motion passed (Eustis/Sefton) Dedication of Curtition and Facilities be turned over to the Churchteens in accordance with request of Mr. Green.

Upon motion passed (Gillman/Sefton) Board approved placement of small brass plate to be inscribed "In Memory of Jennie Grace Green" within area enclosed by curtition.

Dir. Eustis, Chairman of Curtition Fund stated that 80% of the contributions to fund came from outside the community and over half of that amount from the Green Family.

He also stated that Mr. Chas. J. Hendrickson had installed the curtition at not cost to Community Center or the Fund and that work had been done by him as his contribution to Community Center. He moved that a letter of thanks and appreciation be sent to Mr. Hendrickson; motion was seconded by Dir. Gillman and passed.

LANDSCAPING

Barbara Sherfey, Chr. Committee stated plans had been received from Mr. Reed of Palomarin Nurseies and were available for inspection and approval. She also stated that theWild Flower Committee would contribute a sum of $500.00 from the Wild Flower Show toward this project and the Committee hoped that the Community Center would cooperate to the extent of matching funds.

Plans were not formally examined as it was the opinion the Committee knew what was wanted and authorization for approval was left in their hands.

A motion was passed (Eustis/Sefton) that $500.00 be authorized for this project.

NEW FAUCETS

Motion was passed (Eustis/Sefton) to authorize Henry Lacaze to install two (2) new faucets and to check with Barbara Sherfey as to location for installation.

MEMORIAL FUND

Dir. Sadler suggested that Memorial Funds be used in connection with garden maintenance when needed; as it was the feeling that regular maintenance with be necessary once landscaping is done.

Motion was passed (Eustis/Sefton) that suggestion by Dir. Sadler be adopted.

There being no further business, upon motion passed, meeting adjourned at 10:30 p.m.

Respectfully submitted
Harriet M. Greene
Secretary

cc Pres. Hubbard
Director - Allied Arts
Progressive Club
P. T.C.
V.F. Dept.
Com. Church

MEETING
S. B. COMMUNITY CENTER INC
MINUTES BOARD OF DIRECTORS
MAY 20,1963

Meeting was called to order at 8:10 p.m. by Pres. Hubbard with the following Directors present:

Eustis	Sigmund
Hubbard	Greene
Gillman	Sadler
Conradi	Sefton
Leavitt	

Absent and excused: Dirs. Airey and Dittmar

Also present: Ruth Miller, Treasurer
Roberta Shockey - Landscaping Com.
Anne Leary " "
Blanche Eustis
Joann Grohman

Minutes of the April 1st meeting were read and approved.

Treasurer submitted report showing balances on hand as follows:

Savings Account No. 6361 - Reserve	3000.00
Savings Account No. 10736 - Memorial	423.09
Commercial Account	2601.51

Report was accepted. (Copy attached hereto)

INSURANCE

The matter of renewal of Workman's Compensation Insurance was discussed. It was noted that policy expired April 24, 1963 and that Agent advised Community Center will be provisionally covered, without obligation, until decision is made regarding renewal. Policy covers all voluntary helpers and involves an annual premium of $100.00.

The Board was of the opinion they would like more information before making decision, inasmuch as work has been completed on Chapel. The matter was turned over to Dir. Eustis for recommendation at next regular Board meeting June 3rd.

Dir. Eustis was also requested to follow thru on the matter of Pay Roll statement. Insurance forms were turned over to him for completion. Treas. Miller requested copy be prepared for the files and she stated there was nothing in the files she could refer to in this matter.

COMMITTEE REPORTS

LANDSCAPING Roberta Shockey reported that the landscaping of the Chapel grounds is about finished and that funds allocated for the project will be exhausted. She advised that Mr. Reed had run into unexpected work in the removal of large rocks, caused by flooding and excavation which had necessitated more bulldozing. Work on patio will require more funds.

It was suggested that the Committee confer with Mr. Reed as to estimated cost of patio work and also that arrangements be made to have the work done as soon as possible. It was the opinion of some that the landscaping work should be completed.

The Committee reported that work on the patio would be done sometime in the early fall.

It was also noted that a sume of $1000. had been allocated for the project ($500. from Wild Flower Com. and $500. from Community Center) and that work done by Palomarin was costing far less than would be ordinarily charged for this type of work.

Committee was requested to submit report at next regular meeting June 3rd.

BUILDING & GROUNDS Dir. Leavitt, Chairman, advised he had endeavored to secure estimate cost of painting exterior of Community Center and Fire House, however, Contractors were unwilling to submit quotation until they know just what was required. After discussion, it was decided that building should be restained where stained and repaited where painted.

It was also pointed out that it is unfair to contractors to request estimate until such time as we are in position to let contract.

On the matter of cleaning interior of Community Center, it was the opinion of the Board that this work should be done commercially and Dir. Leavitt was asked to contact commercial cleaner and report to Board at June 3rd meeting. It was also noted that Allied Arts are being held up on the installation of movie screen, and that work be done with the least possible delay.

HOUSE COMMITTEE Dir. Greene stated the Committee had received request from John Korty of the S. B. Film Society for a reservation of Community Center some time in June for the showing of films. According to request would need from 80 - 100 chairs and they planned to charge $1.00 admission. There was a question in the mind of the House Committee whether Community Center could rent to an outsider for personal gain. It was noted that Mr. Korty was interested only in making expenses.

The Board felt they were in no position to advise House Committee and it was the suggestion that Mr. Korty be invited to attend the June 3rd meeting.

This was put in the form of a motion which was passed. (Leavitt/Gillman)

REPORTS - MEMBER ORGANIZATION

Progressive Club - No report

Allied Arts - Dir. Greene stated that Allied Arts had approved idea of a fund raising event week end of July 5th and expressed willingness to cooperate.

Parent Teachers Club - Dir. Gillman stated had no report but was sure P. T. C. would cooperate in such an event.

Volunteer Fire Dept. - Dir. Sefton stated still waiting for sketch and plan of addition to fire house and that Oran Jenkins has promised them in near future. He stated that cost of addition has been included in Fire District Budget for 1963/64.
He also reported that fence will be finished as arrangements have been made to have work done.

Volunteer Fire Dept. Cont.
He also stated that inasmuch as fire house outside lights had not been authorized by Board of Directors he would like Board's approval of installation if there were no objections. Upon motion passed Board approved.
Dir. Sefton also brought up the matter of installation of air conditioner in assembly hall. Matter was discussed and the Chair asked Dir. Sigmund to confer with Building & Grounds Committee in this respect.

Dir. Sefton asked Dir. Gillman to report on matter of Civil Defense. Dir. Gillman read bulletin received from Jean Smith of the Marin County Disaster & Civil Defense Office regarding setting up a Disaster First Aid Station in Stinson Beach. Under program supplies would be delivered for storage in Stinson Beach consisting of 75 containers etc.
Matter was discussed and it was the opinion that Stinson Beach should accept. Recess was called and an inspection made of the basement of the Chapel building as a likely storage site and it was the opinion that section of upper basement could be utilized. Upon motion passed Board approved and authorized Dir. Gillman to follow thru. (Leavitt/Conradi)

Community Church - No Report

OLD BUSINESS

LIGHTS Dir. Sigmund submitted suggestions "To provide better lighting west of Fire House, Community Center and Church Building for greater safety and convenience" with the suggestion they be considered suggestions only and matter be referred to Building & Grounds Committee for study and recommendation. (Copy of report attached hereto)

PLANS STORE ROOM The Chair stated plans still in the hands of Oran Jenkins.

NEW BUSINESS

CARNIVAL - 4TH OF JULY The Board agreed that a Carnival, mimilar to last year's be held as a fund raising event and the week end of July 5-6-7 was decided upon.

Lester Sadler was suggested as General Chairman, subject to his acceptance. It was reported that Walker Crimmings had indicated he would be on the job as well as Daisy and Paul Dittmar. Dir. Sadler and Walker Crimmings will again select merchandise for booths and will head ticket sales. Authority was given to order tickets and letter for mailing purposes.

FIRE HOUSE RENT INCREASE This matter was discussed at length. It was the opinion of some, the urgent need of funds for maintainence of Community Center an additional amount could be realized by these means and the ~~thru~~ increase of taxes thru the Fire District would not be noticeable to the individual tax payer. There was opposition to an increase and the Budget & Rate Committee refused to reconsider; Budget already submitted for the calendar year and accepted by the Board.

There being no further business, upon motion passed, meeting adjourned at 10:45 p.m.

Respectfully submitted

Harriet M. Greene
Secretary

MINUTES

MEETING BOARD OF DIRECTORS - S. B. COMMUNITY CENTER INC. JUNE 3, 1963

Meeting was called to order at 8 p.m., Vice Pres. Sigmund presiding in the absence of Pres. Hubbard. The following Directors were present:

Eustis	Sigmund
Greene	Gillman
Airey	Dittmar
Sadler	Sefton

Absent: Directors Hubbard, Leavitt and Conradi

Also in attendance: Tres. Miller, Blanche Eustis, Ada Marble and Joann Grohman

Minutes of the May 20th meeting were read and approved.

At this time Dir. Eustis presented Mr. Werner Hebenstreit of the M. E. Goldschmidt & Co. who explained Liability and Workman's Compensation Insurance; advising that under the Liability Policy the Community Center is protected at the public level while the Workman's Compensation Policy covers all volunteers and occasional labor.

Upon motion passed Board approved renewal of Workmen's Comp. Policy annual premium of $100.00 (Eustis/Sefton)

Treasurer reported Commercial Account Balance 2505.90 and stated that the 300.00 reserved for new floor was included in the amount. Other balances were noted to be the same as last report, namely: Savings-Reserve 3000. and Memorial Fund 423.09.

REPORTS

Landscaping There was no Committee Report. Dir. Greene stated there was a question whether the patio work would be done by Mr. Reed due to his anticipated move to new location

Building & Grounds

Cleaning interior Community Center - Dir. Greene stated Chas. Leavitt, Chairman of Committee advised he had contacted a couple of commercial operators and had been quoted an estimated cost of 250-300.00 for the job. He specified that this quote was given "sight unseen" and was purely an estimate.

This matter was discussed and it was the opinion of Dir. Eustis work could be done locally and it was noted scaffolding could be rented. Matter tabled until August 5th meeting.

Lights - It was reported this matter still under consideration

Air Conditioner - This matter tabled until later date

There were no reports from Member Organizations

Storage Area - First Aid Station - Sub Basement Community Chapel Dir. Sefton stated area has been inspected and approved by State and that delivery of supplies expected in two or three weeks. It was noted area must be cleared and made ready for supplies at earliest possible date.

Carnival

It was reported that Lester Sadler has accepted General Chairmanship and that he would be calling a Committee Meeting in the near future. Dir. Mildred Sadler stated tickets and letter would be in the mail the end of the week and work has been allocated as follows:

	Ticket Sales	Mildred Sadler
	Cashier	Daisy Dittmar
	Construction	Paul Dittmar
Whee	Wheels	Walker Crimmings
	Bingo	A. A. Eustis & Ralph Sigmund
	Kitchen	P. T. C. with help from other Organizations

Piano Stool Dir. Sadler called attention to the fact that one piano at Community Center was to be sold at the Rummage Sale. Inasmuch as the School was in need of a piano stool she asked that consideration be given the stool to School.

Upon motion passed (Gillman/Dittmar) Board agreed and the Stool was turned over to Dir. Sadler for the S.B. School. to donating

There being no further business, upon motion passed, meeting adjourned at 8:55 p.m.

Respectfully submitted

Harriet M. Greene
Secretary

cc Pres. Hubbard
Vice Pres. Sigmund (Prog. Club)
Chas. Leavitt (Dir. at Large - Bldg & Grounds Com.)
Yvonne Gillman (P. T. C.
Lee Sefton (Vol. Fire Dept.)
Mildred Sadler (Com. Church)
H. Greene (Allied Arts)

MINUTES

SPECIAL MEETING BOARD OF DIRECTORS - S. B. COMMUNITY CENTER INC SEPT. 30, 1963

Meeting was called to order at 8:09 p.m. by Pres. Hubbard with the following Directors present:

	Sigmund	Dittmar
	Greene	Sadler
	Hubbard	Conradi
	Gillman	Sefton
	Airey	
absent:	Leavitt	
	Eustis	

Minutes of the June 3rd meeting were read and approved. It was noted there was no formal meeting held in August due to lack of a quorum.

REPORTS

Progressive Club: Dir. Sigmund reported on activities of their Streets and Highways Committee. They were instrumental in havingDept. of Public Works erect 25 mph signs on Calle del Arroyo. State replaced No Parking signs on highway in the vicinity of the State Park and he noted Dept. of Public Works has budgeted for realignment of portion of Calle del Arroyo.

Community Church: Dir. Dittmar stated that the small valleys on roof of Church have been painted and the balance of the work would be completed before rainy season. He indicated this work would be done on Saturday October 12th with the help of Dir. Conradi.

Dir. Conradi stated Oran Jenkins has been asked to draw up plans for a Bell Tower - tripod type.

Volunteer Fire Dept. Dir. Sefton advised they are still waiting for plans for fire house addition. No other report.

Allied Arts Dir. Greene stated Allied Arts would like to see Jeep and Ambulance driveways properly marked with No Parking Signs. They also suggested that area around Fire House be cleaned up.

P. T. C. Dir. Gillman announced Bingo game at Community Center Friday October 11th and invited everyone to come.

OLD BUSINESS

Cleaning Interior Community Center It was noted that this will be a tricky job. Matter had previously been referred to Building & Grounds Committee and Committee had reported in June that they had contacted a commercial operator and had received an estimate for this work of 250-300.00 sight unseen. Matter was fully discussed and it was noted that it had been suggested previously that the work be done locally. Dir. Dittmar made an inspection of the Hall and advised that he could do the job and quoted a price of $200.00.

Upon motion passed Board accepted Dir. Dittmar's bid of $200.00 to cover cleaning of interior of Community Center Hall including ciling, beams, walls and floor. No painting included. Work to be started October 19th. (Sefton/Gillman)

Rummage Storage It was reported that Allied Arts has already accepted and stored rummage in the basement of Church in anticipation of next sale. Inasmuch as the basement is not needed for any other activity it was the opinion that at present it can best be used as storage area. Upon motion passed Allied Arts was given permission to continue use of this area for rummage. (Airey/Sigmund)

Plywood It was noted that the plywood from carnival booths is still piled up in the yard and it was the opinion it should be stored indoors. Authority was given to Pres. Hubbard to arrange to have this done.

Crack - Cement Porch It was reported the crack in the cement at end of porch is windening and it was felt something should be done about it. After discussion it was recommended the matter be referred to the Building & Grounds Committee.

First Aid Supplies It was reported supplies for the Disaster First Aid Station are now stored in the basement of the Church and that the Ambulance Corps will have jurisdiction and that Director Roy Gillman will have custody of the key.

NEW BUSINESS

Fire Extinguisher - Church Building The matter of having a Fire Extinguisher placed in the Community Church was discussed. Upon motion passed Board agreed one should be placed in the building and Pres. Hubbard was requested to follow thru. (Gillman/Conradi)

Plans - Store Room Plans as prepared by Oran Jenkins were presented and passed around to Directors. Plans call for enlarging present store room and outside stairway to attic with concrete walkway between new storage area and existing door to center with a covered overhang. Plans as prepared do not provide for any windows and Allied Arts recommended that two windows be considered.

Plans were submitted to Chas. J. Hendrickson for estimate of cost and his quotation was under 2500.00. (Copy of letter attached 9/30/63). In connection with the cost of this project Allied Arts is on record as being in favor of this project and willing to share in the cost on a 50-50 basis with the S.B. Community Center Inc.

The matter was further debated and it was the opinion the added storage space would provide a place for all needed equipment for the successful operation of Community Center.

Upon motion passed Board approved plans as submitted by Oran Jenkins, cost not to exceed 2500.00 and with the understanding that Allied Arts would share cost on 50-50 basis. (Sefton/Sigmund)

It was noted Hendrickson quotation does not include any painting.

Pres. Hubbard read Mr. Hendrickson's letter of 9/30/63 containing quotations etc and noted difference in concrete vs wood floor. It was decided concrete floor more desirable.

There being no further business, upon motion duly passed, meeting adjourned at 9:25 p.m.

Respectfully submitted
Harriet M. Greene
Secretary

cc Directors: Sigmund, Gillman, Dittmar, Sefton, Leavitt
Pres. Hubbard

MINUTES

S. B. COMMUNITY CENTER INC BOARD OF DIRECTORS MEETING NOVEMBER 4, 1963

Meeting was called to order at 8:05 p.m. with the following Directors Present:

	Sigmund	Airey	Leavitt
	Greene	Dittmar	
	Hubbard	Sadler	
	Gillman	Sefton	
Absent:	Eustis	Conradi	

Pres. Hubbard presided.

Minutes of the special meeting held Sept. 30th were read and approved.

Treasurer's Report was submitted and accepted. Copy attached.

REPORTS MEMBER ORGANIZATIONS

Progressive Club - No report. Dir. Sigmund announced Club's next meeting would be held Nov. 6th devoted to Planning and Zoning.
Community Church No report.
P. T. C. No report
Allied Arts No report
Volunteer Fire Dept. No report. However Dir. Sefton brought up matter of painting fire house and purchase of an incinerator for Community Center.

PAINTING EXTERIOR FIRE HOUSE & COMMUNITY CENTER

Dir. Sefton stated that the fire house is in need of painting particularly the doors and the trim and said that if Community Center unable for financial reasons to have this work done the S.B. Fire Protection Dist. would arrange for same and deduct cost from the rent. He also stated he wanted the work done within 60 or 90 days.

The matter was discussed and Directors resolved expense for this work is the responsibility of Community Center. It was the opinion the painting should be done after the rainy season is over, which would be the spring of 1964. It was also the opinion the doors and trim should be done as soon as possible.

It was also noted that Community Center is in need of painting. Dir. Greene advised she was in hope that Allied Arts might assume expense of painting Community Center. She stated matter has not as yet been presented to the members but would be included on agenda for the November 12th meeting. She was of the opinion painting should wait until after work on store room was finished and at the appropriate time of year.

Dir. Sefton moved that Building & Grounds Committee be authorized to proceed and get bids on painting the fire house and community center, accepting lowest bid and to proceed with the work. Motion was seconded by Dir. Sigmund.

Dir. Sigmund offered amendment to above motion before being passed that the Bldg & Grounds Com. report to Executive Committee after bids received for approval of color. Amendment was not accepted by Dir. Sefton and died for lack of a second.

Motion was put to vote and passed.

The matter of color was discussed. It was decided that the color should be a good brown similar to that used on the School. Building & Grounds Committee was requested to inspect School and match paint. It was noted the paint used on the School was a Fuller product and was secured thru West Marin Bldg Supply.

COMMUNITY CENTER - GARDENING AND CLEAN UP

Pres. Hubbard stated he and Dir. Leavitt had met with Geo. Knowles regarding gardening and clean up between the Fire House and Community Center with some attention to the front of C. C.

Knowles suggested removing dead plants in front area, leveling portion of area and filling with crushed rock similar to that used in Chapel grounds. He quoted a price of $80.00 for the job. Pres. Hubbard noted price would include hauling away the debris.

Discussion brought out the objection by some of the Directors of use of crushed rock, noting that it would be difficult to contain and would be tracked into the hall and porch. It was the opinion that the rest of the work should be done as soon as possible.

Upon motion passed authority was given to have Knowles proceed with the gardening and cleaning up of the area excluding crushed rock. (Airey/Sadler)

FIRE EXTINGUISHER - CHAPEL BUILDING

Pres. Hubbard stated had received quotations on extinguishers as follows:

Large 49.50
Small 33.50

He stated that the large one weighs 34 lbs and he felt that it would be too heavy to handle easily and suggested some thought be given to installing two small ones, weight of which is 16½ lbs.

Matter discussed and motion was passed that two (2) small extinguishers be purchased at total cost of $67.00 (Sigmund/Dittmar) Pres. Hubbard to follow thru.

INTERIOR CLEANING - COMMUNITY CENTER

Pres. Hubbard stated cleaning had been done and complimented Dir. Dittmar on a fine job. Dir. Dittmar remarked that he felt the building was not in bad condition considering the fact that no cleaning had been done in the 10 years of its existence.

PLYWOOD EX CARNIVAL

Pres. Hubbard stated plywood will be stored under Community Center after gardening and cleaning has been done and they are able to get to the opening in the building. It is now overgrown with weeds.

CRACK - CEMENT FRONT PORCH

It was suggested that the crack be filled with mastic topped with sand and cement to seal opening. Matter referred to Building & Grounds Com. to follow through.

STORE ROOM PLANS

It was reported plans were to come before Marin County Planning Commission Nov. 4th for approval. Mr. Hendrickson reported he was sure they would be approved.

OLD MATERIAL STORED IN SHED IN REAR OF AIREY HOTEL

Dir. Airey stated there is some old material and supplies stored in the shed in the rear of the Hotel belonging to Community Center and she would like to have it cleared out. Pres. Hubbard and Dir. Dittmar volunteered to follow through on this matter.

INCINERATOR

Matter was discussed as to type of incinerator etc.
Motion was passed that Community Center should provide incinerator for the use of the Center and authority was given to the Building & Grounds Committee to purchase concrete type thru the West Marin Bldg Supply - cost to include installation. (Sefton/Gillman)

An amendment to motion by Dir. Sigmund that the Bldg & Grounds Com. report back to Board before purchase died for lack of a second.

MEMORIAL BOOK

Mrs. Walter Marble brought up the matter of whether or not should the Board of Directors felt that a history of the late Maude Stinson/be included in the Memorial Book. It was the unanimous opinion that this should be done and Mrs. Marble was asked to follow through. Ruth Miller volunteered to help on compiling data.

There being no further business, upon motion passed, meeting adjourned at 9:25 p.m.

Respectfully submitted

Harriet M. Greene
Secretary

cc Pres. Hubbard
Prog. Club - Dir. Sigmund
Com. Church - Dir. Dittmar
P. T. C. - Dir. Gillman
Allied Arts - Pres. Miller
V. F. D. - Dir. Sefton
Director at Large - Chas. Leavitt

2-9-64

MINUTES

BOARD OF DIRECTORS - S. B. COMMUNITY CENTER INC. MEETING FEBRUARY 9, 1964

Meeting was called to order at 8 p.m. by Pres. Hubbard with the following Directors present: Sigmund, Leavitt, Greene, Hubbard, Gillman, Dittmar, Sadler, Sefton and Switzer. Absent: Dir. Airey (illness). Treas. Miller also present.

Minutes of the Nov. 4, 1963 Directors meeting were read and approved.

Ways and means of repairing crack in cement slab on porch discussed and matter was referred to Building & Grounds Committee for action. All other matters were reported as having been taken care of.

The next order of business was the election of Director at large for a term of one year (Feb. 1964 - Feb. 1965)

Dir. Sigmund nominated G. N. Brockhurst, second by Dir. Sefton closed by Dir. Gillman. Passed unanimously and Secretary was instructed to cast the unanimous ballot electing G. N. Brockhurst as Director at Large for a one year term.

Election of Officers to serve for the Fiscal Year (Feb. 1964-Feb.1965) followed:

E. C. Hubbard - President.	Dir. Sigmund nominated, Switzer, seconded,
Ralph Sigmund, - Vice Pres.	Dir. Gillman nominated, Switzer seconded,
Harriet Greene - Secretary.	Dir. Sigmund nominated, Sadler seconded
Ruth Miller - Treasurer.	Dir. Sefton nominated, Sigmund seconded

Upon motion made, duly seconded and passed nominations were closed and Secretary was instructed to cast the unanimous ballot electing those named.

The Chair appointed the following Committees to serve for the Fiscal Year, with the full approval of the Board.

House Committee: Mildred Sadler, Chr. and Harriet Greene
Building & Grounds: Chas. Leavitt, Chr. and Paul Dittmar
Budget & Rates: H. Greene, Mildred Sadler, Ruth Miller, R. Sigmund
Audit: G. N. Brockhurst and Otto Rasmussen

It was suggested that the Audit Committee be requested to prepare some comparative figures on income and expenses for the past three years.

Upon motion passed Schedule of regular quarterly meetings was set up, to be held on the 1st Monday of each quarter: April 6, July 6, Oct. 5 and Jan. 4, 1965 and Special Meetings to be called by the President. (Sigmund/Sefton)

There being no further business, upon motion passed, meeting adjourned at 8:45 p.m.

Respectfully submitted
Harriet M. Greene, Secretary

cc Pres. Hubbard
V.P. Sigmund

MINUTES

BOARD OF DIRECTORS - STINSON BEACH COMMUNITY CENTER INC.

MEETING OF APRIL 6, 1964

Meeting was called to order at 8:20 p.m. with the following Directors present: Sigmund, Greene, Hubbard, Airey, Sadler and Switzer. Absent: Directors Leavitt, Gillman, Dittmar, Sefton and Brockhurst. President Hubbard presided.

Upon motion passed, minutes of the February 9th meeting were approved as read. (Sigmund/Airey)

Treasurer's Report was submitted and accepted. Copy attached hereto. Board authorized Treasurer to transfer interest earned on Reserve account to Commercial Account.

BUDGET & RATES * FISCAL YEAR FEB. 4, 1964 - Feb. 2, 1965.

Committee submitted proposed Budget and Rates showing overhead expenses and revenue as well as proposed rates for the fiscal year 1964/65. Copy of proposals attached hereto and becomes part of these minutes.

Committee advised budget figures were estimated on past experience.

Board discussed both proposals and upon motion passed Budget and Rates as submitted were accepted. (Airey/Switzer)

PAINTING EXTERIOR COM. CENTER AND FIRE HOUSE

This project was discussed by the Board and it was the opinion work should be done as soon as possible. It was also noted that Lionel de Ronden Po had submitted an estimate on the work previously and that he had already painted trim on the Fire House. It was agreed by Board members that work should be done immediately and Pres. Hubbard was instructed to contact painter accordingly.

VOLUNTEER FIRE DEPT. UNPAID MEMBERSHIP 1963

It was noted Com. Center accounts show that the V. F. Dept. is delinquent in payment of membership for 1963. It was also noted that membership for the fiscal year has been paid amount being shared by the V. F. Dept. and Volunteer Ambulance Corps; each organization having paid $25.00 each.

The matter of unpaid membership for 1963 was discussed and it was suggested that Community Center excuse the V. F. Dept. and cancel out unpaid amount for 1963. Upon motion passed Board agreed unpaid membership for 1963 should be cancelled. Matter closed.

MARIN COAST *chamber of commerce*

REPORTS

PARENT TEACHERS CLUB Director Airey stated their membership was dwindling and she questioned whether or not P. T.Club could retain membership in S. B. Community Center Inc. next year.

She reviewed activities in 1963 and 1964, which were: Last year's Christmas Party, Easter Egg Hunt (at cost of 30.00 and she noted they entertained about 125), School Picnic, Hot Dog Lunch, Graduation expenses, Halloween party which is given for the 1st graders and pre-schoolers. She noted the annual Bingo Party is their fund raising affair and that the proceeds go toward expenses of their activities.

Allied Arts Dir. Greene stated this organization requested that the removal of partition to new store room and erection of shelving be put off until after the Rummage Sale in July.

VOLUNTEER FIREDEPT. Dir. Switzer reported on activities of the Department and in particular the night of the tidal wave alert which also included the cooperation of the Volunteers of the Ambulance Corps.

COMMUNITY CHURCH Dir. Sadler reported that attendance at services had increased and that the Sunday night activities of the Teen Group continue with average attendance of from 12 - 16.

PROGRESSIVE CLUB No report.

CARNIVAL Project 4th of July Carnival discussed and it was the opinion that the matter should be referred back to member organizations for their comments. Further discussion and plans to be formulated at Special Meeting May 6th which will convene directly following adjournment of the regular meeting of Progressive Club.

NEW BUSINESS

TOP SOIL

A request from the Wild Flower Committee for 4 yards of top soil was considered. Upon motion passed Board authorized purchase of 4 yards of top soil at 5.00 - total expenditure $20.00. (Airey/Sigmund) Soil to be used in connection with some transplanting at end of new store room.

SURFACING AREA BETWEEN COM. CENTER AND CHURCH It was suggested this area be surfaced with either red rock or black top. Pres. Hubbard to investigate cost of surfacing. It was the opinion black top would be more desirable.

INSURANCE Renewal of Compensation Insurance was discussed. It was the opinion this coverage should be continued. Upon motion passed Board authorized continuance of Compensation Insurance at an annual premium of $100.

Treasurer reported an annual premium in amount of $141.85 covering Comprehensive General Liability Insurance, including glass coverage had been paid in February.

She reported Fire Insurance on Building and Contents will expire April 24, 1964. This matter referred to Pres. Hubbard to review and follow through.

MARIN COAST *chamber of commerce*

VIOLATIONS COMMUNITY CHURCH RE BLDG PERMIT A-8470

Marin County Dept. of Public Works letter 3/18/64 referred to. This letter related to several violations under Permit A-8470 requesting they be eliminated prior to County final inspection.

It was noted that prior to this meeting and shortly after receipt of letter copy of letter was distributed to several members of the old Building Committee. Copy of letter attached hereto and becomes part of these minutes. Pres. Hubbard will follow through on this matter.

There being no further business, upon motion passed, meeting adjourned at an undetermined hour.

Respectfully submitted

Harriet M. Greene
Secretary
S.B. Community Center, Inc.

cc Pres. Hubbard
Directors
Sigmund - Prog. Club.
P. T. C. - Airey
Com. Church - Sadler
V.F. Dept. - Switzer
Allied Arts - Greene

MARIN COAST *chamber of commerce*

MINUTES - SPECIAL MEETING - BOARD OF DIRECTORS - S. B. COMMUNITY CENTER INC

MAY 6, 1964

This meeting was called for the purpose of discussing plans for a Carnival to be held in July and other matters of importance.

Meeting was called to order at 9:20 p.m. Pres. Hubbard presiding and with the following Directors present: Sigmund, Leavitt, Greene, Hubbard, Gillman (who arrived late) Airey, Dittmar, Sadler and Brockhurst; Absent: Directors Switzer and Sefton.

Minutes of the April 6th meeting were read and approved.

Treasurer Reported a bank balance in Commercial Account 1889.45.

REPORTS

Wild Flower Show May 2 & 3 Greene reported show was a success with attendance of 1700 for the two days. She stated Wild Flower Com. plans to finish patio with will submit plans to Board for their approval before any work is done.

Surface Area between Com. Center & Chapel Pres. Hubbard presented bid from Joslin Bros. "Cost of paving area between Com. Center and Chapel for $375.00, including removing weeds and treating area with weed killer before placing 2" of plant mix, graded and rolled. Material, labor and insurance is included in price" Upon motion passed (Sigmund/Leavitt) Pres. Hubbard was authorized to proceed with having work done in accordance with bid from Joslin.

Insurance Pres. Hubbard stated Werner Hebenstreit had forwarded application, for signature, directed to Pacific Fire Rating Bureau for average blanket rate on Community Center and Chapel. Coverage as shown in application

Church	31,852.
Com. Center	39,119.

These figures were presumed to be below replacement costs in event of loss and Pres. Hubbard was instructed to contact Mr. Hebenstreit advising him Com. Center would accept these figures if rider was attached to policy giving Com. Center the option of accepting cash settlement in event of loss or replacement by insurer according to original specifications and drawings by Architect (Oran Jenkins). He was also authorized to increase coverage on contents of Com. Center and Chapel to 5000.00. This figures was agreed upon after discussion.

Ray Roll Report Ruth Miller, Treasurer, stated had received form to be filled out and that she would show total amount paid out for maintenance.

Glass replacement - Door new store room Ruth Miller advised she had received a bill from West Marin Bldg Supply in amount 6.52 covering material and labor replacing broken glass in door of store room. She stated this was not covered by policy insurance. Upon motion passed (Greene/Sadler) bill was approved for payment.

House Committee The matter of cleaning floor and waxing same in hall was discussed. It was the opinion of the Board that this work be done without delay as it was a matter of preservation. Upon motion passed (Airey/Sadler) House Committee was authorized to proceed with the job. Floor to be cleaned and two coats of wax applied as well as washing of the windows.

Dir. Greene stated that from time to time mops and mop handles have disappeared at the Hall and also the Chapel. Ways and means of correcting the situation were discussed.

A suggestion that store room in basement of chapel be used as location for storage of maintenance supplies. Upon motion passed (Greene/Gillman) Board authorized door to store room be installed and fitted with lock and key and key to be turned over to the House Committee. Pres. Hubbard stated door is in the basement, having been purchased long ago but never hung, and he volunteered to follow thru.

Code Violations - Marin Co. Dept. of Public Works Letter of 3/18/64 It was noted these violations apply to Community Chapel. Subject matter was discussed. Secretary was instructed to acknowledge receipt of letter and request further conference with Inspector at an early date in order to iron out some discrepancies. Pres. Hubbard to follow thru.

Carnival Endorsement of a Carnival was received from all member organizations with except of the Volunteer Fire Department. Directors of V.F. Dept. not in attendance at this meeting.

The following appointments were made:

General Chairman		Pres. Hubbard
Cashier		Daisy Dittmar
Ticket Sales		Mildred Sadler
Prize selection		Mildred Sadler
Kitchen		P.T.C. and Allied Arts
Publicity		Paul Dittmar, H. Greene and Ruth Miller
Concessions	Bingo	Vin Eustis
	Wheel	E.C. Hubbard
	Toys	Paul Dittmar
	Balloons	Les Sadler
	Penny Pitch	Robt. Airey
	Ring Toss	Sylvia Crimmings
Booth Construction		Paul Dittmar, E.C. Hubbard

Mildred Sadler was authorized to place order for tickets, prepare letter and order chuck wheel as well as select prizes. Ruth Miller and H. Greene will assist in mailing tickets.

It was decided to order 50 quarter cards and Mildred was requested to order these. Paul Dittmar will distribute.

It was also decidded prizes to be awarded to ticket investors be the same as last year, namely: Three Savings Bonds ($100. $50. and $25.)

There being no further business, upon motion passed, meeting adjourned at 10:30 p.m.

Respectfully submitted
Harriet M. Greene
Secretary

cc Pres. Hubbard
Greene - Allied Arts
Sigmund - Prog. Club
Airey - P.T.C.
Sadler - Com. Church
Switzer - V. F. Dept.

MINUTES MEETING - BOARD OF DIRECTORS - S. B. COMMUNITY CENTER INC. JULY 6, 1964

Meeting was called to order at 8:15 p.m. by Pres. Hubbard with the following Directors present: Sigmund, Hubbard, Greene, Gillman, Airey, Dittmar, Sadler and Brockhurst. Absent: Directors Leavitt and Sefton. Also present: Blanche & Vin Eustis, Ruth Miller, Treas. and C. J. Greene.

Upon motion passed minutes of the Special Meeting held May 6th were approved as read.

Treasurer Miller reported verbally cash on hand, including Carnival proceeds $2795.16.

Bill was presented for payment from Henry's Service for replacement of faucet in Kitchen in amount $23.75. Upon motion passed (Airey/Gillman) bill was approved for payment.

Treasurer also noted bill for 12.13 West Marin Bldg Supply which covered additional material for Booths had been paid.

Bills for Insurance were presented for review and approval as follows:

Ins. Co. of North America Policy 55592 covering Fire House
Fire, Extended coverage and V&MM
Total amount 8500.00 - term of 3 years expiration date 4/15/67
Total premium 99.99 - Annual Prem. 33.33.

Policy 59204 - Chapel and Community Center - Fire, Extend. Coverage and V&MM - 3 year term - expiration 4/15/67 - 100% ins. 75,971.00.
Total premium 669.24 - annual premium 223.08

Treasurer read letter dated 6/30/64 from Werner Heberstreit regarding insurance and contents discussed. Copy of letter attached hereto and becomes part of these minutes. Upon motion passed (Sigmund/Brockhurst) the above annual premiums, i.e., 33.33 and 223.08 were approved for payment.

Treasurer also reported receipt of information from County Assessor regarding 1964/65 assessment. She noted information stated assessed value was based on 23% of their opinion of fair market value which was set up as follows:

Parcel 195-212-01 Land & Improvements	
Fair Market Value	49,500.
Assessed Valuation	11,390.

She noted that if the same rate of exemption is used this year as last taxes for 1964/65 would be increased.

Pres. Hubbard called for Reports from Member Organizations.
No report from Progressive Club - Vacation
No report from P. T. C. Vacation
No report from Community Church or V. F. D.

Allied Arts Dir. Greene stated Allied Arts would like authority to proceed with plans for a permanent frame for signs, to be placed close to the highway at the Fire House. She stated they proposed frame in redwood and in keeping with Community Center complex. Matter was discussed and Board approved the project and Allied Arts was given authority to proceed and to submit plans for final approval as to design and location.

Dir. Greene also brought up the matter of finishing fence at Fire House noting lumber had been bought and paid for by the WildFlower Committee some time ago. This matter was discussed and it was the opinion work should be done as soon as possible. Building & Grounds Committee to follow thru.

MARIN COAST *chamber of commerce*

COPY ERLANGER, REED, DINNER & MEYER - INSURANCE BROKERS
220 BUSH ST., SAN FRANCISCO

JUNE 30, 1964

Stinson Beach Community Center
Stinson Beach Calif Attn. Mr. E. C. Hubbard, President

Re: North American Fire Policies 55592 and 59204

It is with pleasure that I can send you at last the two captioned policies which went into effect on April 15, 1964 and which were issued for a term of three years. Our invoices for the first annual premiums of 33.33 and 223.08 respectively are likewise attached hereto.

Regarding the first policy which covers 8500.00 on the Fire House, there is nothing to be added at this time and I certainly hope that you will find all papers satisfactory.

As far as the Blanket coverage of 75,971.00 on both church and the community center is concerned, I would like to make the following remarks:

As there is a blanket amount without specific limits on either building or contents, losses will be paid in full regardless of their location and their proportion to the total amount insured. For example, should there be a fire in the chapel with resulting losses to its contents in excess of 5000.00, full coverage would be in existence.

With reference to the special clause to be inserted regarding the option of settlement in favor of the insured, please let me draw your attention to lines 134 to 140* on the second page of the actual policy under the heading of "Company's Option".

It is customary that it is left to the company to either pay or replace and in practice this is being done in consultation with the insured. In your particular case, coverage is based on appraisals made by the company and in case of a serious loss, the company would, of course, comply with the preference of the insured within the terms of the policy contract.
I trust that the wording of the policy meets with your approval, but if not, please let me know how you want matters arranged and also the specific reason for any such action.
Regarding the premium computation, there were some changes in the fire rate structure of your district. On the other side, so-called church fire rates went up, though the INs. Co. of N.A. has still much lower rates than the premium charged by other companies for schools and churches.
Whereas you had a total blanket coverage of 72,000. for the last three years involving an annual premium of 201.35, you are now insured for 75,971. for an annual premium outlay of 223.08 only.
I trust that you are satisfied with all the arrangements made, but even if there might be points of furtherdiscussion, please see to it that the two bills will be paid in the interim without undue delay, as coverage went into effect as far back as April 15, 1964. Of course the delay in sending you the two policies was entirely due to our and the company's slow actions to get the policies issued.

Sincerely yours /s/ Werner Hebenstreit

*134 Company's Options. It shall be optional with the company to take all, or any part, of the property at the agreed or appraised value, and also to repair, rebuild or replace the property destroyed or damaged with other of like kind and quality within a reasonable time, on giving notice of its intention so to do within 30 days after receipt of the proof of loss herein required.

Committee Reports

Carnival - Dir. Sadler reported successful financially - gross proceeds 1516.91 of which 601.50 represented ticket sales.

Bldg. & Grounds - No Report

House Dir. Greene stated had not been successful in finding anyone to clean hall prior to rummage sale however arrangements have been made to have the work done following the Sale. She also reported that Lyle Leverich had made reservation for Community Center period of August 30th thru Sept. 7th for Summer Festival of the Arts.

It was noted door has been hung in basement store room. Maintenance supplies to be kept there under lock and key. Todate one (1) key has been given to M. Sadler and the other has been retained by Pres. Hubbard pending such time as he and Dir. Dittmar have taken inventory.

Landscaping Anne Leary advised plans are progressing and that they expect work on patio to start in September. Plans call for concrete with redwood dividers. Other plans in connection with landscaping call for a meditation bench in back of Chapel, a bench surrounding the tree in the patio and benches in front of community center which will serve as seats as well as a protection to planted area. The Committee felt that they would be able, financially, to do the patio work but that they would not be in position to stand the cost of the benches. They requested Board to consider using memorial funds for this phase of the project

In connection with meditation bench Dir. Sadler stated that Wayne Jeffers had spoken to her about donating bench in memory of his Father.

It was recalled that some time in the past it had been suggested memorial funds be used in the maintenance of a garden. Matter was discussed at length and it was the opinion of the Board that memorial funds could be used in this manner. Upon motion passed (Airey/Gillman) Board approved use of memorial funds for benches as recommended by the Wild Flower Committee in connection with Patio project.

Under Old Business the matter of Code Violations in connection with the Chapel was discussed. Pres. Hubbard reviewed the situation and noted some work would be done after the rummage sale. He noted some matters had not been resolved as yet.

He stated the first thing that had to be done was completion of the electrical work and that some painting was necessary before work was done. He advised he had spoken to Lionel de Rondonpo who had quoted 125.00 to paint stairway and the two rooms in the basement and that quote included materialaand labor. Upon motion passed (Greene/Gillman) Board approved bid and authorized Pres. Hubbard to proceed with having the work done.

The matter of basement storage area discussed. Code requires that ceiling and walls of middle area covered with sheet rock. The Board was of the opinion this area should be closed off as the cost of complying would be too great. Upon motion passed (Sigmund/Dittmar) Board approved the closing of the middle area now used for storage, with sheet rock at entrance and that the S.B. Fire Protection District be so advised and requesting that Civil Defense Emergencies Supplies be moved as soon as possible.

Pres. Hubbard noted exit signs have been installed over each exit door. He noted there is still a question of an additional exit in Chapel as well as exit doors in connection with the Curtition.

All electrial work has been referred to Lester Sadler who will follow thru to completion

In the matter of raising main service wire over the new store room Pres. Hubbard stated he had spoken to P. G. & E. and it was the opinion that it was up to the County inasmuch as they had issued final inspection approval on the project.

MARIN COAST *chamber of commerce*

Use of Incinerator at Fire House Dir. Greene brought the matter of who was responsible for keeping incinerator clean. She stated she had reports on occassion that incinerator was left full of grass. Matter discussed. It was the opinion that whoever used the incinerator they should see to it that it was left clean for the next person. It was suggested memo be sent to each member organization calling the matter to their attention.

Vacancy on Board It was noted that Lee Sefton had resigned as Director of the Volunteer Fire Dept. It was his suggestion that oneof the Commissioners be appointed to fill ~~xxxxxxxxxx~~ out his term. Secretary was instructed to notify Volunteer Fire Department with request that they make the appointment.

Flood Control C. J. Greene discussed this matter and urged that something be done in the Creek as a protection to Community Chapel.

Pres. Hubbard noted some work had been done recently by County in extending present wing wall.

There was no specific action taken by the Board on this matter.

There being no further business, upon motion passed, meeting adjourned at an undertermind hour.

Respectfully submitted

Harriet M. Greene
Secretary

cc Pres. Hubbard
Dir. Sigmund - Prog. Club.
" Greene - Allied Arts
" Gillman - P.T.C.
" Sadler - Com. Church
" Switzer - V.F.D.

MARIN COAST *chamber of commerce*

MINUTES SPECIAL MEETING - BOARD OF DIRECTORS - S. B. COMMUNITY CENTER INC

SEPTEMBER 10, 1964

Meeting was called to order at 8:05 p.m. with the following Directors present: Sigmund, Leavitt, Hubbard, Greene, Gillman, Airey, Dittmar, Sadler and Brockhurst. Absent: Director Switzer.

Pres. Hubbard presided. He stated this Special Meeting was necessary so that definite action could be taken regarding some matters in connection with violations of the County Building Code which had been called to our attention by letter dated March 18, 1964. In this letter nine (9) violations were listed.

In reviewing the situation, subsequent to receipt of this letter the Building & Grounds Committee plus Thos. R. Tawns met with Mr. Hans J. Berge, Chief Building Inspector of the Department of Public Works to go over the situation and as a result of this meeting the number of violations was cut to five (5). At that time a report was submitted by Tom Tawns dated May 20th in which he noted Corrections of Violations and Hazards to be done in order indicated, as follows:

1. 36" door (opening exit) with panic bar to be installed in the location of fourth window in front Community Chapel. Window to be incorporated in door. Door must have exit sign installed.
   Doors in curtition, one to each sunday school room.
2. Basement Storage. Ceiling of middle area must be covered with 5/8" sheet rock also studded walls and bottom of beams. Upper area to be cleaned out and closed off from middle area. If upper area needed for storage ceiling to have same treatment as middle area.
3. Wiring. Basement heater connections must terminate into make up boxes. Complete wiring of lights in basement. Electrical Inspectors to be present so can check circuits.
4. Community Center Hall. Main switches must be marked (paint) with identifying information.
5. Main Service wire to Community Center must be raised.

Subsequently another letter dated August 25, 1964 was received from Mr. Berge in which he stated they had inspected Community Church and found no progress toward elimination of County Code violations. Letter also stated unless definite progress is indicated within ten (10) days, it may be necessary to discontinue the use of the Church until the necessary corrections are carried out.

Each of the above items were taken up individually with the following comments and action taken:

MARIN COAST *chamber of commerce*

1. 36" Door

Pres. Hubbard stated there is a question of whether Community Center is in violation of the Building Code and he read excerpt from 1960 Building Code which if found to be applicable to our situation another exit door is not necessary.

A motion was passed that the Building & Grounds Committee use all means possible to avoid cutting another exit door in the front of the chapel building (Leavitt/Sigmund)

Curtition

It was reported that the use of curtitions is common in the County. A motion was passed that the Building & Grounds Committee use all means possible to avoid cutting doors in curtition. (Leavitt/Sigmund)

2. Basement Storage

In connection with this matter reference was made to July 6th minutes when motion was passed to close off area due to estimated cost of complying with code. At that time a figure of $1200.00 was mentioned. Subsequent to the July meeting the Building & Grounds Committee secured bid for all material involved (including door) of $175.42 and an estimate on the labor involved not to exceed $400.00 or a total overall of $575.42. In view of these costs it was the opinion of the Board the work should be done so as to provide Community Center with as much storage as possible.

Accordingly motion which was passed at July meeting ordering middle area closed etc. was recinded by motion unanimously passed (Gillman/Sigmund)

It was also noted that the S.B. Fire Protection District has offered to share the expense of fire proofing the middle area as half of the area is now used for storing Civil Defense Emergency Supplies.

The next order of business was a motion by Dir. Leavitt that Community Center go ahead with the fire proofing of the middle area of the basement of the church building. Motion was seconded by Dir. Sigmund and unanimously passed.

It was noted that estimate of labor costs was based on paying Union Scale wages for carpenter and helper. Payment would be made under the category of miscellaneous labor on an hourly basis.

Dir. Gillman reitereated that the Civil Defense Emergency Supplies would be moved from present location in storage area when work is commenced.

Dir. Leavitt who is also Chairman of the Building & Grounds Com. was authorized to order material from West Marin Building Supply for delivery when labor is lined up. Date and time to be determined by him.

Item 3 & 4

Wiring - It was reported these matters were referred to Lester Sadler and work is nearing completion.

Item 5. Main Service Wire

It was noted that this matter is to be referred to the P. G. & E.

MARIN COAST

MARIN COAST *chamber of commerce*

Other matters discussed:

Painting Basement Floor

Pres. Hubbard stated it would be a good thing to have the basement floor painted labor to be hired by the hour and Community Center to supply paint. He estimated work could be done in two hours. Matter was discussed and upon motion passed painting should be done after all work is completed. (Dittmar/Sigmund)

Rental Hall - Troll House Group

Dir. Sadler Community Center had been approached by the Troll House Group to use Community Center Saturday night Sept. 12th. She noted that this Group holds dances as commercial venture and she whether our by-laws provides for such use. She advised Hall has been reserved for a dance Saturday night Sept. 12 but will be sponsored by the Local Teen Group under the jurisdiction of P. T.C. Admission fees will go to the Local Teen Group. She stated that Anne Leary is Chairman of the event.

S.B. Arts Foundation

Dir. Greene stated that the Arts Foundation had made application for membership in S.B. Community Center Inc. She stated the matter would require some study and she suggested Directors give some thought to the matter as it would be on the agenda at the next regular Directors meeting October 5, 1964.

There being no further business, upon motion passed, meeting adjourned at an undetermined hour.

Respectfully submitted

Harriet M. Greene
Secretary

cc Pres. Hubbard
Chas. Leavitt, Chr. Bldg & Grounds Com.
R. Sigmund, Dir. Prog. Club
H. Greene, Dir. Allied Arts
M. Sadler, Dir. Com. Church
Y. Gillman, Dir. P. T. C.

Note: In writing these minutes I have recorded matters discussed and the action taken in chronological manner ~~rather~~ than sequence in which they were taken up at meeting. If this does not meet with approval and there are any omissions or corrections please let me know so that they may be revised prior to next meeting Oct. 5.

HMG

MARIN COAST *chamber of commerce*

MINUTES REGULAR QUARTERLY MEETING - BOARD OF DIRECTORS - S. B. COMMUNITY CENTER, INC. OCTOBER 5, 1964

Meeting was called to order at 8 p.m. by Pres. Hubbard with the following Directors present:

Sigmund	Progressive Club
Dittmar, Sadler	Community Church
Gillman, Airey	Parent Teachers Club
Hubbard, Greene	Allied Arts
Edw. Leary	Vol. Fire Dept.

Absent: Directors, Leavitt, Switzer and Brockhurst

Also present: Anne Leary, W.E. Shuit and Ruth Miller

Minutes of the July meeting and Special Meeting of 9/10/64 were approved.

Treasurer's Report was circulated, submitted and accepted. Copy attached hereto.

The Chair called for Member Organization Reports.

Progressive Club Dir/ Sigmund stated that the Committee on Street Lights had been authorized to proceed to circulate petitions for the formation of an agency and that Plan A had been adopted. Plan A calls for 8 lights of medium density to be installed on existing poles on highway from Arenal Avenue to the Surf Club plus one light at Community Center. He also stated that P. G. & E. had been requested to install sample light.

He also announced Progressive Club's Dinner Meeting Friday October 9th.

Community Church No report

Parent Teachers Club No report

Volunteer Fire Dept. No report

Edw. Leary attended this meeting, having been appointed by the S.B. Volunteer Fire Department to fill vacancy on Board caused by resignation of Lee Sefton.

Allied Arts Dir. Greene referred to a letter addressed to S. B. Community Center, Inc. under date of Sept. 19th and which was read by Pres. Hubbard. Letter advised that Allied Arts had voted to contribute the sum of $300.00 toward fire proofing storage area in basement of chapel providing entire area, the middle and upper areas, is done.

MARIN COAST *chamber of commerce*

They also advised they were desirous of having the new store room opened up and incorporated with store room off kitchen and finished in a manner to comply with Marin County Building Code - work to be done at at their expense.

They also requested that faucet located in patio be raised to make it more convenient to attach hose.

Dir. Greene also announced dates for Annual Bazaar to be held November 14th and 15th and that a preview and dinner would be given Friday evening November 13th. Dinner would be by reservation only.

In the matter of opening up store room, after discussion a motion was passed (Leary/Sigmund) authority was given to Allied Arts to proceed with the project.

Allied Arts was also assured that the faucet in question would receive attention.

Committee Reports

Building & Grounds No Report. Dir. Leavitt, Chairmann of Committee absent.

Landscaping Anne Leary, Chairman, stated Patio work had been started and was expected to be finished within the month.

House Committee No report

OLD BUSINESS

S. B. Arts Foundation Request for Membership Inasmuch as no action has been taken by Member Organizations in connection with request it was the general opinion matter be deferred until next meeting.

It was reported rent earned by S. B. Community Center Inc for the week of the Festival by the Arts Foundation amounted to $102.50 and that the Foundation were making a contribution to Community Center the sum of $21.22 which is 1% of the proceeds of their Jazz Concert on the Mountain.

Bill Payable Bill was presented for approval covering typing of records for memorial book by Margaret Day, San Rafael in amount $7.50. Upon motion passed bills was approved for payment.

Civil Defense Emergency Supplies Yvonne Gillman asked that she be notified when these supplies could be moved back into storage area.

NEW BUSINESS

Nominating Committee Pres. Hubbard appointed the following to Committee:

Mildred Sadler, Chairman	S.B. Community Church
Roberta Shockey	Allied Arts
Gloria Conradi	Parent Teachers Club
Ira Switzer	Volunteer Fire Dept.
Hugh Dougherty	Progressive Club

MARIN COAST *chamber of commerce*

Duty of Nominating Committee: To submit name of individual one (1) from each Member Organization to serve as Director for a term of two years.

Names to be submitted to Mildred Sadler, Chairman, not later than January 15, 1965 as list of Nominees must be posted ten days prior to Annual Meeting, February 2, 1965, at which time election will be held.

The Directors whose terms expire are:

Ralph Sigmund	Progressive Club
E. C. Hubbard	Allied Arts
Yvonne Gillman	Parent Teachers Club
Paul Dittmar	Community Church
Edw. Leary	Vol. Fire Dept.

Secretary was instructed to notify those appointed to Nominating Committee.

There being no other business, upon motion passed, meeting adjourned in the Memory of Rosetta Bull, who passed away this day at the hour of 3:30 p.m. in her home on the hill.

Respectfully submitted

Harriet M. Greene
Secretary

cc Pres. Hubbard
Allied Arts - Greene
Progressive Club - Sigmund
P. T. C. - Gillman
Com. Church - Sadler
V. F. Dept. - Switzer

MARIN COAST - *chamber of commerce*

STINSON BEACH COMMUNITY CENTER, Inc.

STINSON BEACH, CALIFORNIA

MINUTES REGULAR QUARTERLY MEETING - BOARD OF DIRECTORS - S. B. COMMUNITY CENTER INC

JANUARY 4, 1965

Meeting was called to order at 8 p.m. by Pres. Hubbard with the following Directors present: Airey, Sadler, Hubbard, Greene, Dittmar, Sigmund, Leavitt, Leary and Brockhurst. Directors, Absent: Gillman andSwitzer. Also present: Ruth Miller, Treasurer and Oran Jenkins.

Minutes of the October 5th meeting were read and approved.

Treasurer's Report was submitted and accepted. Copy attached hereto.

Code Violation Community Chapel

Pres. Hubbard called on Oran Jenkins who stated he was not in accord with Mr. Hans J. Berge, Chief Building Inspector of County in the matter of an additional exit door in Community Chapel and is not in favor of installing a door where a window now exists to comply with Mr. Berge's wishes. He also stated he had discussed the matter with Geneva Reinhardt, sole survivor of the Stinson Family, who also objects. He noted that any changes in the architecture design of the building must be approved by a member of the Stinson Family in accordance with terms of the Land Deed. At this time Pres. Hubbard read excerpts from Deed. Mr. Jenkins noted Mr. Berge claims chapel is not up to code. He questioned this claim, stating that original plans for the chapel were approved by the Marin County Building Inspector at time of construction permit.

Pres. Hubbard stated that Mr. Chas. Hendrickson, Contractor, had spoken to Mr. Berge regarding code violations (as requested by Dir. Leavitt) and had advised his findings in letter dated Sept. 22nd which is now spread upon these minutes.

"As requested by Mr. Charles Leavitt and confirming my conversation with Miss Ruth Miller and yourself (Harriet Greene), I took the liberty of talking with Mr. Berge of the County Building Department concerning his requirements for the corrections at the community chapel, etc.

Following the disastrous fire in San Francisco in the Catholic Church where a number of persons lost their lives, all persons charged with supervision of places of public assembly have had brought home to them more forcibly than ever the necessity of making these places as safe as possible and in this end Mr. Berge is only doing his job as he sees it. I have discussed with him the folding partitions which your group purchased and which we installed as a contribution and he is willing to allow these to remain without constructing an immediately adjacent door providing the latching mechanisms are removed entirely so that there is no possible chance or opportunity for these units to be closed in such a manner that sticking catch or unfamiliarity with the locking mechanism would prevent children, etc. from pushing them aside to evacuate the premises.

With regard to the remaining items of cutting an auxiliary door to the outside where a window now exists, sheetrocking the useable space beneath the building, bringing the wiring up to standard, and the remaining items on his list, he is insistent upon these being done as required. Now if you feel he is being capricious or arbitrary you can request a ruling of the Board of Appeals which decides controversy where application of the code to a given situation is involved and that would finally resolve the matter and in the event of a disaster would

STINSON BEACH COMMUNITY CENTER, Inc.

~ STINSON BEACH, CALIFORNIA

absolve your directors and Mr. Berge from the legal responsibility and/or liability therefor. To my mind what he is asking is reasonable and I would not care to deviate therefrom even with a ruling from the Appeals Board as if there ever was a fire, etc. being legally free from the responsibility would be slight comfort."

After considerable discussion Dir. Sigmund moved that S.B. C. C. Inc. go to the Board of Appeals for ruling. Motion was withdrawn and Dir. Sigmund suggested that first S. B. C. C. Inc. request in writing final report from Mr. Berge in writing as to what has been approved and what has not been approved.

The Board acted on this suggestion and instructed letter be directed to Mr. Berge. Letter to be drafted by Pres. Hubbard and Directors Leavitt and Dittmar (members of the Building & Grounds Committee)

Pres. Hubbard stated that he had spoken to Mr. Werner Hebenstreit, Insurance Broker, about the matter who advised that two inspections of the community chapel had been made by the Insurance Company; one by a Safety Engineer and one by an Appraisor and he noted they always work with the county building inspector when making an inspection. It was noted by Pres. Hubbard that an inspection had been made by the Pacific Fire Rating Bureau with consultation with County Building Inspector before fire rate was set covering the building.

It was also noted by Dir. Leary that if original plans had been approved by the County no change should be rrequired.

Volunteer Fire Department Dir. Leary stated that in the absence of Dir. Switzer he had been asked to suggest to the Board to give consideration to planting a live Christmas Tree on the Marsh property. He advised matter had been mentioned to Mr. Marsh who had no objection to such a project. They felt that a good sized tree could be planted which would eliminate the job of cutting a tree at Christmas. After discussion it was the opinion matter should be referred to member organizations for their recommendation.

Progressive Club No report
Parent Teachers Club No report
Community Church No report

Allied Arts Dir. Greene reported that Allied Arts had contributed the sum of 125.00 (not 300.00 as originally voted) toward the fire proofing of the basement of the chapel, inasmuch as the total cost only amounted to 375.00 (and not in excess of 600.00 as originally estimated). This amount represented one-third of total cost and she noted that the Fire Protection District had contributed the same amount. She felt that a three way split was fair to all and hoped that it was acceptable to the Board. She also reminded the Board that the Allied Arts would be financially responsible for the opening up of the store room and she also called attention to the new rug on the floor and stated that Allied Arts had purchased the rug at a cost of 91.52.

Dir. Airey moved that the Board accept contribution of 125.00 from Allied Arts and 125.00 from the Fire Protection District as their share of the cost of fire proofing storage area beneath community chapel. Motion was seconded by Dir. Dittmar and passed.

OLD BUSINESS

S. B. Arts Foundation It was reported that the rent owed by this organization for the use of the hall during their festival week in 1964 was still unpaid. Amount due 102.50. Upon motion passed (Sigmund/Dittmar) Secretary was instructed to request payment in writing.
(Note: Since this meeting a communication was received from Lyle Leverich, Manager of the Foundation, to the effect that payment would be made this month. Under these circumstances letter was not written at this time. HMG)

STINSON BEACH COMMUNITY CENTER, Inc.

STINSON BEACH, CALIFORNIA

NEW BUSINESS

Annual Meeting February 2, 1965

It was decided that the meeting should be preceded by a Picnic Supper - where everyone brings their entire supper plus dishes and cutlery. It was suggested that individuals plan group suppers. Coffee and Tea will be served by Community Center. Notices to be sent our accordingly. Dinner commencing at 7 p.m. refreshments at 6:30 p.m.

Dir. Sadler &Airey will be charge of coffee & tea detail

Pres. Hubbard will decorate the mantle

Dir. Sigmund will assume the role of Chief of the Fire Place

Kenny Shockey to be hired to set up tables etc and clean up after the meeting.

Refreshments preceding supper - Allied Arts.

Complaint

Dir. Leavitt stated his attention had been called to the fact that christmas tree and limbs had been thrown down the bank of creek at the fire house. It was presumed this had been done by the fire department and the matter was to be called to their attention.

There being no further business, upon motion passed, meeting adjourned at an undetermined hour.

Respectfully submitted

Harriet M. Greene
Secretary

cc Pres. Hubbard
Allied Arts - Greene
Progressive Club - Sigmund
P. T. C. - Gillman
Com. Church - Sadler
Fire Dept. - Switzer

STINSON BEACH COMMUNITY CENTER, Inc.

~ STINSON BEACH, CALIFORNIA

STINSON BEACH COMMUNITY CENTERINC

BOARD OF DIRECTORS MEETING FEBRUARY 8, 1965

Meeting convened at 7:30 p.m. with the following Directors present:

Greene & Shockey	Allied Arts
Airey & Gillman	P. T. C.
Sigmund & Leavitt	Prog. Club
Sadler	Com. Church
Leary	V. F. Dept.

absent were Directors: Switzer & Dittmar
Also present: Ruth Miller & Georgia Dean Doyle

A motion was passed that Dir. Sigmund take the Chair and preside at this meeting. (Greene/Gillman)

No minutes were read.

Treasurers Report as submitted at Annual Meeting Feb. 2nd was accepted.

The main purpose of this meeting - Election of Officers for 1965. The following were nominated

President - Ralph Sigmund by Sadler, seconded by Gillman
Vice President - Edw. Leary by Airey, seconded by Gillman
Secretary - H. Greene by Airey, seconded by Gillman

There were no further nominations. Upon motion passed (Gillman/Airey) nominations were closed and Secretary was instructed to cast the unanimous ballot electing those named.

The Chair with the approval of the Board reappointed Ruth Miller Treasurer for 1965.

Upon motion unanimously passed (Airey/Leary) Elting C. Hubbard was elected Director At Large for 1965.

The Chair stated he would like to continue Standing Committees namely:

House Committee, Mildred Sadler Chr.
Bldg & Grounds, Chas. Leavitt, Chr.
Budget & Rates, H. Greene, Chr.
Landscaping, Anne Leary, Chr.

Upon motion passed Board approved. (Gillman/Shockey)

Pres. Sigmund stated he would appoint Audit Committee at a later date.

The Board agreed to hold regular quarterly meetings with special meetings at call of President.

Next meeting of the Board April 5, 1965, 8 p.m. at Community Center. Secretary to send notices prior to meeting.

Dir. Gillman announced the P. T. C. will sponsor the movie "Island in Time" Wednesday, March 10th at Community Center. She extended an invitation to all.

There being no further business, upon motion passed, meeting adjourned.

Respectfully submitted

Harriet M. Greene
Secretary

cc Prog. Club
Allied Arts
P. T.C.
Com. Church
V. F. Dept.

STINSON BEACH COMMUNITY CENTER INC

BOARD OF DIRECTORS MEETING APRIL 5, 1965

Meeting was called to order at 8 p.m. by Pres. Sigmund with the following Directors present: Leavitt, Sigmund, Greene, Airey, Sadler, Switzer, Leary and Hubbard; Absent were Directors: Shockey, Gillman and Dittmar. Treasurer Ruth Miller was also present.

Minutes of the Feb 8th meeting of the Board of Directors were read and approved.

Pres. Sigmund, with the approval of the Board, appointed Dir. Shockey to the Landscaping Committee to work with Anne Leary, Chairman.

Treasurer brought up the matter of Insurance and the subject was set aside until later in the meeting.

REPORTS

Volunteer Fire Department: Dir. Switzer stated Tree had been planted Sunday April 4th. Mr. T. H. Hill had donated tree and it was moved by Carl Nielsen.

He also noted that the new air horn had been installed by the Fire District and that the bridge on Calle del Pinos had been replaced by a new one which will now allow fire truck to pass over.

Allied Arts: No report

Progressive Club: No report

Parent Teachers Club: Dir. Airey reported that PTC had approved the planting of the tree.

Community Church: Dir. Sadler stated C.C. had also approved planting of the tree. She also reported that the Churchteens had presented a projector to Community Center. (Note: On March 10th several members of the Community joined together at a sit-down picnic supper preceeding the presentation of the projector by Steve Carlson of the Churchteen Club. Money for the projector was raised by the young people thru car washes, bake sales, note paper sales and covered a period of three years. Theprojector selected is one of the best with a retail value of around $700.)

Next order of business was report from the Budget & RatesCommittee. Dir. Greene presented proposed budget for the fiscal year 1965/66 (period 2/3/65 to 2/1/66) and copy of budget was distributed to Directors for study. Copy of Budget is attached hereto.

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Dir. Greene stated Committee estimated Revenue as follows:

Membership, Organizations - Fixed	250.00	
Rent - Fire House - Fixed	600.00	
Miscellaneous Rents & Percentages	500.00	(Increase over last year)
Interest earned on Reserve Account	100.00	
Rummage Sale	800.00	
Carnival	1000.00	
Total	3250.00	

Expenditures were estimated as follows:

Utilities (including phone)	600.00	(inc.)
Insurance	500.00	
Taxes	350.00	
Repairs (plumbing, refinish sign, etc)	150.00	
Hall maintenance & janitorial supplies	350.00	
Office expense to include typing memorial book	100.00	
	2050.00	
Reserve for Hardwood floor	300.00	(increased)
Contingencies - new equipment or replacements	900.00	
Total	3250.00	

The Proposed Rates for 1965/66 were also presented and discussed. Committee suggested increasing rental of chairs and tables to 25¢ on chairs and 2.00 on tables. All other rates same as last year. Copy of Rates attached hereto and one copy was distributed to Director of each member-organization.

After study and discussion on both Proposed Budget and Proposed Rates for the fiscal year 1965/66 motion was passed (Leavitt/Leary) that both reports and recommendations submitted by the Budget & Rates Committee be accepted.

The matter of Community Center assuming responsibility of monthly phone bills was discussed. Ok. It was noted originally P.T.C. had installed phone and had been responsible for payment of bills with the help of Allied Arts and Progressive Club sharing cost. Inasmuch as schedule and program of P.T.C. does not include use of Community Center it was felt that the monthly bills should be assumed by Community Center. It was also noted that Allied Arts and Progressive Club have already contributed (3 months)each) toward expense this year.

Upon motion passed (Greene/Airey) the Board agreed that the phone expense should be the responsibility of Community Center beginning June 1, 1965. Secretary was instructed to notify P. T. C.

Treasurer Ruth Miller presented insurance policy which was reviewed and discussed. The Board approved continuing with present insurance coverage. The Board also approved premium in amount 562.41 which is due and payable now. The Board also authorized placement of theft insurance in amount 2000.00 beginning April 5, 1965.

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CARNIVAL

Matter of operating a Carnival this year was discussed. It was felt that the Carnival would net about 1000.00 which wouldhelp defray cost of operating and maintaining the Community Center and would be well worth the effort.

Suggested dates: Open Friday evening 7:30 - July 2
Saturday from Noon on July 3
Sunday from noon on July 4

Directors were requested to refer matter to their respective organizations for approval to go ahead with plans. They were also asked to impress upon their members the importance of cooperating and helping with the work.

A matter brought up for discussion was whether Community Center should continue to operate on a fiscal basis from February to February or change over to a calendar year. After discussion a motion was passed (Deary/Airey) to continue on fiscal basis.

There being no further business, upon motion passed, meeting adjourned at 9:45 p.m.

Respectfully submitted

Harriet M. Greene
Secretary

cc Pres. Sigmund (Prog. Club)
Dir. Greene (Allied Arts)
" Airey (P.T.C.)
" Sadler (Com. Church)
" Switzer (V.F.Dept.)

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6-7-65

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STINSON BEACH COMMUNITY CENTER INC.

BOARD OF DIRECTORS - SPECIAL MEETING - JUNE 7, 1965

Meeting was called to order at 8 p.m. - all Directors present with the exception of Dir. Dittmar.

Upon motion passed minutes of the April 5th meeting were approved as circulated.

Treas. Report was submitted and accepted. Balances noted as follows:

Reserve	3000.00
Memorial	1239.44
General	2659.50

Reports: V. F. Dept. No report
Allied Arts - no report
Prog. Club. - No report
Com. Church - No report
P. T. Club: Dir. Gillman stated that the Bolinas group were joing with the Stinson group and it was the understanding of all that P. T. C. would continue to function as a member of S.B.C.C. Inc.

No Committee Reports

Board authorized purchase of one (1) gross of ash trays by motion passed (Leavitt/Hubbard)

Matter concerning permanent structure for "Sign" was discussed. It was noted that Allied Arts had bought and paid for the material for such a structure sometime ago and project was abandoned temporarily due to the trouble encountered at site alongside fire house. At the suggestion of Dir. Airey, the Chair appointed a Committee of two, i.e., Dir. Switzer and Dir. Leary to investigate the matter and to report back.

Final plans, covering all aspects, in connection with the Carnival were discussed, reviewed and approved by the Board. (Note: These minutes were written long after the Carnival was held - therefore plans in detail are not reported)

Meeting adjourned at 9:15 p.m.

Respectfully submitted
Harriet M. Greene
Secretary

cc Allied Arts - Greene
Prog. Club - Sigmund
V. F. D. - Switzer
P. T. C. - Airey
Com. Church - Sadler

"MINUTES"

STINSON BEACH COMMUNITY CENTER - BOARD OF DIRECTORS MEETING - SEPTEMBER 15, 1965

Meeting was called to order at 8 p.m. with the following Directors present: Sigmund, Greene, Shockey, Airey, Gillman, Sadler, Leary & Hubbard. Directors Absent: Leavitt, Dittmar & Switzer. Also present: Treasurer Miller, and Anne Leary, Chr. Landscaping Committee. Pres. Sigmund presided.

Minutes of the June 7th meeting were read and approved.

Treas. Miller submitted written report which was accepted. Copy attached. She suggest that the amount (600.00) now being carried in the General Account representing "reserve for hardwood floor" be transferred to Savings Reserve Fund.
A motion was passed (Leary/Gillman) authorizing transfer.

REPORTS

Volunteer Fire Dept. Dir. Leary reported that a summer fire training and first aid course had been given by the Department of Education. He commented on lack of interest of the volunteer firemen.
He also reported that it was the suggestion of the Fire Department and Ambulance Corps that the Community Center be opened up to residents in event of a tidal wave alert. Matter will be discussed further as "new business".

Allied Arts Dir. Greene stated the organization was ready to proceed with opening up of the store room as soon as workmen are available. She also reported that a group of members had weeded and cleaned up the patio.

Progressive Club It was reported by the Chair that a meeting was held Friday Sept. 3rd at which time action was taken regarding study of various routes Highway 1 thru the Village and that route West of the Village was selected as the preferred route. It was noted that private funds were used to pay the firm of Dan Coleman & Associates for the survey. Survey was made at the request of the Progressive Club. In addition to the Highway matter members also discussed type of street light suitable for installation on the highway and at Community Center, and decided on the brighter or higher density now in operation at Bill's Superette corner.

Community Church - No report

Parent Teachers Club - No report - No meetings - Will meet Tues. Sept. 21st.

CARNIVAL Dir. Sadler, Chairman, reported event a success financially and noted ticket sales realized 769.00.
A motion was passed (Hubbard/Leary) that a vote of thanks be extended to Dir. Sadler and her Committee for a project well done.

SIGN COMMITTEE No report. Matter discussed and upon motion passed (Leary/Greene) subject was tabled pending report from Committee.

HOUSE COMMITTEE Dir. Greene reported that those using kitchen were were relaxing in cleaning up after themselves; leaving trash in kitchen pails and dumping cigarette butts in the pails. She also noted that garbage cans were being used for other than kitchen garbage. Debris and ~~xxxx~~ that which can be burned should go to the incinerator.

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NEW BUSINESS

Matter of opening up Community Center to residents (for waiting period) in event of Tidal Wave Alert was brought up. Subject was discussed and the Board felt there was no objection to such use.

A motion was ~~xxxxx~~ made (Airey/Shockey) that Community Center be made available to residents in event of tidal wave alert.

Matter discussed further and question was raised "was center on high enough ground to be used as refuge during alert". It was recalled that during one alert traffic was not allowed on highway - all persons instructed to high ground.

Directors were in agreement there would be no objections to opening up the center, however, the Chair felt more information was necessary as to the desirability of location.

Above motion was withdrawn with the approval of Dirs. Airey and Shockey and the Chair appointed the following Committee to investigate further: Directors Leary, Gillman andGreene.

Overgrown condition of Creek Dir. Leary called attention to the overgrown, clogged condition of the Creek and stated present condition presents flood hazard in event of a wet and stormy season. The perils of the 1955 flood were recalled and it was the opinion of the Board that something should be done about clearing the creek.

Attention was called to the fact that a certain area of Stinson Beach is designated as Zone 5 in the Marin County Flood Control District which is supported by tax money.

A motion was passed (Leary/Sadler) that Community Center go on record with the County calling attention to overgrown condition of the creek, requesting clearance before rainy season.

In connection with the subject Dir. Hubbard stated he as Chairman of the Flood Advisory Board had taken the matter up with the Department of Public Works last year and they had promised to send someone to look over the situation which was never done.

Play Time for Pre-Schoolers Dir. Sadler stated she had been contacted by Mrs. Chas. Silva regarding renting Community Center for the purpose of conducting a play time period for pre-schoolers. The group that is interested in such a project consists of nine adults with ten childred from ages 2 - 5. Their plans call for a 1 - 2 hour period twice a week. No kitchen facility requested.

Matter was discussed and it was suggested that this group work thru the Parent Teachers Club as most of the parents involved already have children in school and if P. T. C. would sponsor the project rental fee would be nominal. The Board agreed there would be no objection to this type of usage of the hall. Dir. Sadler was instructed to notify Mrs. Silva accordingly.

It was recognized that the House Committee (Dirs. Sadler & Greene) would have jurisdiction over this matter.

Community Center Nite It was suggested that the Community Center sponsor "Nite" for members of the Community. Tentative plans suggested a covered dish supper followed by a movie. A motion was passed that Community Center sponsor the project (Sadler/Airey) and the date of Friday November 12th was selected. The Chair appointed the following Committee to follow thru: Dirs. Greene, Sadler, Airey, Hubbard & Treas. Miller.

Patio Dedication Ruth Miller suggested consideration be given to Dedicating the Patio as a Memorial Garden also honoring the Wild Flower Committee whose members have done so much toward making the Patio and garden possible. To be carried over to 1966 (spring) Adjournment at 9:35 p.m.

Harriet M. Greene, Secretary

MINUTES

S. B. COMMUNITY CENTER INS - BOARD OF DIRECTORS MEETING - NOV. 8, 1965

Meeting was called to order at 8 p.m. with the following Directord present: Sigmund, Greene, Shockey, Airey, Gilman, Sadler, Switzer, Leary and Hubbard. Directors absent: Leavitt and Dittmar. Also present: R. Miller, Treas. Thos. Tawns and Oran Jenkins. Pres. Sigmund presided.

Upon motion passed minutes of the Sept. 15th meeting were approved as circulated.

Treasurers Report was submitted and accepted. Copy attached.

Upon motion passed (Leary/Switzer) Henry's Service bill covering repair to broken water pipe in front of the fire house in amount 30.75 (10/2/65) was approved for payment.

Dir. Greene reported plans for Community Nite Nov. 12th had been finalized and that there would several short films shown commencing at 8 p.m. followed by refreshments.

REPORTS - MEMBER ORGANIZATIONS

Vol. Fire Dept. Chief Switzer stated Department would hold a dance on Saturday Nite Nov. 27th. He also noted that preliminary plans for the addition to the fire house would be presented later on in the meeting.

Allied Arts Dir. Greene reported that a new refrigerator had been purchased for Community Center paid for by Allied Arts; also that work was progressing on the store room.

Prog. Club. Pres. Sigmund reported Club had met on Nov. 3rd and information had been received that certain highway improvements had been made by the Division of Highways by easing some curves above Muir Beach and that the entrance to Muir Beach Outlook had also been improved. He further advised that Pres. Dougherty would be checking with the County regarding the placing of signs and litter cans at the end of each Calle in the Robinson Tract; a service by the County similar to that now being enjoyed by Bolinas.
He also reported that the Club had voted to request the Public Utility Commission to hold Public Hearing in the matter of S.B.Water Company application for increased rates, in Stinson Beach.

Parent Teachers Club Dir. Sadler stated that the Club's official title is now the Stinson Bolinas Parent Teachers Club for the reason that the membership now included Bolinas parents.

Community Church No report

Creek Clearance It was noted that the County had completed clearing of Eskoot Creek in back of Community Center. Upon motion passed (Gilman/Shockey) Secretary was instructed to write the Department of Public Works extending thanks and appreciation for their prompt action to our request.

Tidal Wave Alert - Community Center as suitable location for "Waiting it Out" Committee reported nothing definite as yet, they are endeaving to get expression from Sheriff's Office, as to whether or not the "location" was suitable.

Dir. Gilman stated that originally request had come from resident Sheriff.

The question that must be answered is whether or not it is a suitable location. It was recalled that during the last alert people were evacuated to high ground and no one was permitted on the highway. Another phase to be considered was what to do about vehicular traffic in an around the Center.

There were no objections on the part of the Directors to opening up the Center in such an event but they felt that it be made available on the condition that the Sheriff's Department assume full responsibility.

Definite action to be held until later.

PreSchooler Activity It was reported that the project had been quite successful up to the first of the Month; since that time two members of the group have moved away which has curtailed activities for the present.

- NEW BUSINESS -

Nominating Committee Pres. Sigmund appointed the following to serve:

Mildred Sadler - Community Church - Chairman of Committee
Hugh Dougherty - Progressive Club
Geneva Reinhardt - Allied Arts
Yvonne Gilman - Parent Teachers Club
Ira Switzer - Vol. Fire Dept

The terms of the following Directors expire in 1965:

Chas. Leavitt - Prog. Club
H.M.Greene - Allied Arts
LouiseAirey - P.T.C.
Mildred Sadler - Com. Church
Ira Switzer - Vol. Fire Dept.

Addition to Fire House Fire Com. Tawns presented preliminary plans of proposed addition to the Fire House and requested Board's approval. It was noted that plans must be approved by Geneva Reinhardt. Matter discussed and a motion was made by Dir. Hubbard that the Board approve plans in principle, as submitted, and that they be referred to member organizations for ratification and that written approval be submitted by Geneva Reinhardt; motion was seconded by Dir. Gilman and passed. Oran Jenkins was requested to submit plans to G. Reinhardt for her approval. Directors to report back at special meeting.

Meeting adjourned at 9:40 p.m. to a Special Meeting Monday evening December 6, 1965.

Respectfully submitted

Harriet M. Greene, Secretary

cc Pres. Sigmund (Prog. Club)
Dir. Greene (Allied Arts)
Mildred Sadler (Com. Church)
L. Airey (P.T.C.)
I. Switzer (Vol.Fire Dept.)

1-12-66

MINUTES

BOARD OF DIRECTORS - S. B. COMMUNITY CENTER INC. JANUARY 12, 1966

apvd 2/7/66

Meeting was called to order at 8 p.m. with the following Directors present: Sigmund, Greene, Airey, Gillman, Sadler, Switzer, Leary and Hubbard; Absent: Directors Leavitt, Shockey andDittmar. Pres. Sigmund presided. Also present: Treas. Miller and Dorothy Carlson.

Upon motion passed minutes of the last Directors meeting held Nov. 8, 1965 were approved as circulated.

REPORTS

Allied Arts, Parent Teachers Club and Vol. Fire Dept. had no reports

Progressive Club: The Chair reported that more street lights were expected to be installed in the near future. He also advised there would be a public hearing before the Public Utilities Commission in the matter of application of the S.B. Water Co. for authority to increase for water service on Tuesday February 15, 1966 - 10 o'clock a.m. at Community Center. He also reported that Prog. Club had sponsored open house at Community Center Saturday evening Dec. 18th.

Community Church: Dir. Sadler submitted, for Board's approval, the name of Dorothy Carlson, to replace Paul Dittmar, to fill out his unexpired term of office as Director.

Upon motion passed (Airey/Gillman) Board approved this replacement and Dorothy Carlson was seated, as of this meeting, as Director with term expiring, Feb. 1967.

OLD BUSINESS

Tidal Wave Alert - Use of Community Center. This matter closed as location of Community Center does not qualify as "holding station" due to elevation. Committee dismissed.

NEW BUSINESS

Gutters & Redwood Sign - Community Center Dir. Hubbard stated the gutters on main hall should be cleaned out. Pres. Sigmund volunteered to follow thru on this matter.

Matter of refinishing redwood sign tabled for the present.

Annual Meeting Scheduled to be held Tuesday, February 1, 1966 The Chair appointed the following Committee to formulate plans for the evening: Dir. Sadler, Chairman, Dir. Airey andDir. Carlson Secy Greene hoped some other arrangements could be made in giving notice to members other than sending out post cards. Matter was discussed and upon motion passed, member organizations will be responsible to notify their individual members.

ANNOUNCEMENT

Dir. Gillman advised that the Ambulance Corps will sponsor a First Aid Course under the direction of Arthur Volz, commencing Tuesday February 8th.

There being no further business, upon motion passed, meeting adjourned at 8:40 p.m.

Respectfully submitted
Harriet M. Greene, Secy

over

cc Directors:

Sigmund	Prog. Club
Greene	Allied Arts
Airey	P. T. C.
Sadler	Com. Church
Switzer	V. F. Dept.

Note: Since the meeting, the matter of notices to members has been resolved and post cards have been ordered printed - they will be addressed using the Community Center master file in order to eliminate duplications.

HMG

MINUTES

BOARD OF DIRECTORS - S. B. COMMUNITY CENTER INC - MEETING - FEB. 7, 1966

Meeting was called to order at 8 p.m. with the following Directors present: Hubbard Sigmund, Greene, Leary, Switzer, Sadler, Carlson, Airey & Gillman. Absent: Shockey.
Also present: Ruth Miller, Treasurer and Anne Leary, Chr. Landscaping Committee.

Upon motion passed minutes of the Jan. 12th Directors meeting were approved as read.

Treasurer's Report which was presented at Annual Meeting was discussed. It was noted balance shown "Disaster Reserve" includes an amount set up for Hardwood Floor, 729.70. It was recalled that an amount of 300.00 per year is added to this fund.

Treas. Miller discussed matter of long distance calls charged to Com. Center phone bill. She declared it a nuisance to have to check calls from time to time. It was the opinion legitimate calls are chargeable to Com. Center but a record of calls should be kept to facilitate checking phone bills. It was suggested matter be referred to member organizations requesting their cooperation in this respect.

Pres. Sigmund took this occasion to compliment the Committee responsible for the dinner and program at Annual Meeting.

ELECTION OF OFFICERS FOR 1966/67 (Fiscal Year February-February)

A motion by Dir. Airey that the present slate of officers be re-elected was seconded by Dir. Gillman and passed. Those who will serve are:

Ralph Sigmund	President
Edw. Leary	Vice President
Harriet M. Greene	Secretary

Pres. Sigmund appointed Ruth Miller to serve as Treasurer for another term. Board approved appointment.

Pres. Sigmund turned the Chair over to V. P. Leary for a short interval during which time he nominated Louis J. De Ghelder for Director At Large for a period of one year. There were no other nominations. Upon motion passed (Leary/Gillman) Louis J. De Ghelder was elected for a term of oneyear. The Board requested Pres. Sigmund to notify Mr. De Ghelder of his appointment.

COMMITTEES

Pres. Sigmund set up the following Committees with Chairman & others as noted below - all with the Board's approval:

House Committee - Mildred Sadler, Char. Greene and Carlson
Budget & Rates - Greene, Char. Sadler, Carlson, Miller, Leary
Bldg & Grounds - Leary, Chr. Switzer and DeGhelder
Landscaping - Anne Leary, Chr. Shockey

The duties of the various Committees were discussed and spelled out for

House Committee - Keep calendar and be responsible for housekeeping
Bldg & Grounds - Responsible for burned out lights, plumbing, repairs, exterior of buildings etc.

SCHEDULE OF MEETINGS

The following dates were set for regular meetings of the Board of Directors

STINSON BEACH COMMUNITY CENTER, Inc.

STINSON BEACH, CALIFORNIA

special meetings to be called by the President

April 4
June 6
August 29
November 7

The Board discussed briefly a July Celebration - date to be determined later.

It was suggested that new Hardwood Floor be considered a "Goal" for 1966. Dir. Leary volunteered to secure information re costs etc. before next meeting.

Other matters to be considered:

Clearing out Attic before Rummage Sale
Work Day - for general clean up
Hiring Gardner
Lights in front of Community Center
Redwood Sign

There being no further business, upon motion passed, meeting adjourned.

Respectfully submitted

Harriet M. Greene
Secretary

cc Prog. Club. - Pres. Sigmund
Allied Arts Greene
P. T. C. Airey
Com. Church Sadler
V. F. Dept Switzer

STINSON BEACH COMMUNITY CENTER, Inc.

~ STINSON BEACH, CALIFORNIA

MINUTES

BOARD OF DIRECTORS - STINSON BEACH COMMUNITY CENTERINC - APRIL 4, 1966

Meeting was called to order at 8:09 p.m. with the following Directors present: Sigmund, Greene, Leary, Switzer, De Ghelder and Carlson. Directors absent: Hubbard, Shockey, Gillman, Airey and Sadler. Pres. Sigmund presided.

Minutes of the Board's meeting held Feb. 7th were approved as circulated.

Treasurer reported balance in general account $2514.33.

Budget & Rates submitted by Committee were accepted and approved by motion passed (DeGhelder/Switzer) It was noted that copies of Budget & Rates had been distributed to Directors Sigmund, Sadler, Airey, Leary & Greene under date of 2/28/66)

Building & Grounds Committee reported a successful work day April 2, 1966 Vol. Fire Dept. volunteered to burn debris which was accummulated and piled up close to incinerator.

Reports - Member Organizations

Allied Arts Dir. Greene reported that at its last meeting Allied Artshad voted to earmark its share of net proceeds of the Rummage Sale for the Hardwood Floor Fund,
She also requested light to be installed in new store room and cupboard door pulls be replaced with easier to handle ones. These two matters were turned over to the Building & Grounds Committee.
It was further reported members had voted to cooperate, as in the past, with plans for July Carnival. Last year they helped out in the kitchen.
It was also noted that members participated in Clean Up Day at the Center on April 2nd.
Dir. Greene advised that Allied Arts had appointed a Committee to work on a brochure to include pertinent facts about the Community which would be made available to all property owners and residents of the Community.

Progressive Club Pres. Sigmund stated that Mr. Hubbard had sent in his resignation as Director of Community Center and that a new Director would be appointed to fill vacancy, at the next meeting of the Club which is scheduled April 6th.

Parent Teachers Club No Director present - No Report.

Community Church Dir. Carlson advised group had indicated its cooperation in any plans for July Celebration.

Volunteer Fire Dept. Dir. Switzer stated nothing to report other than presentation of plans for addition to Fire House.

Plans - Fire House Thos. Tawns presented revised plans for addition to fire house and stated plans had been approved by the Vol. Fire Dept. as well as the Board of Fire Commissioners.

Plans call for an additional stall for Ambulance and a recreation room for the Volunteer Firemen.

Mr. Tawns also stated it was the plan to install retaining wall to hold up slope between Community Center and the fire house. He estimated project roughly at 15,000.00.

STINSON BEACH COMMUNITY CENTER, Inc.

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He also brought up matter of P. G. & E. service to fire house. Plans call for heaters in order to maintain temperatures in the fire house which would necessitate bringing in 220 line. He noted this can be done by the Fire Protection District under separate meter (which is now the case as District is now on separate meter from Community Center) or service could come through Community Center. It was the feeling of Mr. Tawns that a hook up with Community Center would enable Community Center to take advantage of lower rate for service based on quantity used which he noted would be a benefit to Community Center. Community Center in turn would be obliged to collect from the Fire District a set sum to cover service to fire house. After discussion it was the opinion of the Board of Directors that the Fire District should negotiate direct with P. G. & E. for service to fire house on separate meter.

Mr. Tawns further advised that the Fire District had referred the matter of using public funds for improvements to private property to County Counsel and they had advised improvements could be made with public funds if a long term lease with Community Center was in effect. This matter was discussed and a motion was passed (Switzer/Leary) that the Board approved in principal a long term lease with the S. B. Fire Protection District to make possible their proposed improvements to the fire house consisting of an additional stall and recreation room.

Mr. Tawns also advised that County Counsel had offered to draw up draft of lease, at Fire Districts request.

Pres. Sigmund appointed members of the Building & Grounds Committee (Leary, DeGhelder & Switzer) to act as consultants in the interest of the Community Center, on any matter pertaining to the proposed improvements to the Fire House.

Pres. Sigmund also appointed Dir. Sadler as General Chairman of the 4th of July Celebration.

There being no further business, upon motion passed, meeting adjourned at 9:16 p.m.

Respectfully submitted

Harriet M. Greene
Secretary

cc Pres. Sigmund (Prog. Club)
Dir. Greene (Allied Arts)
Dir. Airey (P.T.C.)
Dir. Sadler (Com. Church)
Dir. Switzer (Vol. Fire Dept.)

STINSON BEACH COMMUNITY CENTER, Inc.

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MINUTES

BOARD OF DIRECTORS - S. B. COMMUNITY CENTER INC. MEETING JUNE 6, 1966

Meeting was called to order at 8 p.m. with the following Directors present: Sigmund, Shockey, Greene, Gillman, Airey, Sadler, Carlson, Leary and De Ghelder. Also present Leroy H. Hines and Ruth Miller, Treasurer. Director Ira Switzer was absent. Pres. Sigmund presided.

Upon motion passed minutes of the April 4th meeting were approved as circulated.

Treas. Report, dated 6/6/66, was submitted and accepted. Report shows balances as quoted below:

Disaster Reserve (inc. interest) and Hardwood Floor Fund	3729.70
Memorial Fund	550.50
General Fund	3219.27

Copy of report distributed to member organizations at this meeting.

REPORTS

V. F. Dept. No report
Allied Arts No report
P. T.C. No report
Prog. Club Pres. Sigmund advised Annual Letter had been mailed out and that dues were coming in.
Com. Church Dir. Sadler stated there had been evidence of someone tampering with the Church Organ. She suggested that the door to the Choir Lofe be fitted with a lock.

Matter was discussed and upon motion passed (Gillman/Leary) Board authorized the purchase of the necessary lock. Dir. Sadler advised that Paul Dittmar would install the lock.

NEW BUSINESS

Pres. Sigmund reported that Leroy H. Hines had been appointed by Progressive Club to fill vacancy on Board caused by the resignation of Elting C. Hubbard.

Upon motion passed (Gillman/Airey) Board approved appointment and Mr. Hines was seated as Director representing Prog. Club at this meeting. Term will expire Feb. 1968.

Dir. Greene recalled some unfinished business referring to minutes of the Feb. 7, 1966 meeting, namely:

Clearing out Attic before Rummage Sale
Lights in front of Community Center
Refinishing Com. Center Redwood Sign

These matters were discussed and it was the Board's decision that the matter of cleaning out attic should be turned over to the V. F. Dept. and Secretary was instructed to contact them by letter asking their cooperation in this matter.

The matter of lights in front of Community Center was turned over to Dir. Leary, Chairman of the Building & Grounds Committee for some action.

The matter of refinishing Redwood Sign was turned over to Dir. De Ghelder with request that he find out just what can be done and to report back regarding cost etc.

STINSON BEACH COMMUNITY CENTER, Inc.

STINSON BEACH, CALIFORNIA

CARNIVAL

Dates: July 1, 2 & 3, 1966.
Dir. Sadler, General Chairman, reported that -
Merchandise has been ordered and noted that it is all on consignment
Wheels are on order
Tickets and letters have been mailed out
Quarter Cards have been printed and are being distributed

Tentative plans for operating the kitchen:

Opening nite July 1 - to be staffed by P. T. C.	Nite only
July 2 - to be staffed by Allied Arts Members	All Day & nite
July 3 - to be staffed by Com. Church and P. T.C.	Day & nite to closing time

Other plans discussed:

Balloon Booth	Les. Sadler, Chr.
Big Wheel	Ed. Leary, Chr.
Animal Booth	Marian & Ralph Sigmund, Chr.
Bingo	Vin Eustis
Ring Toss	Sylvia Crimmings
Penny Pitch	??
Ticket Sales	Com. Church Group

It was noted that the booth will have to be set up prior to Friday July 1 and Pres. Sigmund asked Dir. Leary to give a hand in this work. Dir. Sadler asked that someone be responsible to see that the pennants were put up.

It was also noted that the booths must come down and the hall made ready for the rummage sale promptly after close of the Carnival. Dates for the rummage sale July 16 & 17.

There being no further business to come before the meeting, upon motion duly passed, meeting adjourned at 8:45 p.m.

Respectfully submitted
Harriet M. Greene, Secretary

cc Directors:
Sigmund - Prog. Club
Greene - Allied Arts
Airey - P.T.C.
Sadler - Com. Church
Leary - V. F. Dept.

STINSON BEACH COMMUNITY CENTER, Inc.

STINSON BEACH, CALIFORNIA

9-12-66

MINUTES

BOARD OF DIRECTORS - S. B. COMMUNITY CENTER INC - MEETING, SEPTEMBER 12, 1966

Meeting was called to order at 8:05 p.m. with the following Directors present: Sigmund, Greene, Gillman, Airey, Carlson, Sadler and Leary and DeGhelder. Directors absent: Shockey, Switzer and Hines. Ruth Miller, Treasurer also present. Pres. Sigmund presided.

Upon motion passed minutes of the last regular meeting held June 6th were approved as circulated.

Treas. Miller submitted report which was accepted. Copy attached hereto.

OLD BUSINESS

Lights - Store Room Addition. Pres. Sigmund reported that he had spoken to Les Sadler and that he had agreed to follow thru on the matter.

Redwood Sign Matter discussed. It was the recommendation of Dir. DeGhelder that the sign be refinished a la natural wood with the letters darkened. There were no objections and the matter was turned over to the Bldg & Grounds Committee to see that the work was done.

Removal of Tree This matter again discussed. Bldg & Grounds Committee advised tree would be removed in near future.

Lights - porch of Community Center This matter again discussed. A suggestion was made that brighter lights be used over front door of Community Center as well as small hall and that an additional light be installed over door far end of porch. Matter turned over to Bldg & Grounds.

REPORTS

V. F. Dept. No report
P. T. Club No report
Com. Church No report
Prog. Club Pres Sigmund stated meeting scheduled for Oct. 6, 1966
Allied Arts Dir. Greene reported regular meetings resumed and next meeting would be held Sept. 16. Also that the date had been set for Holiday Bazaar - week end of Nov. 19.
She also called attention to the fact that request hadbeen made some time ago to replace hand pulls in the cupboard doors in new store room and that to date nothing had been done. She noted that larger pulls would make it much easier to open and shut cupboard doors.

NEW BUSINESS

Checking and cleaning gutters discussed. Matter turned over to Bldg & Grounds Committee to follow thru before the rains come.

There being no further business, upon motion duly passed, meeting adjourned at 8:50 p.m.

Respectfully submitted
Harriet M. Greene, Secy

cc Prog. Club - Sigmund
Allied Arts - Greene
P. T. C. - Airey
Com. Church - Sadler
V. F. Dept. - Leary
all with copy Treas. Report

STINSON BEACH COMMUNITY CENTER, Inc.

~ STINSON BEACH, CALIFORNIA

MINUTES

Meeting Board of Directors - S.B. Community Center Inc. December 5, 1966

Meeting was called to order at 8:05 p.m. with the following Directors present: Sigmund, Greene, Gillman, Airey, Carlson, Sadler, Leary, Switzer, De Ghelder and Ruth Miller, Treas. Directors Absent: Shockey and Hines. Dir. Hines was excused. Pres. Sigmund presided.

Upon motion passed minutes of the last meeting, held Sept. 12, 1966, were approved as circulated.

Treas. Report was submitted and accepted. It was an oral report and bank balances were noted as follows:

Disaster Fund	3000.00
Hardwood Floor Fund	729.70
Memorial Fund	16.62
General Checking Account	3891.51

REPORTS VOL. FIRE DEPT. Ira Switzer reported Douglas Smith is newly elected Fire Chief.
He also stated Fire District is considering the purchase of a new piece of equipment to replace old Chev. Truck which has been in operation since 1947. He also reported that the dance was a success.

P. T. C. No report

COM. CHURCH No Report

PROG. CLUB Pres. Sigmund reported two new Committees have been appointed, namely: Anti Litter and Park. He further advised the Club had requested of the Div. of Highways installation of a barrier at mile post 9.4 on Highway 1. He also noted that the Club had donated a platform to the Center which is now stored in basement of Chapel.

ALLIED ARTS No report

OLD BUSINESS

It was reported that lights have been installed in new store room. A vote of thanks was recorded, extending thanks and appreciation to Lester Sadler for having done the work.

It was decided that the matter of refinishing the Community Center sign be postponed until spring 1967.

It was further noted that the door pulls on cupboards in new store room have not as yet been affixed.

NEW BUSINESS

ANNUAL MEETING - to be held February 7, 1967

The Chair appointed the following Committee in charge of "Affairs"

Mildred Sadler, Chairman
Louise Airey
Dorothy Carlson

and hope that the plans would follow the same as last year, namely: Dinner followed by Annual Meeting and concluding with films.

Authority was given the Committee to hire such help as may be needed for clean-up work.

Pres. Sigmund hoped that the Public Address System could be checked prior to the meeting as he felt Reports of Member Organizations should be made over micophone as there had been complaints in the past of many not able to hear what was said.

In discussing the P. A. System it was the opinion of the Board that a new system should be a project for 1967.

The Chair appointed the Following to servecon the Nominating Committee:

Mildred Sadler (Com. Church) Chairman
Hugh Dougherty (Prog. Club)
Douglas Smith (V. F. Dept.)
Yvonne Gillman (P. T. C.)
Anne Leary (Allied Arts)

Anoth subject which was discussed at this meeting was the matter of regular garden maintenance. It was noted this work costs 14.00 per week basis four hours a week. It was the opinion the matter should be reviewed after the first of the year.

Authority was given to Mildred Sadler (House Committee) to purchase a tea kettle and sets of Salts & Papper shakers for the tables.

There being no further business, upon motion passed, meeting adjourned at 8:50 p.m.

Respectfully submitted
Harriet M. Greene, Secy

cc Pres. Sigmund (Prog. Club)
Dir. Greene (Allied Arts)
Dir. Airey (P.T.C.)
Dir. Sadler (Com. Ch)
Dir. Leary (Vol. Fire Dept.)

1-9-67

MINUTES

Board of Directors Meeting January 9, 1967 S. B. Community Center Inc

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Meeting was called to order at 8:05 p.m. with the following Directors present: Sigmund, Greene, Gillman, Airey, Carlson, Sadler and Leary. Absent: Directors Shockey, Switzer, De Ghelder and Hines. Pres. Sigmund presided.

Copy of minutes of the Dec. 5, 1966 meeting distributed to Directors. Upon motion passed (Gillman/Airey) minutes were approvedas written.

REPORTS:

No reports forthcoming from member organizations with exception of Progressive Club. Pres. Sigmund advised that the Club had requested of the Division of Highways guard rails on Highway 1 at location of last automobile accident, when car went over cliff.

The main purpose of this meeting was to formulate plans for the Annual Meeting Feb. 7, 1967.

The Committee reported that a Ham Dinner would be served and that a charge for dinner would be made to cover the cost, namely 1.50 for adults and 1.00 for children

Post card notices to be mailed to membership to include details of the dinner regarding reservations etc. Secretary to send out notices.

Dir. Greene reported arrangements had been made for the film "The Redwood Empire" and Dir. Sadler stated she would secure additional film through the school.

It was reported that Mr. Vogel would be incapacitated for a period of three months due to an automobile accident. Secretary was instructed to write Mr. Vogel expressing sentiments of the Board and to let him know that the Board looks forward to his resuming his duties.

In the interium, if grounds need attention, it was felt that a work meeting could be organized.

There being no further business, upon motion passed, meeting adjourned

Respectfully submitted
Harriet M. Greene
Secretary

cc
Pres. Sigmund (Prog. Club)
Dir. Greene (Allied Arts)
Dir. Airey (P.T.C.)
Dir. Sadler (Com.Ch.)
Dir. Leary (V.F.Dept.)

appr 2/13/67

STINSON BEACH COMMUNITY CENTER, Inc.

~ STINSON BEACH, CALIFORNIA

MINUTES

BOARD OF DIRECTORS - S. B. COMMUNITY CENTER INC. FEBRUARY 13, 1967

Meeting was called to order at 8:07 p.m. with the following Directors present: Sigmund, Greene, Reinhardt, Airey, Gillman, Carlson and Switzer. Absent, Directors: Sadler, Hines and Smith. All excused. Pres. Sigmund presided.

Upon motion passed minutes of the last meeting of the Board of Directors held Jan. 9, 1967 were approved as read.

Treas. Report which was presented at the Annual Meeting of Feb. 7th was accepted, without question.

Pres. Sigmund commented on the successful Annual Meeting and expressed thanks to the Committee in charge of affairs.

He noted the first order of business was the selection and election of Director At Large. Dir. Airey nominated Edw. Leary, which was seconded by Dir. Switzer. Dir. Gillman moved that nominations be closed and Secretary instructed to cast the unanimous ballot electing Edw. Leary. Motion passed.

In the matter of election of Officers for 1967 a motion was passed (Gillman/Airey) that the same slate of officers as last year be retained, namely:

Ralph Sigmund	President
Edw. Leary	Vice President
H. M. Greene	Secretary

With the Board's approval Ruth Miller was appointed Treasurer for another term.

Following Committees were appointed by the Chair, with approval of the Board.

HOUSE COMMITTEE:	Dir. Sadler, Chairman, Greene and Carlson
BUDGET & RATES:	Dir. Greene, Chr., Sadler, Carlson, Miller
BLDG. & GROUNDS:	Dir. Switzer, Chr., Leary and Smith
LANDSCAPING:	Anne Leary (Allied Arts)

Following schedule of regular meetings wasset up: April 3, June 5, Sept. 11 and Nov. 6. Special meetings subject to call by the President.

Matter of Item 8 of the Annual Report of the Progressive Club as given at the Annual Meeting of Feb. 7 was brought up for discussion. It was noted the item reads as follows: "Established Committees to enlarge the Community Center by acquiring park lands upstream and to mount a clean-up and anti-litter effort". Exception was taken to that portion regarding enlarging Community Center. After discussion a motion was passed that the Board of Directors go on record as being opposed to enlarging the Community Center and to so notify the Progressive Club of this action.

Pres. Sigmund brought up the matter of a 4th of July Celebration this year. It was recalled that the net profit in 1966 amounted to over 1200.00 which contributed in a large way toward maintenance costs of the Center. It was noted that the 4th of July falls on a Tuesday this year and that in prior years the celebration was held week end before the 4th. Matter referred to member organizations for suggestions and recommendations.

Board authorized payment of bill presented by Dir. Sadler covering purchaseof kitchen supplies = glass serving dishes.

Board also went on record expressing thanks to Allied Arts for their gift to the Center of two portable electric ovens and cabinets.

There being no further business, upon motion passed, meeting adjourned at 8:57 p.m.

Respectfully submitted

Harriet M. Greene
Secretqry

cc Progressive Club (Sigmund)
Allied Arts (Greene)
P. T.C. (Airey)
Com. Church (Sadler)
Vol. Fire Dept. (Switzer)

MINUTES BOARD OF DIRECTORS - S. B. COMMUNITY CENTER INC., MEETING - APRIL 3, 1967

Meeting was called to order at 8 p.m. with the following Directors present: Sigmund, Greene, Reinhardt, Airey, Gillman, Carlson, Sadler and Leary. Directors absent: Hines, Switzer and Smith. Pres. Sigmund presided.

Upon motion passed (Gillman/Airey) minutes of the Feb. 13th meeting were approved as circulated.

There was no Treasurer Report at this meeting.

The Budget & Rate Committee submitted proposed Budget for the fiscal 1967/68 year as follows:

OVERHEAD EXPENSES		REVENUE		
Utilities - inc. phone	600.00	Rents & Percentages		1400.00
Insurance	600.00	Membership	250.	
Taxes	600.00	Fire House	600.	
Repairs - to inc. refinish sign	150.00	Misc	250.	
Maintenance - indoor & outside	1100.00	Carnival		1000.00
Office	100.00	Rummage Sale		800.00
	3150.00	Equip. rental		100.00
Reserve for hardwood floor	150.00			
	3300.00			3300.00

Upon motion passed (Gillman/Carlson) Budget was approved and accepted.

Budget & Rate Committeestated there had been no changes in "Rates" covering the use of Hall, Assembly Room or Equipment.

REPORTS

Allied Arts Dir. Greene stated the Wild Flower Committee had recommended that a clean up day be scheduled for Satruday April 22, 1967 so that grounds could be weeded etc prior to the Flower Show - May 6 & 7.

Community Church Dir. Sadler stated that the two beach lots (in Robinson Tract) owned by the Presbyteria of the Redwoods were being put on the market "for Sale". She further stated that when sold the Presbyteria would make a contribution of $1000. to Community Center.

Parent Teachers Club reported Bingo Party a big success
Progressive Club No report
Vol. Fire Dept. No Report - Directors absent.

CLEAN UP DAY APRIL 22, 1967

Pres. Sigmund appointed Dir. Leary a Committee of one to contact Vol. Fire Dept. re burning debris.

Pres. Sigmund stated he would contact Anne Leary, Chairman Landscaping, and ask her to speak to Mr. Vogel concerning needed attention to landscaping; to secure his recommendation for any special work to be done.

Decided work hours to be from 10 to 12 Noon.

Board of Directors also authorized expenditure for lunc to be served to workers by motion passed (Gillman/Reinhardt)

CARNIVAL

Pres. Sigmund appointed Mildred Sadler General Chairman of the Carnival.
Dates - discussed and following set: Open Friday Night June 30, 1967
Saturday July 1 and Sunday July 2.
Drawing - Sunday Afternoon July 2.
Same general set up as in previous years: Chairman to arrange for wheel and equipment rental, prizes, tickets and quarter cards
Tickets to be mailed with cover letter - letter to be drafted by Chairman with Pres. Sigmund
Door Prize - Bonds
It was suggested that special prizes for Bingo Games be investigated; to serve as a stimulant to the game.
It was also suggested that some thought be given to outdoor music during the carnival.
Snack Bar - to be staffed by member organizations
Other matters needing attention: Publicity, Sign at Center, and the hanging of the pennants.

INSURANCE

Upon motion passed (Gillman/Airey) Board authorized payment of Workmen's Compensation Insurance Premium in amount $115.00 which covers the increased rates.

NEW EQUIPMENT - KITCHEN

Board also authorized House Committee to purchase a 75 cup perculator. Dir. Sadler to make selection.

There being no further business to come before the Board, upon motion passed, meeting adjourned at an undetermined hour.

Respectfully submitted

Harriet M. Greene
Secretary

cc Pres. Sigmund (Prog. Club)
Dir. Greene (Allied Arts)
Dir. Airey (P.T.C.)
Dir. Sadler (Con. Church)
Dir. Leary (Vol.Fire Dept)

MINUTES BOARD OF DIRECTORS - S.B.COMMUNITY CENTER INC - MEETING JUNE 5, 1967

Meeting was called to order at 8:10 p.m. with the following Directors present: Sigmund, Greene, Reinhardt, Ariey, Sadler, Carlson, Switzer and Leary. Directors absent: Hines, Gillman, Smith. Also present: Ruth Miller, Anne Leary and Roberta Patterson. Pres. Sigmund presided.

Upon motion passed minutes of the April 3rd meeting were approved as mailed to Directors.

Treas. Report was submitted showing total amount of funds 8715.37 on hand as follows:

Commercial Account	3789.42
Savings (inc. Memorial fund)	896.25
Hardwood floor fund	1029.70
Disaster Reserve	3000.00
	8715.37

Report was accepted.

REPORTS

Allied Arts — No report

Com. Church — Dir. Sadler reported that Rev. Hoadley was leaving and that Church would have a supply minister during the summer.

P. T. C. — Reported members would help out at Carnival. They announced reception for retiring Teachers Louise Airey and Mildred Sadler June 11th. Roberta Patterson spoke about the coming Bond Election June 20th.

Prog. Club. — Pres. Sigmund reported effort being made to solve traffic problem as well as illegal parking with the help and cooperation of the Sheriffs Office, Board of Supervisors and Dept. of Public Works. He further stated the Anti-Litter Committee had attended a meeting recently in the Civic Center set up for the purpose of discussing matter.

V. F. Dept. — No Report

Carnival

Dir. Sadler, Chairman, noted following all on order: Letter, Tickets, quarter cards, wheels and all merchandise.

Pres. Sigmund advised booths would be set up under the direction of Directors Leary and Switzer and that the pennants would be put up with the help of the Telephone Company.

Snack Bar will be staffed by members of Allied Arts, P. T. C. and Com. Church.

It was also decided that some special prizes be provided for the Bingo Game.

Garden Maintenance

This matter was brought up for discussion and action. Letter received from Mr. Max Vogel was read and rates noted. It was felt that on basis of four hours per week on all year basis at 4.00 per hour was out of line with our budget.

Pres. Sigmund noted that sprinkler system can be operated automatically or manually which in itself would cut down on labor requirement. It was the opinion maintenance could be taken over by volunteer group with three or four work days scheduled. Board was in accord that casual labor could be hired for watering purposes during dry season.

Upon motion passed (Leary/Airey) Board dispensed with paid monthly maintenance by Mr. Vogel and turned responsibility of garden maintenance over to Volunteer Group under the Chairmanship of Anne Leary.

Redwood Sign

Pres. Sigmund asked Dir. Switzer to please arrange to have the sign taken down off the building, by the V. F. Dept., so it could be refinished.

Lock It was noted that the lock on the doors at far end of hall have been fixed.

New Floor - Community Center

Dir. Switzer asked what the status was of new floor. It was noted no action has been taken as yet. It was reported that some are not in favor of a hardwood floor. Matter to be discussed at a later date.

Kitchen Equipment Noted new coffee urn has been purchased - capacity 100 cups.

Letter - Eve Stinson Fitzhenry

Dir. Reinhardt turned over to the Board a letter which had been written by the 1st Board of Directors of Community Center Inc, dated Dec. 1, 1947 addressed to Mrs. Eve Stinson Fitzhenry extending warm gratitude and sincere appreciation for the gift of Block 6 for use of the Community.

The Board thanked Dir. Reinhardt for the letter and members felt that the letter should be framed and it was so ordered.

There being no further business, upon motion duly passed, meeting adjourned at 9:05 p.m.

Respectfully submitted

Harriet M. Greene

Secretary

cc Pres. Sigmund (Prog. Club)
Dir. Greene (Allied Arts)
Dir. Airey (P.T.C.)
Dir. Sadler (Com. Church)
Dir. Switzer (V.F.Dept.)
(August 10, 1967)

MINUTES

BOARD OF DIRECTORS - S. B. COMMUNITY CENTER INC. OCTOBER 4, 1967

Meeting was called to order at 8 p.m. with the following Directors present: Sigmund, Greene, Reinhardt, Sadler, Airey, Carlson. Directors Absent: Hines, Gillman, Switzer, Smith & Leary. Pres. Sigmund presided.

Upon motion passed minutes of the last meeting, June 5th, were approved as mailed to Directors.

Treas. verbal report indicating commercial account balance in excess of $4000. was received. Detailed report to be submitted with copy of minutes distributed to Senior Directors.

REPORTS: Community Church Dir. Sadler advised new minister had been selected for the coming year to serve both communities (Stinson Beach and Bolinas)

P. T. Club Announced general public meeting scheduled Oct. 17 at Bolinas - public invited to attend.

Progressive Club Pres. Sigmund reported that some improvements had been made on Shoreline Highway thru efforts of the organization. Some new guard rails and some widening.

V. F. Dept. No representation. No Report

Allied Arts No report

NEW BUSINESS

Dir. Greene stated the S.B.Fire Prot. District was asking consideration of joint purchase of power mower so grass could be kept cut around fire house. Matter discussed - no action taken. Matter tabled until next meeting.

Kitchen Equipment Board approved the purchase of a 30 cup perc to replace old one beyond repair. Dir. Sadler was authorized to select new one.

Cleaning Hall Dir. Greene stated arrangements had been made with Beth & Paul Stoore for a cleaning of the community center hall, small assembly room and rest rooms and windows. Cleaning scheduled for the week of Oct. 16. It was felt that clean up would carry over until Allied Arts Bazaar scheduled week end of Nov. 17, 18 & 19. Board approved.

Tree Service It was noted that Sohner Tree Service had bid $212. to Trim & deadwood large Buckeye and lighten large limbs. Remove large limb to clear chimney, install 2 cables to support main trunks. Also to remove four large limbs from maple, to lighten and install drain pipe in pocket cavity. Price to include cutting wood in 24" lengths and to haul away debris. Matter discussed and upon motion passed (Airey/Reinhardt) bid was accepted and work ordered done earliest time.

NEW BUSINESS - Cont'd

Painting It was noted that bid had been received from Lionel de Ronden-Pos as follows:

CHURCH - 1 coat rustic	$367.00
2 coats on all doors	
varnish or paint (Rec. paint)	
IFREHOUSE DOORS - refinish & paint	73.00
COM. CENTER - refinish doors - 2 coats	45.00
of varnish	
	$485.00

Since receiving above bid it was decided that the front of Community Center should be freshened up and it was also recommended by Lionel that the south end of community center be painted as it was showing wear. Also in addition to original bid it was the opinion the flag pole should be pwinted as well as the walls etc of the two rest rooms. Washable paint to be used in rest rooms. It was noted there has been no bid received regarding this extra work. After discussion Board approved of the work being done by motion passed (Airey/Carlson)

There being no further business to bring before the Board, meeting adjourned at 8:40 p.m. by motion duly passed.

Respectfully submitted
Harriet M. Greene
Secy.

cc Pres. Sigmund - Prog. Club
Directors: Greene = Allied Arts
Sadler Com. Church
~~Clarkson~~
Airey P.T.C.
Smith V.F.Dept.

1-15-68

MINUTES

STINSON BEACH COMMUNITY CENTER INC - BOARD OF DIRECTORS - MEETING 1/15/68

Meeting was called to order at 8 p.m. with the following Directors present: Sigmund, Greene, Airey, Sadler, Carlson and Leary. Absent: Directors Hines, Reinhardt, Gillman, Switzer and Smith. Pres. Sigmund presided.

Upon motion passed minutes of the previous meeting were approved as circulated to member organizations.

Tuere was no Report from member organizations with the exception of the Progressive Club. Pres. Sigmund reported that improvements were being made to Shoreline Highway.

The Chair appointed Dir.Leary to purchase new rope and fittings for the flag pole.

Plans for the Annual Meeting, Feb. 6, were discussed. The Chair appointed Dir. Sadler as General Chairman. It was decided to serve a ham dinner at $2.00 for adults and $1.50 for children.

Meeting adjourned at 9:15 p.m.

Respectfully submitted

Harriet M. Greene
Secretary

cc Pres. Sigmund - Progressive Club
Dir. Greene Allied Arts
Dir. Sadler Com. Church
Dir. Ariey P. T. Club
Dir. Switzer Vol.Fire Dept

2-12-68

MINUTES

STINSON BEACH COMMUNITY CENTER INC - BOARD OF DIRECTORS MEETING FEB. 12, 1968

Meeting called to order at 8:05 p.m. with the following Directors present: Sigmund, Greehe, Reinhardt, Sadler, Gillman, Switzer and Brockhurst. Directors absent: Airey (Excused) Carlson (Excused) and Smith.

Secretary gave oral report on last Directors meeting 1/15/68 as no written minutes were available at this time.

Treasurer's Report which was submitted at Annual Meeting discussed. Report was accepted. Ruth Miller, Treasurer suggested that the Disaster Fund be increased to $5000. by transferring $2000. from General Fund. Matter discussed. Upon motion passed (Switzer/Brockhurst) Board approved the increase and transfer of $2000. from General Fund. It was noted this will bring the Disaster Reserve Fund up to $5000. Treas. Miller was instructed to follow through.

Next order of business - Election of Director at Large. Upon motion passed (Gillman /Sadler) Edw. Leary was elected to fill this position for the coming year.

Election of Officers for the coming year followed. Upon motion passed (Gillman/Sadler) incumbents were returned to office, namely:

President	Ralph W. Sigmund
Vice President	Edw. Leary
Secretary	Harriet M. Greene

Ruth Miller was reappointed Treasurer for the coming year by motion passed.

Following Committees were appointed by Pres. Sigmund and upon motion passed (Greene/Reinhardt) were approved by the Board:

HOUSE COMMITTEE:	Dir. Sadler, Char., Greene and Carlson
BUDGET & RATES	Dir. Greehe, Chr., Sadler, Carlson and Miller
BLDG & GROUNDS	Dir. Switzer, Chr., Leary, Brockhurst
LANDSCAPING	Barbara Menzies, Anne Leary

Following dates set for regular Board of Directors Meetings: APRIL 1, JUNE 3, SEPT. 30, NOV. 4. Special meetings may be called by President.

Date of April 20 (Saturday) was selected as Annual Clean Up Day at the Center. Lunch to be served as usual to workers.

Dates of July 5, 6 and 7 were set for July Carnival. Pres. Sigmund appointed Dir. Sadler, General Chairman of event.

There being no further business, upon motion duly passed, meeting adjourned at 9 p.m.

Respectfully submitted
Harriet M. Greene, Secretary

cc Pres. Sigmund - Prog. Club
Dir. Greene - Allied Arts
Dir. Sadler, Com. Church
Dir. Airey, PTC
Dir. Switzer, Vol.F.D.

MINUTES

BOARD OF DIRECTORS - S. B. COMMUNITY CENTER INC - APRIL 1, 1968

Meeting was called to order at 8:05 p.m. with the following Directors present: Sigmund, Brockhurst, Greene, Reinhardt, Gillman, Airey, Carlson, Sadler Switzer, O'Brien, Leary. Let it be noted that full Board in attendance. Also present Ruth Miller, Treasurer and Anne Leary. Pres. Sigmund presided.

Upon motion duly passed minutes of the Feb. 12th meeting were approved as read.

REPORTS

House Committee presented draft of "House Rules" which were circulated and reviewed by Directors. Same was approved and Board authorized printing of 200 copies. When ready "Rules" will be furnished each member organization, as well as posting same at Center.

Budget & Rate Committee presented proposed budget figures for 1968 as follows:

Expenses		Revenue	
Utilities	600.00	Rents & Percentages	1400.00
Insurance	1000.00	Carnival	1000.00
Taxes	650.00	Rummage Sale	900.00
Repairs	100.00	Equipment rental	100.00
Maintenance (Bldg & Garden)	500.00		
Office - Miscellaneous	100.00		
Contigencies	300.00		
	3250.00		
Reserve for Hardwood Floor	150.00		
	3400.00		3400.00

Committee also presented Rates for 1968 as follows:

Club Membership - for use of small hall only	50.00	per year
Fire House - Fisxed	600.00	per year
Dances - Public for profit when sponsored	20.00	Min.*
Card or Bingo Parties	10.00	Min.**
Dinners for profit - member organizations	15.00	Min.*
Game Nights, Movies or Youth Groups (Sponsored)	2.50	Min.
Meetings - Large Hall - Member organizations w/kitchen	5.00	per use #
Outside groups	20.00 to 30.00	per use x
with Kitchen facilities	5.00 to 10.00	extra x
Small Hall - Outside groups	5.00	per use or per reservation x
Special Events - Rates to be determined by House Committee		
School Events	No charge	
Equipment Rental: Folding Chairs	.25	ea
Folding Tables	2.00	ea

* Minimum charge or 10% of gross whichever larger

** Minimum charge or 10% of gross except in special cases when larger amounts are contributed by sponsoring group.

x Extra charge for cleaning when necessary

A charge for the use of the large hall be made for any activity, with no exceptions, whether day or evening use.

Budget & Rate sheets wrre circulated to Directors for review. Upon motion passed (Gillman/Reinhardt) Board approved Budget and Rates for 1968 as submitted.

Building & Grounds Committee reported that matter of flag pole rope etc was being attended to.

Landscaping Committee Mrs. Anne Leary stated that Barbara & Arthur Menzies were no longer interested in garden maintenance and she suggested an effort be made to find someone else. The name of Mr. Cathy was suggested as a possible replacement and the Secretary was instructed to contact him concerning the matter.

It was also noted that April 20th (Saturday) was designated as Clean-Up Day at the Center. The following volunteered to work in the kitchen that day: Directors Greene, Airey and Anne Leary.

Carnival Dir. Sadler, Chairman, stated there was nothing new to report other than the Committee was proceeding as they have in the past.

Dates and Time Schedule discussed and the following was recommended:

Open Thursday July 4 - noon until closing time
Friday July 5 - probably only in evening
Saturday July 6— Noon thru closing time

Vacancy on Board - S.B. Vol. Fire Dept It was noted a vacancy had been declared on the Board due to the fact that Douglas Smith had not attended meetings of the Board for over a year and Director Switzer (Vol. Fire Dept.) submitted the name of Phil O'Brien to replace Douglas Smith.

Board approved Phil O'Brien as replacement to fill out unexpired term of Douglas Smith whose term expires in 1969.

Sound Proofing - Assembly Room After discussing matter Board asked Building & Grounds Committee to investigate and report back at next meeting. Dir. O'Brien volunteered to submit prices etc on accustical tile.

Bell Tower Dir. Sadler advised that the Community Church was looking for someone who could come up with some architectural plans for a combination Bell Tower and Bulletin Board to be located north of the Chapel.

Insurance Ruth Miller reviewed insurance program which was also referred to Pres. Sigmund and Dir. Brockhurst for further review.

There being no further business to come before the Board, upon motion duly passed, meeting adjourned at 9 p.m.

Respectfully submitted

Harriet M. Greene,
Secretary

cc
Pres. Sigmund - Prog. Club
Dir. Greene - Allied Arts
Dir. Sadler - Com. Church
Dir. Airey, P.T.C.
Dir. Switzer - Vol. Fire Dept

6-17-68

MINUTES

BOARD OF DIRECTORS - S. B. COMMUNITY CENTERINC - MEETING JUNE 17, 1968

Meeting was called to order at 8:15 p.m. all Directors present. Pres. Sigmund presided.

Secretary dispensed with the reading of the minutes of the last meeting and same were declared approved as circulated to member organizations.

SOUND PROOFING ASSEMBLY HALL (Small Hall)

Dir. O'Brien stated accustical tile could be installed and estimated cost for material from $75. to $80. and that he felt labor would run about $50. He stated tile could be glued to ceiling or stapled to furring strips. Methods discussed and it was the opinion that tile should be stapled to strips as this would be the most satisfactory method. He further stated that the ceiling could be dropped to accommodate recessed lights if desired. Further discussion ensued. Motion was passed (Brockhurst/Leary) to defer any action until after July .

BELL TOWER Dir. Sadler stated that nothing has been done so far concerning this project as they are still endeavoring to find someone to come up with some plans.

MEMBER ORGANIZATION REPORTS There were no reports except from Vol. Fire Dept. Dir. Switzer advised Department now has new pumper truck and that the old Chev. Truck was now being garaged at Seadrift Gate.

GARDEN MAINTENANCE Pres. Sigmund noted that clean up day on April 20th was most satisfactory and thanks extended to the volunteers who turned out that day. It was reported that arrangements have been made with Mr. Cathy to take care of the watering this summer.

BLDG & GROUNDS Dir. Switzer reported that portion of the debris along the fence had been picked up and burned by the Vol. Fire Dept. some time ago. Dir. Greene stated that the balance of the debris had been hauled away at a cost of $25.00.

Pres. Sigmund turned over rope etc for flag pole to Dir. Switzer.

Pres. Sigmund stated requested that the Bldg & Grounds Committee be responsible for setting up the booths for the Carnival. It was noted that booths should be set up the week end of June 29.

It was also noted one new booth is needed this year as one new game has been added.

CARNIVAL Dir. Sadler, Chairman, advised all purchasing has been done and that the Carnival would open July 4 at noon - July 5 evening only - July 6 noon to closing. Drawing on July 6.

She called attention to the fact help is need/ed to operate the snack bar as well asrun the games.

It was suggested that the Vol. Fire Dept. take over the Bingo Game and Dir. Seitzer was asked to contact his members concerning same.

TREAS. REPORT Ruth Miller reported commercial account balance down to around $850. and commented that the Carnival and Rummage Sale had better be good financially.

There being no further business to bring before the Board upon motion duly passed meeting adjourned at 8:40 p.m.

Respectfully submitted
Harriet M. Greene, Secretary

cc to Dir. Sigmund, Greene,
Sadler, Airey, Switzer

1-6-69

MINUTES
BOARD OF DIRECTORS - S. B. COMMUNITY CENTER INC JANUARY 6, 1969

Meeting was called to order at 8 p.m. with the following Directors present: Sigmund, Greene,,Airey,Carlson, Sadler, O'Brien, Switzer and Leary. Directors Absent: Brockhurst, Reinhardt (excused) and Gillman. Pres. Sigmund presided.

Minutes of the June 17th '68 meeting were approved as circulated to member organizations by motion duly passed.

REPORTS

Corrected 2/10/69

Allied Arts Dir. Greene reported that the entire proceeds of the 1968 Rummage Sale had been turned over to Community Center and that the organization was requesting that the Assembly Hall be ~~sound proofed~~ acoustically treated as early as possible.

Community Church Dir. Sadler reported that a contribution of $1000. had been made to Community Center Inc by the Church account ~~sasx~~ sale of lots in the beach area. She further reported this amount was earmarked for maintenance of the Community Chapel. She called attention to the fact that the dressing rooms in the Chapel were in need of paint.

This brought up matter for discussion; subsequently a motion was passed that the dressing rooms be painted as well as repairs to the toilets in Community Center, hopefully before the Wild Flower Show, also that the floor covering in the ladiess room in Community Center be replaced (Leary/Airey) Matter turned over to the Building & Grounds Committee for their attention.

Parent Teachers Club Dir. Airey reported that the Club had voted to remain a member of the Community Center Inc. Also the Club had sponsored group interested in Pre School Activities under the Direction of Diane Lund.

Volunteer Fire Dept. Dir. Switzer asked for clarafication regarding the payment of rent, particularly concerning the Firemen's Dance - whether rent was based on a percentage of the gross take (which would include contributions) or on gross sales of tickets. Matter to be referred to Budget & Rate Committee.

Pres. Sigmund appointed Dir. Sadler, General Chairman in charge of dinner and program for the Annual Meeting Feb. / 4, 1969.

Diane Lund spoke about the project she is interested in the Pre School Activities which they hoped to have three days a week Tuesdays, Wednesdays and Thursdays from 9 to 12 noon.

It was suggested that Community Center provide some sort of floor covering for the group and upon motion passed Dir. Airey was authorized to shop for a congoleum rug (Airey/Sadler)

Pres. Sigmund announced that the Rummage Sorting Committee comprising of himself and Marion Sigmund would be setting up a work schedule shortly; he noted rummage has been received already.

There being no further business, upon motion duly passed meeting adjourned at 8:55 p.m.

Respectfully submitted
Harriet M. Greene, Secy

cc Member Organizations

MINUTES
BOAORD OF DIRECTORS - S. B. COMMUNITY CENTER INC FEBRUARY 10, 1969

Meeting was called to order at 8:05 p.m. the follwoing Directors were present:

Sigmund	Progressive Club
Brownlee & Greene	Allied Arts
Airey & Lund	Parent Teachers Club
Carlson & Sadler	Community Church
Switzer & O'Brien	Vol. Fire Dept

Dir. Brockhurst was absent. Ruth Miller, Treas. also present.

Minutes of the last Directors meeting held 1/6/69 were approved as corrected - Report ofAlliedArts corrected to read:
.....Assembly Hall be accoustical treated.....
Minutes of the Annual Meeting 2/4/69 were approved as distributed.
Treas. Report as submitted at Annual Meeting discussed. Matter of continuing Hardwood Floor Fund discussed. It was decided to continue "reserve" and to apply interest earned on Savings Account No. 63615 to fund - in other words continue as in past.
Upon motion passed (Sadler/Carlson) Treas. Report was accepted.

Next order of business - Election of Director at Large and Officers:

Director at Large:	Edw. Leary nominated by Greene, seconded by Sadler
President:	Sigmund nominated by Leary, seconded by Switzer
Vice Pres:	O'Brien nominated by Greene, 2nd by Leary
Secretary:	Greene nominated by Switzer, 2nd by O'Brien

Motion was passed closing nominations and instructing Secretary to cast the unanimous ballot electing those named.

Pres. Sigmund made the following Appointments with the approval of the Board:

Treasurer:	Ruth Miller
House Committee:	Mildred Sadler, Chr. Greene, Carlson, Lund
Budget & Rate Com.	Greene, Chr., Sadler, Carlson, Switzer
Bldg & Grounds:	Switzer, Chr., Leary, Brockhurst, O'Brien

Following schedule was approved for regular Board Meetings:
April 7
June 2
September 8
November 10
Special Meetings may be called by President.
Clean Up Day: April 19, 1969 - Community Center will provide lunch for volunteers.
Following schedule set up for July Carnival:
Open Thursday evening July 3
Open Friday from noon July 4
Open Saturday from noon July 5

Rummage Sale dates discussed - Tenative July 19 & 20 and it was noted that AlliedArts would start moving rummage in to the hall July 7 or 8 - after Carnival.

Correspondence: A note received from Deanne Lund on behalf of the Playgroup thanking Directors for the new rug and used of the Community Center.

Ceiling Small Assembly Room: Dir. O'Brien discussed ways of installing accoustical tile and pointed out advantage of a dropped ceiling with new lights as against tile stapled to ceiling. He estimated cost to be in the neighborhood of $200.00 and he felt that the work could be done by volunteer labor. After discussion a motion was passed (Switzer/Brownlee) authorizing the Bldg & Grounds Committee to proceed with installation of gr/ grid ceiling and new lights which will be the fluorescent type.

Floor Covering for Lavatories: Committee was appointed Mildred Sadler, Chr. to secure estimate on new floor covering

New Covering Drain Board Kitchen: Same Committee to secure estimate.

New Valves for Toilets: This matter tabled for the time being.

Weather Stripping Chapel Door: It was reported that door had been weather stripped by Les Sadler. Board authorized reimbursement to Les for expenditures in this connection - upon receipt of bill.

Leaks in Store Room: It was reported one leak in each store room - matter of repair referred to Bldg & Grounds Committee.

There being no further business, upon motion duly passed, meeting adjourned.

Respectfully submitted

Harriet M. Greene
Secretary

cc Sigmund - Prog. Club
Greene - Allied Arts
Sadler - Com. Church
Airey - P. T.C.
Switzer- Vol. Fire Dept

STINSON BEACH COMMUNITY CENTER INC

BOARD OF DIRECTORS MEETING APRIL 14, 1969

Meeting was called to order at 8:15 p.m. all Directors present with the exception of Phil O'Brien and Mildred Sadler. Dir. Sadler on vacation. Pres.Sigmund presided.

Upon motion passed minutes of the previous meeting were approved as read.

Budget and Rates for 1969 as presented by the Committee were approved and accepted by motion passed (Leary/Airey). It was noted that copies of these sheets have already been distributed to member organizations.

Bldg & Grounds Committee reported tree in patio, recently damaged by wind storm required attention and Sohner Tree Service was called in to repair damage at a cost of $150.00.

Dir. Greene asked that information be made available as to where water may be turned off at community center. It was reported that the main turn off valve is at the front corner of the fire house. Bldg & Grounds Committee was requested to obtain key or wrench for "turn off" and prepare a location in fire house properly identified for future use.

Treasurer's Report was submitted and accepted. Report shows:

Cash on hand 1/1/69		4939.91
Receipts - all rents & small gain Annual Dinner		126.00
		5065.91
Disbursements:		
Cost of tree surgery	150.00	
Fire & Comp Ins	658.00	
Workmen's Comp Ins	160.00	
Utilities	261.33	
Misc	60.58	
Trans, funds Hardwood Floor	150.00	
	1439.91	1439.91
On hand 4/14/69		3626.00

Attention was called to increase in PG&E bills from 1/16 - 3/15/69 an increase of over 40.00/ per month Matter referred to Budget & Rate Committee for investigation.

It was noted drain board and counter in kitchen now replaced and that the work in both rest rooms in the center has been completeed as well as rest rooms in chapel repainted. It was the opinion that the kitchen should be repainted and noted that quotation from Lionel de Ronden Pos estimated cost of repainting kitchen $115.00. After discussion motion was passed authorizing work (Switzer/Leary)

House Committee asked that Directors refer matter of closer observance of House Rules issued in 1968 in future.

Pres. Sigmund announced that he had appointed Mildred Sadler General Chr of the July Celebration and that the Bldg & Grounds Committee to erect and dismantle booths.

Ruth Miller stated that she had been working on a draft of letter which will be mailed with the book of tickets in connection with the Celebration. She asked that Pres. Sigmund review before going to the printers.

Reference was made to Clean Up Day at Center - Saturday April 19. Lunch will be served to volunteers.

Request was made for the purchase of an additional 100 bingo cards estimated cost about 45.00 - Upon motion passed (Carlson/Airey) Board approved purchase of 100 bingo cards from Kindle & Graham. Eric Lund will pick up.

There being no further business, upon motion duly passed, meeting adjourned at 9:20 p.m.

Respectfully submitted

Harriet M. Greene
Secretary

cc Dir. Sigmund	Prog. Club
" Greene	Allied Arts
=" Airey	P. T. C.
" Sadler	Com. Church
" Switzer	Vol. Fire Dept.

6-2-69

STINSON BEACH COMMUNITY CENTER INC
BOARD OF DIRECTORS MEETING JUNE 2, 1969

Meeting was called to order at 8:08 p.m. all Directors present with the exception of Aleta Brownlee (Allied Arts). Pres. Sigmund presided.

Minutes of the April 14th meeting were approved as read.

Dir. Switzer advised that Flag had been returned to Commjnity Center also that wrench for "water turn off" was now hung in fire house, in corner.

Dir. Sadler stated that Agnes Blazer had given, to Community Center in memory of Joe Blazer, the Flag which had draped his coffin. The Board expressed appreciation of the gift. Letter of acknowledgment to be sent to Agnes.

Matter of watering garden discussed. Dir. Leary volunteered to set automatic sprinkler system to operate early in the morning, alternating days. He also stated he would speak to Joe Avila and see if he would be interested in taking on the job of watering garden around the Chapel.

Dir. Sadler advised "Carnival" well in hand and announced there would be one new game in operation this year.

Parent Teachers Club reported recent Bingo Party a success, proceeds netting $240.00.

Matter of tiling small assembly room ceiling brought up for discussion. Reference was made to minutes of Feb. 10th i.e., Building & Grounds had been autorized to proceed with the project. Phil O'Brien reported that cost would exceed the original estimate of $200. and that with Volunteer aid he felt the cost would be about $300. After further discussion Dir. Brockhurst moved that up to $300. be authorized for project. Motion was seconded by Dir. Leary and passed.

There being no further business, upon motion duly passed, meeting adjourned.

Respectfully submitted

Harriet M. Greene
Secretary

cc Dir. Sigmund
Greene
Airey
Sadler
Switzer

Prog. Club
Allied Arts
P. T. Club
Com. Church
Vol. Fire Dept

9-8-69

STINSON BEACH COMMUNITY CENTER

BOARD OF DIRECTORS MEETING SEPT. 8, 1969

NO QUORUM PRESENT - NOT AN OFFIC IAL MEETING

Directors Present: Sigmund, Greene, Airey, Sadler, O'Brien
Directors Absent: Brockhurst, Brownlee, Lund (excused) Carlson, Switzer (vacation) and Leary (excused)

Treas. submitted report showing Carnival netted $1163.95 and Community Center share of Rummage Sale was $1261.00 Report indicated Bank Balance as of 9/2/69 - $5244.18 (Commercial Account)

It was reported that the S.B.Fire Protection District is c ontemplating the purchase of a new jeep which will require larger storage space than ispresently in use. Those present felt there would be no objection to remodeling area when the time came.

Dir. Greene reported that the County had reserved the Center for Nov. 4th election. It was noted the possibility of no election being necessary Nov. 4th and if this is the case reservation is cancelled. Deadline Sept. 19th.

The Board received the resignation of Norman Brockhurst as Director representing the Progressive Club account of his moving from Stinson to San Francisco. Those present felt that inasmuch as there will be only one or two meetings before his term expires (end of year) it will not be necessary to find replacement for that short period.

Next regular meeting is scheduled for Nov. 10. Dir. Greene felt that notice should go to each member organization advising them of their respective members of the Board whose terms expire this year (and come up for election at the Annual Meeting Feb. 2, 1970) i.e.,

Progressive Club	Norman Brockhurst
Allied Arts	Harriet Greene
Parent Teac hers Club	Louise Airey
Com. Church	Mildred Sadler
Vol. Fire Dept	Ira Switzer

Also discussed "Garden Maintenance". It was suggested there be a Fall Clean Up Day to clean up weeds and debris. Attention was called to the fact that after the first of the year no burning will be permitted at all so up to the first debris could be burned in the incinerator Wild Flower Committee to be contacted re pruning the natives which are planted in the front of the Center as they are getting so dense light cannot get to the building. Plants in the patio need attention especially the fuchsias which need bracing.

Also noted and discussed matter of hardwood floor fund which now amounts to over $1500. It was the opinion that other ways of improving floor should be investigated. Dir. O'Brien will follow through.

Matter of eliminating annual 4th of July carnival discussed. It was felt that an all out drive on ticket sales would be successful and also more effort put towards a greater rummage sale.

Pres. Sigmund to speak ito Gail Bennet re leak in water pipe near fire house.

no following page

11-3-69

STINSON BEACH COMMUNITY CENTER INC
BOARD OF DIRECTORS MEETING NOV.3, 1969

The November meeting was originally scheduled to be held on the 10th. Meeting advanced one week to accommodate schedule of Director Lund. Directors notified of advanced date via phone.

Meeting convened at 8 p.m. with the following Directors present: Greene, Lund, Airey, Carlson, Sadler and Switzer. Directors absent: Sigmund, Brockhurst, Brownlee, O'Brien and Leary. In the absence of Pres. Sigmund Dir. Switzer presided.

Memo minutes of the Sept. 8th meeting were noted and discussed. It was noted no official meeting held on Sept. 8th due to the fact there was no quorum present.

The resignation of Dir. Brockhurst (Prog. Club) was noted and it wass the opinion no replacement necessary at this time.

It was felt grounds were in need of attention and the date of Nov. 15th was set as "clean up" day. Lunch to be served workers.

Matter of improving community center floor discussed. Previously Dir. O'Brien was asked to investigate ways and means of improving present floor as an alternate to a new hardwood floor. Inasmuch as Dir. O'Brien was not present matter to be held for meeting in future.

Also discussed matter of eliminating carnival in July. No decision made in the matter - to be discussed further at a later date.

Secy Greene noted terms of the following Directors e-xpire in February 1970:

Norman Brockhurst (resigned)	Prog. Club
Harriet Greene	Allied Arts
Louise Airey	P. T. Club
Mildred Sadler	Com. Church
Ira Switzer]	Vol. Fire Dept.

Notice to go forward to individual organizations, advising them names of replacements to be submitted to Secretary by Jan. 15, 1970.

There being no further business, meeting adjourned, by motion duly passed.

Respectfully submitted
Harriet M. Greene, Secy

cc Prog. Club
Allied Arts
P. T. C.
Com. Church
Vol. Fire Dept.